

Minutes of meeting of Dersingham Parish Council held on Monday 29 June 2009 in Dersingham Infant & Nursery School at 7.00pm

Present: Cllr A Bubb, Cllr Brackstone Cllr Sergeant, Cllr A Smith, Cllr Chapman, Cllr P Burall, Cllr V Brundle, Cllr J Houston, Cllr Berry & Cllr Manship

In attendance: Clerk
County Councillor J Dobson
Borough Councillor R Johnston

Parishioners: Thirteen

10684 Apologies for absence
Apologies for absence were received from Cllr D Murrell

10685 Declarations of Interest
None Declared

10686 Co-Option of New Councillor Mrs Shirley Rumens
Cllr Burall asked if anyone had any objections to the meeting being made open session to allow for Councillors to ask Mrs Rumens any questions. No objections were received and **It was resolved to open the meeting.** Cllr Burall said that he had asked the Clerk to prepare the paperwork so that Mrs Rumens co-option could take immediate effect. Cllr Burall asked if any Councillors had any questions for Mrs Rumens. No one had any questions. Cllr Burall closed the open session. Cllr Sergeant proposed that Mrs Rumens be co-opted onto the Council. Cllr Berry seconded this proposal. The vote was 7 for 2 against and one abstention. **It was resolved that Mrs Rumens be invited to become a Councillor.** Mrs Rumens duly signed the Declaration of Office and took her place at the meeting. The Clerk welcomed Mrs Rumens to the Council.

10687 Crime Statistics Report.

The Clerk read out the following:

For the period of 30th March to 2009 to 23 April 2009 for Dersingham

1 X Criminal Damage- Skate Ramp- no suspects
2 x Theft from motor vehicles- no suspects
1 x Theft of cans of dog food
3 x shoplifting- One suspect being dealt with, one suspect for the other
2 offences
1 x other crime- no details can be disclosed.

For the period of 25 May 2009 to 28 June 2009 for Dersingham

3 linked vehicle crimes all happened over night.
(Criminal damage to one, Interference of another and theft from the third)
All close by, 2 in Orchard Close and 1 on Chapel Rd. This was an isolated incident and not the start of a pattern. Nothing similar since.

2 linked offences from the same domestic incident whereby a woman was arrested for a Public Order offence and criminal damage to a van in Holyrood Drive.

1 Theft of a Ford Tipper truck from Manor Rd.

1 Theft from Thaxter's.

A garden parasol stolen from a rear garden in Station Rd.

Brand new and recently erected fence panel from an address on Hunstanton Rd.

Additional Info

The Police are aware that there is a small traveller encampment on the Dersingham Picnic site and they are being dealt with for damage to the perimeter fence. Enquiries in hand.

- 10688. Minutes of the Dersingham Parish Council Meeting held on 27 April 2009**
a. Approval of minutes
Resolved to approve the Minutes as a true record and duly signed by the Chairman.
b. Matters arising
Minute 10668 Sandringham View Open Space
It was resolved for the Clerk to Invite Nathan Johnston from the Borough Council to attend the next meeting to discuss this.
- 10689 Minutes of the Dersingham Parish Council Meeting held on 1 June 2009**
a Approval of minutes
Resolved to approve the Minutes as a true record and duly signed by the Chairman.
b Matters arising from the minutes
Nothing to report
- 10690 Minutes of the Environment Committee Meeting held on 14 April 2009**
Nothing to report.
- 10691 Minutes of the Finance and General Purposes Committee Meeting held on 11 May 2009**
a) To consider recommendations made to full Council under minute no 120.
Cllr Burall said thankfully Cllr Manship had been well enough to attend. So this is not required.
- 10692 Applications and Determinations:**
Applications:
- 09/00903/F Norfolk Constabulary, 43 Manor Road, Dersingham. Application for Replacement of windows and alterations to entrance. **It was resolved to recommend approval.**
- 09/00924/F Mrs S Peck, 44 Holyrood Drive, Dersingham. Application for replacement of garden wall. **It was resolved to recommend approval.**

09/00981/F Mr Kirby, 20 Woodside Close, Dersingham. Application for extension to existing dwelling. **It was resolved to recommend approval.**

Determinations:

09/00569/F Mrs L Reynolds, 28 Post Office Road, Dersingham. Application for conversion and extension to garage to form residential annexe. – **Granted**

10693 Accounts 2008/9

Cllr Burall said that the Clerk had recently put these accounts on the computerised systems and had found several differences. Cllr Burall said that a meeting would be arranged to go through the accounts with himself, Cllr Sergeant, Mrs Watt and the Clerk. Cllr Burall asked for acceptance of Mrs Watt's account. **It was resolved for the council to accept the accounts.**

10694 Member/Officer Protocol

Cllr Burall said that a Protocol was needed and proposed that this protocol be accepted. Cllr Smith said what happens if a Councillor breaks the Protocol. Cllr Burall said that we have a duty to report the Councillor to the Standards Board. Cllr Chapman asked what happens with regards to the Clerk. Cllr Burall said that the Clerk is not covered by the Standards Board. Cllr Chapman said so we have to go down the route of Verbal Warning, Written Warning and then Termination of employment. Cllr Burall said that the Grievance Procedure would be taken up. **It was resolved to accept the Protocol 9 in favour one abstention.**

10695 Office Premises

Cllr Burall said that he was proposing that this item be taken excluding press and public due to contractual arrangements. **It was resolved to take this item at the end of the meeting excluding press and public.**

10696 Litter Bins – Cllr A Smith

Cllr Smith went through the situation regarding the bins and as per Environment Minutes of the 23 June 2009. **It was resolved to recommend the following to the full council:**

8 Bins

Woodside Avenue – Old Style Bin

Heath Road – Entrance to Common – New Bin

Library – New Bin

Holyrood Drive Entrance Manor Road – Old Style Bin

Station Road Middle bin – New Bin

Station Road Top Bin- Valley Rise end – Old Style Bin

Opp Thaxters in bus station – New Style Bin

Hunstanton Road by Bus Shelter – Old Style Bin

Cllr Smith said that extra budget would be needed to level the ground in Heath Road to take the new style bin and to remove the old style bins that were no longer needed. Cllr Smith said that these bins were to be offered to businesses/organisations within the village should they require them. The Clerk had

arranged for the Borough Council Clean-Up to take away if not needed as long as they were in one place. Cllr Smith then said that we needed to see how this system worked and if fine then we would need to replace the old style bins by next April for them to be continued to be emptied. Cllr Burall said that if this was necessary we could make provision in the precept next year. **It was resolved that £250.00 to be taken from Reserves and placed in the Environment Budget for the removal of the old bins and levelling in Heath Road. If more was required then the matter would be brought back to the Full Council.**

10697 Social Club

a. Letter from Social Club. Cllr Burall asked for this item to be taken at the end of the meeting excluding Press and Public. **It was resolved for this item to be placed at the end of the meeting excluding Press and Public.**

10698 Grievance procedure draft

Cllr Burall said that this needs to be placed on the next agenda as there needs to be consultation with staff.

10699 Community Centre

a. Letter from Centre Manager. The Clerk said that she had received a letter from the Centre Manager regarding the condition of the building and also from the Health & Safety Executive. Cllr Burall asked if he could open the meeting to allow Cllr Johnston to speak as he completed a report before he left. **It was resolved to open the meeting.** Cllr Johnston explained regarding the repairs and also the meetings with Sandringham. The open session was then closed. **It was resolved for the Clerk to obtain quotations to sort out the drains and rainwater goods. The Clerk to report back to FGP&A. The Clerk also to respond to the letter from the Health and Safety Executive.**

10700 To receive a verbal report from the Norfolk County Councillor

Cllr Burall opened the meeting. Cllr Burall thanked County Councillor Dobson for attending and congratulated him on his appointment. Cllr Burall also asked that the Council write to Janice Eells for all her hardwork. Cllr Dobson said that he was just about finding his feet and had been attending several meetings to ascertain the role. Cllr Dobson said that there had been a problem with his email but that it was working again now. He was very much looking forward to working with the Parish Councils and Parishioners in his area.

Cllr Burall said that there are several issues regarding the Highways. It was about five weeks ago Highways came and put new white lines in the village only for them to be covered over last week when some of the roads were resurfaced; this is a waste of public money. Cllr Chapman asked about having a crossing by the new doctor's surgery. Cllr Brackstone said that drivers speed through the village over the speed limit. Cllr Burall said that Highways had resurfaced Chapel Road and then a few days later the road was being dug up to put in new services for a dwelling in Waldens Barns and asked if the County was meant to co-ordinate such work. Cllr Brundle said that motorbikes are doing fast speeds and wheelies coming into the village and she feels that the 30 mile an hour signs should be moved back to the roundabout. Cllr Dobson said that he would look into these concerns.

10701 To receive a verbal report from the Borough Councillors.

Cllr Johnston explained the latest on the Local Government Review. Now that there is a change in the Secretary of State we do not know if there will be in change in the Review. The Boundary Commission are due to give their report to the Secretary of State on the 15 July. Cllr Johnston said that it has been decided that it may be necessary to have a Poll on any decision that the Secretary of State makes. This would be a joint Poll with all the Norfolk Local Authorities so the cost would be shared.

Cllr Johnston said that there will be a meeting at the Borough Council offices on the 15 July 6.00pm for 6.30pm start. Cllr Burall asked if it was open to Parish Councils. Cllr Johnston said he thought so. **It was resolved for the Clerk to contact the Borough Council and find out if we are able to attend.**

Cllr Burall wanted to remind everyone that there was the Conservation Meeting with John Selby tomorrow night here at 7.00pm and that everyone is welcome.

Cllr Chapman asked what was happening regarding weeding the Rose Bed at the top of Chapel Road/Post Office Road and maintaining the grass area by the Surgery. **It was resolved for the Clerk to chase and look into this.** The meeting returned to closed session.

10702 Correspondence:

- a. The Norfolk Playing Fields Association – AGM. **It was resolved to pass on to Cllr Murrell.**
- b. Letter from Dersingham United Charities – Trustee Vacancy
- c. Resignation Letter from Doug McNeil **It was resolved to write to Mr McNeil thanking him for his time on the Council.**
- d. Letter from Borough Council re 1 Chapel Road
- e. Letter from the Girl Guides for the Councillors to attend their Centenary Celebrations on Saturday 5 September at the War Memorial.

The following list of correspondence can be viewed by arrangement with the Clerk.

- a WNVCA – In Touch
- b Norfolk Police Email regarding Neighbourhood Issues
- c CPRE Fieldwork
- d Letter from The Forum
- e Invitation to see Fenland Leisure Products at Royal Norfolk Show
- f Community Development – Information Leaflet
- g Borough Council Funding issues
- h Norfolk Police Authority – Policing Plan
- I AGM Invite from Norfolk RCC
- J Standards Committee Agenda
- k Norfolk Link and various leaflets **It was resolved that the leaflet on the Summer Conference we sent round to all Councillors. The Clerk wished to attend.**

10703 Accounts for payment

	Cheque No	£ Amount
Heronwood Landscapes- Grasscutting	104137	120.18
Norfolk Association of Local Councils – Planning Conf	104138	60.00
Southern Electric – Energy for Street Lights	104139	480.53
David Lee – Cleaning Contract	104140	200.00
MHB Services Ltd – Street Lighting Contract	104141	278.42
Tiscali Broadband/Telephone	104142	27.03
Norfolk Parish Training Partnership –Well Being	104143	20.00
Black Toner Cartridge	104144	38.00
SLCC Safe & Sound Course	104145	109.25
Mr D Lee Grasscutting & Various General Jobs	104146	965.00
Wybone – Litter Bin 08/09 budget	104147	588.91
Petty Cash	104148	6.62
Salaries for June	104149/50	1532.14
Inland Revenue	104151	361.69
Norfolk Pension Fund	104152	362.65
Viking Direct - Stationery	104153	84.28
Viking Direct - Stationery	104154	31.44

It was resolved for payments to be made.

10704 Date, & Place of next meeting.

27 July 2009 at 7.00pm at Dersingham Infant & Nursery School

There being no further Council business Cllr Burall closed the meeting at 8.25pm

Parishioner's comments

War Memorial

A Parishioner asked why a Parishioner had been banned from the cleaning and watering the plants on the War Memorial. As the plants needed water. Cllr Burall said that the Parish Council have not banned the Parishioner. With regards to the plants they are being checked and looked after by a Parish Contractor.

A Parishioner asked who put the piece in the Lynn News? Cllr Burall said that the Parish Council have not put anything in the Lynn News. Cllr Burall went on to say that the protocol which hopefully the Council will adopt would hopefully assist.

A Parishioner asked why the locks had been cut off the gates and electric boxes on the Recreation Ground. The Clerk said if you find out she would like to know as luckily she went down to check on something else and found the cabinet unlocked.

A Parishioner accused the Council of having double standards. Cllr Burall said that the Council have a legal responsibility with regards to volunteers and the age of volunteers. Volunteers have to have proper supervision.

A Parishioner asked why the Police have become involved with the War Memorial. Cllr Burall said that it was nothing to do with the Parish Council.

A Parishioner asked about why the Stand pipe was removed and that it should have been removed by a qualified plumber. Cllr Sergeant said that it was not safe to leave in place and the Parishioner who removed the Stand Pipe was a trained plumber. The Parishioner was present at the meeting and informed the meeting that he was trained and when he left the area there was no leak what so ever if there had a been a leak he would have reported it to the Clerk and dealt with it if requested.

A Parishioner asked about Children taking their bikes onto the Recreation Ground. Cllr Burall said that the provision of bike stands is to be looked at so the bikes can be safety left.

Cllr Burall said that he would arrange a meeting with the Parishioner in question.

Borough Councillor/County Councillor's reports

A Parishioner said that usually the public are able to ask questions this did not happen tonight. Cllr Burall apologies but he forgot to invite the public to ask questions. He promised to remember from now on.

Parking

A Parishioner said that it was dangerous with cars parking on the Post Office Road/Chapel Road Corner. As previously mentioned this to be taken up by the Environment Committee.

Parish Office

A Parishioner asked regarding the office move and can the Council just inform us of the places they are looking at. Cllr Burall said that due to this being a contract he was not able to inform the public at this stage but hoped to be able to answer any questions at the next meeting.

Doctors Surgery

Cllr Chapman said it is necessary for a Bus Stop to be placed near the Surgery and also for a crossing to be installed.

Traffic

A Parishioner said that he did not wish to see any traffic calming measures installed in Dersingham. The Parishioner needed urgent hospital attention and if there had been traffic calming in place the Paramedics would not have got to him in time. The Parishioner said that Paramedics/Ambulances attend Dersingham around fifteen times a day on average.