

**Minutes of meeting of Dersingham Parish Council held on Monday 27 April 2009 in Dersingham Infant & Nursery School at 7.00pm**

**Present:** Cllr Johnston, Cllr A Bubb, Cllr Brackstone, Cllr Maxwell, Cllr Berry  
Cllr A Smith, Cllr J Houston, Cllr V Brundle, & Cllr Chapman

**In attendance:** Clerk

**Parishioners:** Eleven

**10655 Apologies for absence**

Apologies for absence were received from Cllr P Burall, Cllr Manship, Cllr R Murrell & Cllr D McNeil

**10656 Declarations of Interest**

Cllr Johnston declared a Personal interest in payments for Mr D Lee.

**10657** Cllr Chapman said in the absence of Cllr Burall do we need to nominate a Vice Chairman for the evening. Cllr Johnston agreed to this. Cllr Chapman nominated Cllr Houston. **Resolution to accept Cllr Houston as Vice Chair for this meeting.**

**10658 A Personal Statement from the Chair Cllr Roy Johnston.**

Cllr Johnston said taking doctors advice he was cutting down on his workload so unfortunately he was standing down as a Parish Councillor from tonight. Cllr Johnston thanked everyone for time spent on the council and wished the council all success for the future. Cllr Johnston said that he still had things to complete, which he would achieve. Cllr Chapman offered a vote of thanks on behalf of the council for all his hard work.

**10659 Co-Option of New Councillor Mrs G Sergeant**

It was agreed unanimously and **It was resolved for Mrs G Sergeant to be co-opted as a Parish Councillor for this Parish.**

**10660 Crime Statistics Report.**

Unfortunately this was asked for but has not been received. Cllr Bubb said that there is a warning regarding garden ornaments at present so please keep vigilant.

**10661 Minutes of the meeting of Dersingham Parish Council held on 30 March 2009**

a. Approval of minutes

**Resolved to approve the Minutes as a true record after the following amendment:  
Re 10643 Cllr Smith wished for the statement to be placed on all planning applications returns when demolition is involved or anything concerning the roof space.**

b. Matters arising

**Minute 10618 White line outside Post Office**

Cllr Chapman asked if this had been achieved. It has not been completed. **It was resolved for this item to be taken up with County Cllr Eells.**

**Minute 10643 Coast Hopper Bus**

Cllr Chapman said that she still had not received her report from County Cllr Eells. The Clerk said that County Cllr Eells was having trouble getting emails to the office but this should now be achievable. **It was resolved for this item to be taken up with County Cllr Eells.**

**Minute 10644 Dog Warden.**

Cllr Chapman asked if anyone had come forward regarding reporting fouling within the village. Clerk said that she had passed information on within the last few days.

**Minute 10645 Social Club Business Plan.**

Cllr Johnston said that a business plan was received but not in the form of a usual business plan and that gaps were present. Cllr Johnston said that he and Cllr Burall had offered help with writing the plan but this had not been taken up. Cllr Johnston said that he had now received the first outturn but it does not contain all the information eg no national insurance etc which it must do. Cllr Johnston said that they also wished to pay monthly. **It was resolved for the FGP &A Committee to deal with.** Several Councillors said that they had not received a copy of the plan. **It was resolved for the Clerk to send round hard copies.**

**Minute 106500 8/02746/CU Mr & Mrs Holland**

Cllr Bubb said that he had attended the DCB meeting and site visit and the Borough Council had now refused the application.

**Minute 10651 Ditch at Edinburgh Way.**

Cllr Burall asked if the meeting had taken place with the Borough Council. Cllr Brackstone said that the local residents, the Clerk and he had met with Nathan Reed from the Borough Council regarding the ditch they had followed the water course. Nathan Reed had agreed to get the clearing out done again to the required standard. The Clerk was asked to contact Richard Stanton to ask if he would mind clearing his part a little further around five metres more behind Edinburgh Way to clear the other side of the piped area so the Nathan Reed can get the pipe blasted and hopefully allow the water to run freely. Nathan Reed was due to meet with the Guinness Trust a few days after to try and sort out some method of controlling what went into the dyke. Cllr Chapman said that there is a similar problem with West Hall Road and Post Office Road. **It was resolved to pass this to the Environment Committee to look into further.** Cllr Brackstone informed the committee regarding Mr Suiter and how he had piped the dyke and filled it in; unfortunately the bore of the pipe seems to be not big enough. **It was resolved for the Clerk to contact Nathan Reed to ask if he can investigate this issue.**

**Public Time Re First Responders.** Cllr Bubb said that he had now got in touch with the person in charge now and had received the information he required for the Village Voice.

**10662 Minutes of the Communications Committee Meeting held on 6 January 2009**

Nothing to report.

**10663 Minutes of the Finance and General Purposes Committee Meeting held on 2 March 2009**

All recommendations covered at last Full Council.

**10664 Minutes of the Environment Committee Meeting held on 9 March 2009**

Cllr Smith highlighted the main points that the committee are working on at present mainly the Litter Bins. Cllr Smith said that the Clerk is working through a list of problems drawn up after a village walk around.

**10665 Minutes of the Finance and General Purposes Committee Meeting held on 9 April 2009**

a) **To consider recommendations made to full Council under minute no 102, 103, 104 & 107**

**Minute 102, Minute 90 It was resolved by Full Council that no 36 and 38 be removed from Standing Orders.**

**Minute 103.** It was resolved by Full Council that the Investment Strategy to be presented to the Public by the Chair of the Finance Committee at the Annual Precept Meeting.

**Minute 104 DVSC Lease/Rent Payment.** Resolved by Full Council that we allow them to delay their lease payments by six months on the proviso that they furnish the Parish Council with a monthly outturn report. Cllr Johnston said again that the outturn report had been received and not containing all items of expenditure. **It was resolved to report again at the next Full Council Meeting.** Regarding the Fish & Chip Van, Cllr Johnston had been through the lease and had highlighted four main points the gives the Parish Council the power to demand that activities that take place are with our approval.

*The first Para. 9. Not to store or bring upon the Demised premises any articles of a specifically combustible inflammable or dangerous nature and not to do or permit or suffer anything by reason whereof any insurance effected on the Demised premises may be rendered void or voidable or whereby the rate of premium thereon may be increased and to comply with all recommendations of the insurers as to fire precautions relating to the demised Premises.*

*Para.10. Not to do or suffer on the Demised Premises or any part thereof any act or thing whatsoever which may be or tend to the nuisance annoyance damage or disturbance of the Landlord or the owner tenants or occupiers of any adjoining or neighbouring property.*

*Para. 12 To use and occupy the Demised Premises only for the benefit of the community residing in (or with the Landlord's consent) the village of Dersingham and for no other purpose.*

*Para. 13 Not to assign demise underlet or otherwise part with possession of the Demised Premises or any part thereof for all or any part of the Term.*

*The "Demised Premises" include the whole area on which the Hall stands as well as the Hall itself.*

Cllr Chapman said that they must not be allowed to trade from there due to combustible inflammables eg gas burners and oil for frying. The Clerk said it also states in the Lease that the Social Club should furnish the Parish Council with a copy of their insurance policy on a yearly basis after its renewal. The Clerk said that she is unable to find a copy in the office for the last year. Cllr Johnston said that we should not allow the mobile Fish and Chip van on the site until we have seen the insurance and it is adequate to meet our needs. **It was resolved for the Clerk to write to the Social Club insisting that the mobile fish & chip van not be permitted to trade from the premises until the Parish Council has checked and verified your insurance documents.**

**Minute 105 Assett register.** Cllr Smith asked is the asset register correct with regard to the Village Sign being down as a £1. Cllr Johnston said it was correct as if anything happened to it, it would cost more to replace but the Village may decide that they do not require a Village Sign.

**Minute 110 Community Centre** Cllr Maxwell asked how the Council is getting on regarding the repairs to the Community Centre. Cllr Johnston said that he still needed to type up the list of repairs for the Clerk to obtain quotes from.

**Minute107 War Memorial Budget.** It was resolved by Full Council that £1480.00 be taken from the contingencies budget for 2009/10 to cover overspend on the War Memorial project.

#### **10666 Applications and Determinations:**

##### **Applications:**

09/00593/F Mr D Collingham, Fern Lodge, 10 Fern Hill, Dersingham. Application for Proposed removal of existing conservatory and replacement. **It was resolved to recommend approval.**

09/00579/F Mr & Mrs J Yates, Marsh Cottage, 18 Brook Road, Dersingham. Application for single and two storey extension to form bedroom, study and dayroom with enlargement of bathroom. **It was resolved to recommend approval.**

09/00569/F Mrs L Reynolds, 28 Post Office Road, Dersingham. Application for conversion and extension to garage to form residential annexe. **It was resolved to recommend approval.**

##### **Determinations:**

09/00140/F Mr & Mrs M Kennedy-Hill, Quince Cottage, 28 Chapel Road, Dersingham. Application for two storey extension to dwelling – **Granted**

09/00201/F Ms C Stanford, 1 Windsor Drive, Dersingham. Application for extensions to bungalow forming new utility room and garage. – **Granted**

08/02746/CUMr & Mrs S J Holland, Land west of 21 Post Office Road, Dersingham. Application for change of use of open grass area to domestic garden with erection of enclosing timber fence. – **Refused.** The Clerk read out the reasons for refusal.

09/00376/F Mr G Billard, 1 Edinburgh Way, Dersingham. Application for construction of new three bedroom single storey dwelling. – **Granted.**

#### **10667 To receive a verbal report from the Norfolk County Councillor**

Unfortunately County Councillor Eells is unwell and unable to make the meeting.

#### **10668 Reports from Borough Councillors**

##### **Cllr Burall**

Cllr Burall is unable to make the meeting tonight but has left a written report.

**Life wood.** Unless the owner opens the right of way through Life Wood, the County Council will do the work itself early in May following the granting of the legal order. I have been approached by some of the residents in Woodside Close concerned about possible parking, dog and vandalism problems when the footpath is opened. Although no such problems are evident at the Jubilee Drive entrance to Life Wood and there were very few problems before the footpath was closed I have suggested that one of the PCSO's might make contact so that any problems can be reported rapidly. I have also asked to be kept in touch in the event of any issues arising.

**Sandringham View Open Space** The large open space on the Sandringham View estate is currently being transferred to the Borough Council, which will then become responsible for maintenance etc. I wonder if the Parish Council might like to suggest a meeting with the relevant Borough Officer to discuss what maintenance will be undertaken, whether the area will be subject to dog fouling by laws (I assume it will) and whether the Borough will be providing dog bins. The Clerk said that Nathan Johnston is in charge of dog bins for the Borough Council. **It was resolved for the Clerk to contact Mr Nathan Johnston regarding this meeting.**

#### **Cllr Johnston**

Cllr Johnston talked about the Boundary Committee. Cllr Johnston said that the Borough Council were going to appeal again with Devon. Cllr Johnston said that the Borough Council are hoping to discuss issues with the County Council and hopefully join forces for the next legal challenge. Cllr Johnston talked about the different options eg the donut which is risky or one total unitary authority with the whole of Norfolk. Cllr Johnston said that the next few weeks are going to be very important and it could be the there is a Norfolk wide referendum. Consultations need to take place with all major organisations eg the Police, NHS etc. Cllr Johnston said that Somerset did a similar thing and in the end the Government backed off.

#### **10669 Litter Bins – Cllr A Smith**

Cllr Smith outlined the position regarding the Borough Council and the litter bins. The Borough Council have agreed to provide and empty three new style bins. They have also agreed to empty at a cost five of the old style bins for twelve months. Cllr Smith said that this has some implications on the budget. If this is the case we have not budgeted to replace five bins within this next financial year. We have five hundred pounds which is sufficient to empty the five bins but not replace them. Cllr Smith said that the Clerk had also heard that the cost of the emptying may well have to be increased as the rate from the Contractor has gone up to the Borough Council. Cllr Johnston said that a review of the whole services is currently underway. Cllr Smith said that the Borough Council's representative had even placed the three new bins but Cllr Smith said they are not in the positions that we most need them and they will not empty our most used bins because they are not on a road side. Cllr Smith said that another meeting with the representative was needed and has been asked for. Cllr Smith said depending on the outcome of this meeting will depend on whether we need to seek an alternative contactor to dispose of the rubbish. **It was resolved for the Clerk to ask regarding any increase in the fifty pound per bin.**

#### **10670 Crossing at Manor Road by Doctors Surgery – Cllr A Chapman**

Cllr Chapman said that it is very dangerous trying to cross the road on the bend by the new doctor's surgery and she was wondering if we could ask for a crossing to be put in on the grounds of health and safety. Cllr Chapman said it would also be nice to ask for the speed limit to be reduced. Cllr Johnston said that he would have no objection to the village becoming a twenty mile an hour zone. **It was resolved for the Clerk to ask County Councillor Eells to look into this situation for us.**

#### **10671 Training – Cllr A Smith**

Cllr Smith wished to attend the New Councillor course. **It was resolved for Cllr Smith to attend the course.**

## 10672 Correspondence:

- a. Thank You Letter from Irene Woods. Cllr Johnston read out the thank you letter form Mrs Woods.
- b. Letter from Mr Brian Read- The Village Fryer. The Clerk read out.
- c. Letter from NCC regarding Alexandra Close
- d. Letter from NCC re request for Cycle Path
- e. Letter from Equality and Human Rights Commission
- f. Letter from Parishioner regarding Valley Rise Junction. **It was resolved for this item to be passed on to County Councillor Eells.**
- g. Letter from Norfolk Constabulary Re Changing Times.
- h. Letter from Norfolk Constabulary Re Parish Office. This is regarding having to leave the office due to a major refit.
- i. Letter from NCC re Local List Validation Requirements: Consultation
- j. Letter from NCC re Sandringham Road. **It was resolved for the Clerk to ask County Councillor Eells when this work would be completed.**
- k. Letter from Mrs Gill Eglen – Re War Memorial. The Clerk read out. Cllr Houston said that himself as Chair of the British Legion and Cllr Brundle as Welfare Officer for the British Legion had visited Mrs Eglen and she was now happy with the situation.
- l. Letter from Dersingham Social Club – Re Lib Dem Manifesto. The Clerk read out. **It was resolved for Cllr Johnston to acknowledge this letter and pass on to Cllr Burall.**

The following list of correspondence can be viewed by arrangement with the Clerk.

- a Letter from NCC re Unitary Status.
- b Norfolk Link
- c Norfolk Matters
- d Letter from Borough Council re Unitary Status

Any others

## 10673 Accounts for payment

### March 08/09 Accounts

	Cheque No	£ Amount
Southern Electric – Energy for Street Lights	104087	464.64
Borough Council – Dog Bin Disposal	104088	415.91
E-On Energy – Recreation Ground Electricity	104089	4.31
Monster Play Systems – Play Equipment	104090	8383.50
Semba Trading Co Ltd – War Memorial	104091	2904.91
Clanpress – Village Voice printing	104092	160.00
Neat Ideas – Toner Cartridge	104093	72.44
Mrs G Watts wages for w/e 25 March to 1 April	104094	91.61
Mrs I Woods wages for w/e 29 March to 5 April	104095	412.25
Fenland Leisure Products – Playground Equipment	104096	1869.90
Mr I Thomas- Re-pointing Village Sign	104097	325.00

### April 09/10 Accounts

David Lee – Cleaning Contract	104098	200.00
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MHB Services Ltd – Street Lighting Contract	104099	278.42
Tiscali Broadband/Telephone	104100	37.17
Cllr A Bubb – Mileage DBC Meeting	104101	9.39
Cllr A Bubb – Parking DBC Meeting	104102	4.40
Sandringham Estate – Rent for Sports Ground	104103	600.00
Petty Cash	104104	28.85
Cash in lieu of Cheques postage for Village Voice	104105	55.00
Transition Ramps repair of Skateramp	104106	828.00
Mr D Lee Grasscutting and General Maintenance	104107	790.00
Edge Designs Accounts Package	104108	220.42
Norfolk Playing Fields Subscription	104109	40.00
Norfolk Rural Community Council Subscription	104110	15.00
Norfolk Association of Local Councils Subscription	104111	613.50
Positive Computing – Repairs to office computer	104112	69.00
Salaries for April	104113/4	1532.14
Inland Revenue	104115	361.69
Norfolk Pension Fund	104116	362.65

**It was resolved to authorise payments**

**10674 Date, & Place of next meeting.**

AGM & APM on 18 May 2009 at Dersingham Infant & Nursery School starting at 7.00pm

There being no further Council business Cllr Burall closed the meeting at 9.29pm

## **Parishioner's comments**

### **Dog Bin Station Road**

A Parishioner said that she had come into the Parish Office to complain about the dog bin in Station Road, only to be told that it was an Ingoldisthorpe dog bin. The Parishioner said that it had now been cleared up.

### **Website**

A Parishioner said that the web site had not been updated. The Clerk said that her husband had resigned as he was not prepared to do the web site any longer. Cllr Chapman said that a replacement had been found and as he was a computer lecturer for twenty seven years it looked like the web site was now in good hands.

### **Community Centre Noise**

A Parishioner who lives opposite the Community Centre came to the meeting to ask regarding the noise coming from the Community Centre during band practice sessions. The Clerk said that all bands practicing at the Community Centre will only be allowed in back rooms. The Parishioner went on to say that The Feather's Public House had a band on the other night that did not finish until 12.15am and he had rung to ask if it could be turned down but this had not happened. The Parishioner also complained regarding the amount of motor bikes that go through the village. The Parishioner said that there was a lady who lived on the corner of Dodds Hill Road and Manor Road and she is upset about the noise but will not report it due to reprisals. . **It was resolved for the Clerk to inform the PSCO's regarding this.**

### **Dog Bins**

A Parishioner said that there are three dog bins on the Heath and when asking the person who empties them if they were used he was told that they are never full. The Parishioner asked if it was necessary to have three bins at that location. Cllr Smith said that when Cllr Bubb, the Clerk and myself went to check out the litter bins last week there was waste in all three but it is something that we discussed if three were necessary. **It was resolved for this to be passed to the Environment Committee.**

### **Sandringham Hill**

A Parishioner asked if someone could look at the raised drain covers on Sandringham Hill and also if there is a burst pipe or a spring causing the water. **It was resolved for the Clerk to contact Anglian Water.**

### **Social Club**

A Parishioner asked if the cheque had been received from the Social Club. Cllr Johnston said that no cheque had been received at present, but the Council have not agreed the monthly payments.

### **War Memorial**

A Parishioner said that the war memorial was for the people of this village who lost their lives fighting for this country. He felt that a bench with a plaque was perfectly adequate to honour Mr Nurse. He also wished to thank the Council were undergoing the project.

### **Grasscutting**

Cllr Brackstone said that he watched the grasscutter cut the grass outside his house the other day and he did a good job for a change and did not go too fast he even stopped and lit a cigarette.

### **Mobile Fish & Chip Van**

Mr Brian Read, who operates the Village Fryer, said that he had received no complaints himself and had heard no complaints. Could he have the name of the person who complained to the Parish Council so that he can answer for himself? The Clerk said that due to the Data Protection Act she was unable to give Mr Read the persons details. Mr Read said regarding the lease and the fire hazard, his van has no different risk than a car with a gas converter parked in the car park. Mr Read stated that his insurance covered him and his regulations regarding Health and Safety etc where totally up to date.

Mrs Sergeant asked if the Village Fryer is not allowed on the car park why are Car Boot Sales taking place it amounts to the same thing. Cllr Johnston said we need to check the Social Club Insurance.