

**Minutes of the Communications Committee Meeting held on Monday 11 July 2016 at 6.00pm at Council Offices, Post Office Road, Dersingham**

**Present:** Cllr K Hathaway, Cllr C Hipkin & Cllr Davey

**In attendance:** Mr Robert Smyth, Sarah Bristow (Clerk) & Geraldine Scanlon  
(Admin Asst)

**52. Apologies for absence.**

B/Cllr Tony Bubb & Mr S Martyn

**53. Minutes of the Meeting held on the 11 April 2016. It was resolved for the Chair to sign these minutes as being accurate and true.**

**54. Village Voice**

a. Current Financial Position

The Clerk handed round a Committee Budget Sheet. Everything in order.

b. Content

The Clerk advised that Mr Bubb was not happy with the way the magazine had been laid out. He had not blamed Mrs Scanlon but wished to take back the magazine for the next four issues as it was too much effort sending things to the office and he did not have time to correct before going to the printers. Cllr Hathaway was concerned that Mrs Scanlon was not getting paid and had to take time off in lieu as this only left the office short. Mrs Scanlon said that she did not mind undertaking the magazine but it was currently taking her around 24 hours to put together. The Clerk felt that it was not fair to take away from the office after just one issue and what would happen in four issues time when there was no Editor and the office had not had any practice putting it together. She felt that Mr Bubb should be asked to Edit and send through to the office for one more issue to see if the errors in the last edition can be rectified. The Clerk felt that the issue was the office working on 2016 edition and Mr Bubb working on 2000 and they were not compatible but Mr Bubb had a later version but did not like it. After lots of discussion **it was resolved to recommend to Full Council that Mr Bubb takes the magazine back totally but to send the information to the office for the office to practise with and an advertisement be put in the magazine for new Editor/Producer.**

c. Advertisers & Finance

The Clerk advised that there were still two non-payers and their ads had been removed from the next edition and she will continue to chase for the money. The Clerk advised that there were a couple of new advertisers as well.

**55. Village Voice Live**

a) Current financial position

Everything running to target

b. Content

Cllr Bubb was not present but the following has been booked. Scuba Diving in August, a talk on Dragonflies in September, Geology, and Fossils in December.

**56. DATA**

The Clerk advised that the office were now working on updates for Data regarding village groups and also advertisements. The Clerk also wished to

promote the Fun Day at the same time so proposed that an email be sent followed by a telephone call. The deadline of the 3 August has been set to have all the information in. The Clerk advised that if a group has not updated the office then no submission will be placed in Data but can go on the website, once currently information achieved. Cllr Hathaway asked the Clerk to enforce this within the email.

**57. Website**

Mr Martyn was on holiday but had advised the number of hits the website was getting. The Clerk advised that she was persevering with the updates after some welcome assistance She advised that it was not a two-minute job any more. Cllr Hathaway asked if after the last Full Council Meeting a link to the planning portal from the website would be handy. **It was resolved to recommend to Full Council that a link to the Planning Portal be achieved.**

**58. Noticeboards**

The Clerk advised that there was never enough room on the boards for everything that needed to be displayed. Mrs Scanlon said that the noticeboard on the Recreation Ground was easier now Mr Lee had sprayed. The Clerk advised that this board had been scratched in the bottom right hand corner.

**59. Correspondence**

Nothing received.

**60. Items for the Next Agenda.**

Same

**61. Date of Next Meeting**

**Monday 12 September at 6.00pm at the Parish Office.**

With no further business the meeting closed at 7.10pm.