

**Minutes of meeting of Dersingham Parish Council held on Monday 26 October 2009
in Dersingham Infant & Nursery School at 7.00pm.**

- Present:** Cllr P Burall, Cllr G Sergeant, Cllr K Manship, Cllr R Murrell,
Cllr R Brackstone, Cllr J Houston, Cllr V Brundle, Cllr J Freeman,
After co-option Cllr L Loades and Cllr I Williams
- In attendance:** Mrs I Woods, Clerk for the meeting
Borough Cllr R Johnston
- Parishioners:** Six

10759 Apologies for absence

Apologies for absence were received from Cllr Smith, Cllr Berry, Cllr Chapman,
Cllr James and Cllr Rumens.

In order that Mr Loades and Mrs Williams, if co-opted, would be able to make declarations of
interest, Cllr Burall sought Council's consent to take agenda item 3 first. All in favour.

Chairman sought Council's consent to take agenda items 4 and 5 next, to enable parishioners
to address the County and Borough Councillors if they wished. All in favour.

10760 Co-option of new Councillors

Cllr Burall invited Mr Loades and Mrs Williams to make a short presentation.

a. Mr Loades

Mr Loades advised that he worked for Rounce and Evans, and wished to become involved in
the community. **Resolved that Mr Loades be co-opted on to the Council. 7 in favour: 1
against.**

b. Mrs Williams

Mrs Williams advised that she had lived in the parish for four years and would now like to
become more involved with the community. **Resolved that Mrs Williams be co-opted on to
the Council. 7 in favour: 1 against**

Cllr Loades and Cllr Williams signed their Declarations of Acceptance of Office, witnessed
by Cllr Burall, and joined the table.

10761 Verbal report from the Norfolk County Councillor

a) Buses going round Mountbatten Road etc.

b) Leaves around Manor Road/Doctors Surgery

c) Streetlight around Manor Road/Doctors Surgery

Cllr Burall advised that County Cllr Dobson hoped to attend the meeting later. In the event
Cllr Dobson arrived after the Chairman had closed the meeting so was unable to make his
report.

10762 Verbal report from the Borough Councillors

Cllr Johnston

Cllr Johnston advised that there could be no progress re the Local Government
Reorganisation until the legal situation regarding Suffolk councils was resolved. The
situation was being monitored weekly but was static at present.

Cllr Burall

a) Sandringham View

Cllr Burall reported that Borough Council had advised it had taken over responsibility for the
open space but he was not certain which area, the large area or the small area at Philip Nurse
Road.

b) Litter bin – Station Road

Cllr Burall invited Cllr Bubb to advise on the situation regarding the litter bin. Cllr Bubb
advised that the siting of the bin had been agreed at a meeting at which Cllr Smith, the Clerk
and himself had been present. Cllr Burall suggested that a letter be sent to Borough Council
stating this, signed by all three who were present.

c) Leaves around Manor Road/Doctors Surgery

Cllr Burall advised that this area is cleaned once a year, usually in September. All agreed that this is unsatisfactory as the area is unsafe for at least three months whilst the rotting leaves are underfoot. Cllr Burall to attempt to have the cleaning carried out more often.

d) Work on Old Hall

Cllr Burall reported that work was being carried out on the Old Hall and had asked for a report on this but had not yet received a reply.

Chairman invited Councillors and parishioners to raise issues of concern.

Cllr Manship expressed concern regarding flooding at the Manor Road entrance to the Health Centre. Cllr Burall advised that haunching was due to be carried out in November/December, but this was a matter for the County Councillor.

10763 Declarations of Interest

Cllr Loades declared a personal interest in agenda item 15.

10764 Talk by Borough Council Planners

Cllr Burall advised that this presentation would now take place at the November meeting.

10765 Crime Statistics Report

PCSO Jacqueline Smith had provided a crime report for the period 29 September to 26 October. There had been two incidents of theft; one of criminal damage; two attempted burglaries; one burglary; one assault and one incident of shoplifting. The burglary and the attempted burglaries were linked, and a man had been detained and bailed.

10766 War Memorial Enquiry

Cllr Burall advised that the report by David Tate had been received and would first be considered by FGPA Committee before presentation to Full Council.

10767 Minutes of the Dersingham Parish Council Meeting held on 26 September 2009

a) Approval of the minutes

Cllr Houston considered that Minute 10746 was incorrect. He said that he had stated that Cllr Sergeant had taken the property of Cllr Brundle and Sgt Crown had needed to be contacted several times before the property was returned. Cllr Burall corrected the Minutes and initialled his correction. With this amendment all in favour of the minutes being approved. **Resolved to approve the Minutes as a true record.**

b) Matters arising from the minutes

Minute 10749

Cllr Brundle was concerned regarding the application for 53 Lynn Road. Cllr Burall advised that this be raised with the planning officers at their presentation at the November meeting.

10768 Minutes of the Environment Committee Meeting held on 5 October 2009

(not approved)

Minute 94 (88K) Plaque

Cllr Bubb advised that he believed the Church had not yet been approached. Cllr Murrell wished to know the size of the plaque. Cllr Bubb proposed that the consent of the Church be sought. Cllr Burall proposed that Full Council vote on this issue in order that if the Church are in favour then the matter can be proceeded. 6 in favour: 3 against: 1 abstention.

Resolved to advise the Church that Council are in favour of the plaque to Jamie Griffin and seek their consent to erect a plaque.

Minute 96I Light Pollution

Cllr Burall advised that this was the responsibility of Freebridge Housing Association.

10769 Minutes of the Communication Committee Meeting held on the 20 October 2009 (not approved)

10770 Minutes of the Finance and General Purposes Committee Meeting held on 21 October 2009 (not approved)

a) To consider any recommendations made to full Council

Minute 197

Cllr Burall advised that there were three issues: the Community Centre, the War Memorial Investigation and the Village Hall, these warranted discussion at a separate meeting. All in agreement. **Resolved that a special meeting be arranged to consider these three issues.**

Minute 201 Committee Quorum

Cllr Burall advised that he must have inadvertently removed this clause when reviewing Standing Orders. He proposed that Standing Orders be revised with the inclusion that committees should have a majority membership of Councillors and there must be at least three present. All in favour. **Resolved to amend Standing Orders to include a clause regarding Committee quorum.**

Minute 202 Staffing Committee

Cllr Burall advised that a staffing committee was needed. A draft terms of reference had been circulated to all Councillors and Cllr Burall proposed that the committee be set up as per the terms. All in favour. He considered that the committee members should be Councillors with experience of dealing with staff. Cllr Sergeant advised that Cllr James was happy to be considered, and proposed that Cllr Loades also form part of the Committee. Cllr Loades was prepared to stand on the committee. Cllr Burall proposed that the Committee be comprised of the Chair of FGPA Committee, Cllr James and Cllr Loades. All in favour.

Resolved that a Staffing Committee be set up with present membership of the Chair of FGPA Committee (currently Cllr Sergeant), Cllr James and Cllr Loades.

Letter from Cllr Houston

Cllr Houston advised that he wished to present a letter to Council. Cllr Burall advised that this could not be permitted if it concerned staffing issues. Cllr Houston insisted on reading out the last line of his letter which stated that he was informing Council that he would the next day be instructing his solicitor to start proceedings to take the Council to court in order that the public be informed of the failings of the leadership of the Council.

Minute 203 Community Lunch

Cllr Sergeant advised that a proposal to finance a Community Lunch using the Chairman's Allowance had not been endorsed by FGPA Committee. She considered that the Community Lunches brought the community together and should be supported. Cllr Burall advised that this was a decision for Full Council. 8 in favour: 1 against: 1 abstention. **Resolved that Council sponsor a Community Lunch paid for from the Chairman's Allowance.**

10771 Applications and Determinations:

Applications:

09/01602/A Assent Building Control Ltd, Amber 53 Lynn Road, Dersingham. Application for advertisement consent – Erection of standing sign and fascia sign. –**Amended plan**
Resolved to recommend refusal on the same grounds as the first application.

Determinations:

09/01228/CU Sandringham Estate, Hill House Farm, Fern Hill, Mill Road, Dersingham. Application for change of use of redundant farm building to storage and distribution use for Sandringham Foods. – **Granted**

09/01383/CU Mr Arthur Massen, Application for change of use from residential to business (A2) at 1A Jubilee Court, Hunstanton Road, Dersingham. - **Granted**

09/01374/F M Baird, Application for construction of conservatory at 5 Beech Drift, Dersingham. - **Granted**

09/01136/O Mr R Lefevre, 75A Manor Road, Dersingham, King's Lynn. Application for construction of three bedroom cottage and alteration to main access. - **Granted**

10772 Kebab Shop, Manor Road – Cllr V Brundle

Cllr Brundle considered the colour of the building was unacceptable, and although there was only planning consent for one part of the premises, she believed alterations were being carried out in other parts of the premises. Cllr Burall advised that although planners had no control over the colour of buildings, a letter could be sent expressing the concern of Council. All in favour. **Resolved to ask Borough Planning Department to investigate the work being carried out, and of Council's concerns regarding the colour of the building.**

10773 White Horse Drive Corner – Cllr V Brundle

Cllr Brundle was concerned that cars were being sold from a residential premises. It was agreed that a letter should be sent to Borough Planning Department. **Resolved that a letter be sent to Borough Planners, with copy to County Highways Department.**

10774 Correspondence:

- a. Letter from Borough Council regarding The Code of Conduct
Resolved that all Councillors be provided with a copy of the letter.
- b. Letter from Borough Council regarding Adoption of Procedures for Dealing with Notifications of Complaints against Councillors
Resolved that this be referred to FGPA, followed by recommendation to Full Council
- c. Letter from Borough Council regarding Casual Vacancy
This was a procedural notification.
- d. Letter/booklet/reports from NCC regarding Norfolk Minerals and Waste Site Allocations
Responses to this consultation are required by 3 November.
- e. Letter from Norfolk Rural Community Council outlining changes to Articles of Association
- f. Letter from the Borough Council regarding Design in the Environment 2009
Nominations are required by 29 January 09.
- g. Postcard Acknowledgements from Borough Council
Acknowledgements had been received regarding planning enforcement and amenity land.
- h. Letter from Borough Council regarding Planning Training
Resolved that a copy of the letter be provided to all Councillors absent from the meeting.
- i. Letter from Anglian Water regarding New Sewer
Resolved that a letter be sent to Anglian Water advising that no plan had been enclosed with their letter.
- j. Letter from Norfolk Coast Partnership re Conference on Climate Change
Cllr Brundle expressed an interest in attending.
- k. Letter and Invite from CPRE regarding Annual Lunch
The lunch will be held at Knights Hill on 17 November.
- l. Email from Borough Council regarding Litter.

The following list of correspondence was available to be viewed by arrangement with the Clerk.

- a. Borough Council's Minutes of the Standards Committee
- b. West Norfolk Voluntary and Community Action Leaflets.
- c. List/Poster of Norfolk County Councillors
- d. WNVCA leaflets
- e. Norfolk Link
- f. Norfolk Association of Local Councils Conference of Gypsy and Traveller Conference.
- g. Norfolk Association of Local Councils Norfolk Association of Local Councils Grant
Your Parish, Your Council.
- h. Leaflet Living Longer, Living Well
- i. Norfolk Association of Local Councils Charity Workshop
- j. Norfolk Matters Magazine
- k. Your Council Magazine

10775 Accounts for payment

Money Banked

1 October	Village Voice Advertisement	104.00
9 October	Village Voice Advertisement	85.00
9 October	Poster Competition	40.00
9 October	Village Voice Live	72.83
9 October	Village Voice Advertisement	125.00
16 October	Sale of Dog Bags	75.00
16 October	Village Voice Advertisement	93.50
23 October	Village Voice Advertisement	125.00

Expenditure September

Clerk sought authorisation for the following payments:

	Cheque No	£ Amount
David Lee – Cleaning Contract	104228	200.00
MHB Services Ltd – Street Lighting Contract	104229	278.42
Tiscali Broadband/Telephone	DD	17.61
Southern Electric – Streetlighting Energy	104230	465.31
Petty Cash for October	104231	19.18
Heronwood Landscapes – Recreation Ground Cutting	104232	60.09
Salaries for October	104233/34	1627.07
Inland Revenue	104235	398.84
Norfolk Pension Fund	104236	381.10
Mr D Lee Grasscutting & various	104237	870.00
Collings Estate Agents one months rent	104238	287.50
Dersingham St George's Junior School Room Hire	104239	12.88
Royal British Legion Wreath & Donation (Section 137)	104240	116.50
Sportground Management ½ yearly grant	104241	1950.00

This authorisation was granted, cheques signed by Cllr Bubb and Cllr Brackstone.

Resolved to approve the payments.

10776 Date & place of next meeting

30 November 2009 at Dersingham Infant & Nursery School starting at 7.00pm

Meeting was closed by the Chair at 8.05pm.

Parishioners comments

Declarations of Interest by new Councillor

A parishioner commented that, according to the Minutes of 28 September, Cllr James made a Declaration of Interest before he was co-opted on to Council. Cllr Burall explained that this was just due to the way the Minutes were written but altered the agenda order to avoid this being repeated.

Banking

A parishioner asked why a staff member was banking in Hunstanton instead of using the Post Office. Cllr Burall explained that it was necessary as the Post Office do not keep detailed records of transactions. He advised that mileage was not claimed.

Meeting with Mr O'Lone

A parishioner asked if the meeting with Mr O'Lone had taken place. Cllr Burall advised that he was actively trying to arrange a meeting.

Water & Electricity at War Memorial

Cllr Brundle asked if these services would be available for Remembrance Day. Cllr Burall advised that the electricity supply was considered dangerous and had been cut off.

War Memorial fence gate

A parishioner asked why the gate was locked. Cllr Brundle advised that the gate was not locked, it was just difficult to open.

Act of Remembrance

A parishioner asked if it could be ensured that the traffic is halted long enough for the whole service. Cllr Burall advised that this would be arranged. It was agreed that Cllr Brundle would lay the Council wreath at the War Memorial.

Memorial plaque

A parishioner was concerned that putting up a memorial plaque was setting a precedent.

Website

A parishioner asked why the minutes and agendas are not available on the website. Cllr Burall advised that the website is run by a volunteer who has no brief as to what should go on the website. Cllr Burall suggested that the views of the public regarding content of the website could be sought via Village Voice. Cllr Bubb in agreement.