

THESE MINUTES ARE NOT APPROVED

**Minutes of meeting of Environment Committee held on 5 October 2009 in St Cecilia's Church at 7.00pm**

**Present:** Cllr A Smith, Cllr A Bubb, Cllr Berry Cllr G Sergeant & Cllr K Manship

**In attendance:** The Clerk

**Parishioners:** None

**92 Apologies for absence**

All present

**93 Declarations of Interest**

None received

**94. Minutes of meeting held on 8 September 2009**

a. Approval of Minutes

**Resolved for the Chair to sign the minutes as a true record after the following amendment. Minute 88E** Should be a good idea to put up notices.

b. Matters arising

**Minute 88K Plaque.** Cllr Sergeant said she had spoken to the family of Jamie Griffin regarding putting up a plaque in his memory and they are very much in favour. **It was resolved to recommend this to Full Council.** The Committee thought the church wall could be a good place. **It was resolved for the Clerk to contact the Church to ask if they would allow a plaque to be placed on the wall. Ongoing**

**Minute 88G Sandringham View.** Cllr Sergeant asked if the Clerk had heard from the Borough Council regarding Sandringham View. The Clerk said that she had contacted the Borough Council and they had said that if we wanted dog bins and litter bins over there it was down to the Parish Council to supply and empty. **It was resolved for the Clerk to put on the next Full Council agenda for the Borough Councillors to address. Ongoing**

**Minute 88B Streetlights.** Cllr Smith asked if the Contractor had got back to us about the solar energy etc. The Clerk said that she had invited them to tonight's meeting but they were unable to attend, the Clerk to try and get them to attend the next meeting **Ongoing**

**Minute 88H Parking.** Cllr Sergeant said that the Borough had now employed a new Traffic Warden. The committee felt that there was not enough wardens and wondered how the work is allocated.

**Minute 88I Poster Competition.** Cllr Sergeant said that they had received three donations for prizes. Cllr Sergeant to talk to the Headteachers again.

**95. Current financial position**

The Clerk had emailed the current financial position. Cllr Smith asked about the dog bags sales. The Clerk said that it is not a lot of money so she had not banked but would now tally it up for the six months from April to September.

## 96 Areas of responsibility

### a. Bus shelters

The Clerk said that she had just written to the company who put in the new bus shelters insisting that they repair the bus shelter by the end of October. The Clerk said that she had also been able to get a volunteer to complete the bus shelter surveys and she had sent them off to County Hall and also sent a letter of thanks to the lady volunteer.

### b. Streetlights

Cllr Smith said the “adopt a streetlight campaign” was being resurrected at Village Voice live tomorrow.

**Minute 88, 63, 55, 41, 34, 27, 14 Streetlight at entrance to Health Centre. It was resolved for this to be added to the County Councillor report at the next full council meeting and for County Councillor Dobson to take it up with County regarding the highways angle with glare etc.**

### c. Grasscutting

As per Full Council the Clerk said that she had emailed the contractor about closing the little playground when the grass is being cut. The Clerk to put in writing. **It was resolved for the Clerk to write to all contractors and ask them for their risk assessments and method statements for the work they achieve for the Council.**

### d. Cleaning

Nothing to report.

### e. Litter bins

The Clerk said that the contractor had not been able to remove the litter bin in Chapel Road as it was held in a large laver of concrete. The Clerk to obtain a quotation to get this removed. The Clerk said that the bin in Bank Road has been reported as not being emptied. The Clerk informed the committee that it was not on our list to keep it and was meant to be moved next to the bus shelter on Hunstanton Road by the new bus shelter. The Clerk to arrange for this bin to be moved around the corner. The new bin put in the wrong place down Station Road is to be added to the Borough Councillor Report at the next Full Council Meeting. The Clerk reported that the Borough Council were happy with the new position for the bin in Heath Road. This should be in place within a couple of weeks. The Clerk also said that she was waiting for the Borough Council to come back with a quote to put in the new bin at the Bus Shelter opposite Thaxter's. The Clerk had received one quote. The Clerk said that the contractor was having trouble with the litter he picks up from the Recreation Ground and the bus shelters etc, especially during the school holidays. The majority of the rubbish is fish and chip papers. **It was resolved for the Clerk to ask the contractor to complete a survey over October, which includes a school holiday.**

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**f. Seats & benches**

**It was resolved for Cllr Smith to contact the Recreation Ground Committee with regards to the bench in the War Memorial and making sure that it is secure.**

**g. Dog waste bins**

The Clerk said that a notice has been placed on the damaged bin at Dodds Hill Road opposite no 10. The Clerk said that she would get Mr Lee to remove in two weeks time.

Cllr Berry said that he had looked at dog bins in Suffolk and they had bins that the rubbish is not visible when the bin is opened. Cllr Bubb said that we had one or two of the new ones that have this principle. **It was resolved for the Clerk to obtain some brochures of dog bin suppliers so that the committee can work on a programme of replacement. It was also resolved for the Clerk to write to Sandringham to ask if they would consider putting dog bins in the little wood off of Admiral's Drive.**

Cllr Bubb said that he ordered the printing of the first two lots of dog bins sponsorship stickers. **It was resolved for a picture and write up to be put in Village Voice when the first sticker is placed.**

**h. Parking**

There was a large discussion about parking. The Clerk had informed the PCSO's and they were going to put warning stickers around if necessary and generally keep an eye on the parking. **It was resolved for this item to be left for three months and then to be checked again to see what impact may have been achieved.** Cllr Sergeant asked for information regarding the Neighbourhood Bill. **It was also resolved for Cllr Smith to put an article in the Village Voice about parking problems in the village, and about the need for considerate parking.**

**i. Footpaths/walkways**

**Minute 88,77,63,55,41, 34, 27, 5 Mountbatten Road/Gelham Manor footpath.** The Clerk said that she had asked for the quote but as yet it had not been received. **It was resolved for the Clerk to chase the quote.** The Clerk said that the Task Force had been out and cleared the footpath behind the Recreation Ground.

**j. Tree Warden**

The Clerk said about the saplings on the Recreation Ground and the over hanging tree. **It was resolved for Cllr Smith to add to her letter to the Recreation Ground Committee.**

**k. Animal Warden**

Cllr Sergeant said that she thought that the village could do with a person who Parishioners go to if they need information about animal provisions within the village. **It was resolved for Cllr Smith to write to the Borough Council regarding their Dog Warden and what he/she does.**

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**I. General village environment**

**Light Pollution**

Cllr Bubb said is anything happening regarding the lights at the back of Orchard Close. **It was resolved for the Clerk to contact the Borough Council/Freebridge regarding this again.**

**97. Action/Referral List**

A walk around is due to take place on the 11 October 2009 time to be set.

**98. Correspondence**

a) **Complaint regarding Litter bin removal at Woodside Close. It was resolved for the Clerk to write and thank the lady for her letter and to get the children to make up "Take Your Litter Home" posters for the competition.**

b) **Re Road Development Manor Road. It was resolved for the Clerk to write and thank the lady for her letter and inform her that when we know the layout we will bear her letter in mind. It was also resolved for the Clerk to put leaves on the Borough/County Council Report for the main Council meeting.**

**99. Date of next meeting**

**Monday 9 November 2009 Budget Meeting at St Cecilia's at 7.00pm  
Monday 16 November 2009 Ordinary Meeting at St Cecilia's at 7.00pm**

There being no further business the meeting was closed at 9.15pm.