

**Minutes of Recreation Committee meeting held on 3<sup>rd</sup> March 2009 in the Parish Office at 2.15pm**

**Present:** Cllr J Houston (in the Chair), Cllr V Brundle, Cllr R Murrell,  
Cllr C Berry  
**In attendance:** The Acting Clerk  
**Parishioners:** None

**59 Apologies for absence**

All members of the Committee were present. Apologies for absence were received from Cllr R Johnston

**60 Declarations of Interest**

None

**Minutes of the meeting held on 20<sup>th</sup> January 2009**

a. Approval of Minutes

**Resolved that the Minutes be approved**

b. Matters arising

**61 Current financial position**

Copies of the budget monitoring report had been circulated to all members of the Committee.

**62 War Memorial Area Enhancement Project**

Cllr Houston considered the project was progressing well. The provision of litter bins in the garden area was discussed and the Acting Clerk advised that David Lee was storing two litter bins purchased for the project. Cllr Houston advised that he will arrange with David Lee to inspect the bins.

**63 Play equipment**

**a. Tenders for removing old equipment and installing new equipment**

The closing date for tendering for the removal of the old equipment and installing of the new equipment had been noon on Thursday 26<sup>th</sup> February. Cllr Houston advised that all three firms invited to tender had inspected the site, had been advised as to what was required, and were all keen to tender. Cllr Houston opened two tender letters but only one contained a quote. On inspection of the letter inviting tenders it became clear that the wording was confusing. Cllr Houston proposed extending the time to noon on 9<sup>th</sup> March to enable all three firms to provide quotes. All in favour. All in agreement that Cllr Houston will open the tenders at noon on 9<sup>th</sup> March. **Resolved that letters be sent to all three firms advising of the extended time and the reason why.**

Cllr Berry proposed that, whenever possible, local firms were asked to quote for Council projects. All in favour. **Resolved that whenever possible local firms would be invited to quote when tendering was required.**

**b. Delivery of new equipment**

Acting Clerk had contacted both firms providing the new equipment and the Rock'n Cross and Epicenter would be ready for collection on 16<sup>th</sup> March and the whirligig should be ready for collection on 25<sup>th</sup> March. In order to keep expenditure as low as possible Cllr Houston intends to collect all the

equipment together. Acting Clerk to advise Cllr Houston when all equipment is ready for collection.

**c. New seats in Recreation Ground**

David Lee is storing two seats, purchased initially for the War Memorial garden area, but following the purchase of a new seat of a design sympathetic to the project, will now be used to replace seats in the Recreation Ground.

Acting Clerk to ask David Lee to quote for putting the new seats in the Recreation Ground.

**64 Date of next meeting**

To be advised

There being no further business Chairman closed the meeting at 3.25pm