

**Minutes of meeting of Environment Committee held on 13 July 2009 in St Cecilia's Church at 7.00pm**

**Present:** Cllr A Smith, Cllr A Bubb, Cllr Berry & Cllr G Sergeant

**In attendance:** The Clerk

**Parishioners:** None

**75 Apologies for absence**

Apologies for absence were received from Cllr Chapman. Cllr Chapman has also sent an email resigning from this Committee. **It was resolved once Cllr Chapman's resignation has gone through full council to send a letter thanking her for all her work for this committee.**

**76 Declarations of Interest**

None received

**77. Minutes of meeting held on 8 June 2009**

a. Approval of Minutes

**Resolved to approve the minutes as a true record.**

b. Matters arising

**Minute 63, 55, 41, 34, 27, 14 Streetlight at entrance to Health Centre.**

Cllr Bubb said that he had spoken with Mr Stanton regarding the light and he promised to look into it. The Clerk said that she had emailed him prior to the last meeting and she had now received a letter asking for a meeting. **It was resolved for the Clerk to arrange the meeting.**

**Ongoing**

**Minute 63,55,41, 34, 22, 7 Dog waste bin sponsorship signs**

The Clerk said that she had received a reply from Mill House and they required one bin and we had the artwork. Sunnyside also require 4 bins. Cllr Berry said that he had spoken to Jollies and they were going to get back to him. **It was resolved for the Clerk to make up an order form and send to Mill House and Sunnyside.**

**Ongoing**

**Minute 63,55,41, 34, 27, 5 Mountbatten Road/Gelham Manor footpath**

The Clerk said that she had managed to get hold of the Legal Department of the Borough Council but they were unable to help. The Clerk wants permission to spend £5.00 to obtain a search from Land Registry. **It was resolved for the Clerk to get the search achieved.**

**Ongoing**

**Minute 63,55,41, 34, 27, 5 Repair of footpath from Centre Vale**

It would seem that the owner is Mr Stanton. The current position to be checked on the next walk round.

**Ongoing**

**Minute 63,55, 41, 34, 27, 6 Beach Road dyke**

The Clerk said that she would contact the clean-up team if it was rubbish lying around and then if necessary contact the Environment Agency.

**Ongoing**

**Minute 63, 55, 41, 34, 27, 23f Cycle path**

The Clerk said that she was unable to write, as she could not find the parishioner's address only a name on all paperwork. **Ongoing**

**Minute 63, 55, 41, 36a Vandalised bus stops in Manor Road**

The Clerk has reported it to NCC Public Transport but has not had a reply. **It was resolved for the Clerk to chase.** **Ongoing**

**Minute 55,44a Uneven flagstones on Tudor Way/Saxon Way footpath**

NCC Highways have completed the work. **Completed**

**78. Minutes of meeting held on 23 June 2009**

a. Approval of Minutes

**Resolved to approve the minutes as a true record.**

b. Matters arising

**None to report.**

**79 Current financial position**

Clerk handed round copies of her figures of last year's accounts and a current financial position. Everything was running on budget. Cllr Smith asked about the £250.00 agreed to go in the budget for the litter bin removal and getting the land flat on Heath Road.

**80 Areas of responsibility**

**a. Bus shelters**

Budgens have applied for Planning Permission to advertise. Cllr Bubb said that it was agreed £50.00 each for the year. The new bus shelter still needs to be repaired the Clerk has spoken and they have said when they are next in the area they will complete. **It was resolved for the Clerk to ring and give them a deadline.**

**b. Streetlights**

The streetlight in Post Office Road has an exposed contact. **It was resolved for the Clerk to inform EDF.**

**c. Grasscutting**

Cllr Smith said that who ever is cutting the grass the Rowan Tree has been cut as the guard has been removed. **It was resolved for Cllr Bubb to sort. It was also resolved for the Clerk to find out the different agencies areas and shade them on a map. It was resolved for the Clerk to ask Cllr Burall and Cllr Johnston if they were able to obtain a 1/2500 map.**

**d. Cleaning**

Nothing to report.

**e. Litter bins**

**It was resolved for the Clerk to contact the Library to make sure that they would agree to a new style bin being placed on the Library site. It was also resolved for Cllr Berry to ask the Social Club if the old bins could be stored there.**

**f. Seats & benches**

Nothing at present

**g. Dog waste bins**

Cllr Berry has undertaken the dog bin survey. **It was resolved for Cllr Smith to forward to the Clerk so that it can be sent to the Borough. It was also resolved for the bins to be numbered.**

**h. Parking**

Nothing to report.

**i. Footpaths/walkways**

There is a large pothole out side the Chinese Takeaway and outside the Social Club. **It was resolved for the Clerk to contact NCC.**

**j. Tree warden**

Nothing to report.

**k. General village environment**

**War Memorial**

Cllr Berry had had reports that the War Memorial did not meet Health and Safety requirements. Cllr Berry handed round some photographs. **It was resolved for the Clerk to contact the Borough Council to ascertain if the War Memorial should have been checked prior to opening.**

**81. Action/Referral List**

The Clerk gave an update from NCC regarding the list. Cllr Smith has updates regarding the walk around. **It was resolved for Cllr Smith to update the list and for the list to be circulated with the minutes.**

**82. Correspondence**

**a) Letter from Parishioner regarding Hedge Holyrood Drive**

**It was resolved for Cllr Berry to go and see and ascertain the position.**

**83. Date of next meeting**

**The date to be set later but needs to be set for the 1<sup>st</sup> or 2<sup>nd</sup> Monday of each month starting in September.**

There being no further business the meeting was closed at 9.40pm.