

SUBJECT TO FINAL APPROVAL  
**MINUTES OF THE ENVIRONMENT COMMITTEE MEETING HELD ON  
MONDAY 21 JUNE 2010, AT ST CECELIA'S CHURCH, DERSINGHAM**

**Present;** Cllrs A Smith, C Berry, T Bubb, S Rumens, G Sergeant (ex officio)

Cllr Sergeant in chair until election of chair, A Smith elected. Cllr Berry elected Vice Chair.

**Apologies for absence:** none

**Declarations of interest:** none

**Minutes of the meeting** – agreed as true record.

**Matters Arising:**

**Minute 124 – Dykes and Drainage.**

Cllr Bubb went to Norwich to try to establish responsibility for the village's dykes and drainage, and reported:

- Documents at King's Lynn were not relevant to the task
- The Internal Drainage board confirmed their boundary as the bypass, therefore it does not have responsibility within the village
- Environmental Agency is responsible for drainage, but day to day responsibility is with the Borough
- Where Riparian rights are established, the responsibility for dykes and drainage is with the owners
- A map of the village's dykes circulated and to be filed for future reference

Further action points:

- Establish where Riparian rights apply – the Borough Council's planning site, property search facility shows property boundaries
- Checks need to be made with the Land Registry
- Liaise with Richard Stanton's farm manager

Further information established at meeting:

- Land between The Pastures and Edinburgh Way belongs to the Sandringham Estate
- Properties along Edinburgh Way had separate drainage which took water off, but over the years it has been filled in

The Committee thanked Cllr Bubb for his efforts.

**Orchard Close ILght** - not completed yet. Request that Anita chases this on her return to work.

**Minute 126f Seats and Benches** – to be discussed at Full Council on 28 June 2010. One suggestion is for a seat is on corner of Hunstanton Rd and Hawthorne Drive in memory of Malcolm Nurse.

**Minute 126g Dog Waste Bins** – ongoing. Sandringham Estate will only allow green bins – suggest Estate buys bin and PC fund emptying. Cllr Smith to follow up.

**Minute 126K Litter Warden** – received confirmation of grant. Cllr Bubb to approach Task Force. To be discussed at next Environment Committee meeting

**Minute 126k Pot holes** – repaired.

**Water on Shernborne Road** – Cllr Bubb contacted Anglian Water who will investigate problem.

**Grit Bins** – if we buy the bins County will provide the grit. Request that Anita to establish whether County has a supply, and to get a quote.

**Minute 133 – extra information on streetlight savings** – still outstanding. To be raised with Cllr Burall at next Full Council meeting on 28 June 2010.

**Minute 133 Dog waste bins.** The problem at Holyrood Drive, highlighted at the last meeting, has been cleaned up. However a complaint that the dog bin on Jubilee Drive is not being emptied each week was investigated by Cllr Sergeant. The Borough Council confirmed that the vans used to empty the bins have a satellite system, and at Cllr Sergeant's request this was checked. It was then established that the bin in Jubilee drive had not been emptied for 3 weeks, for which the Parish will receive a refund. The Committee thanked Cllr Sergeant for her efforts.

**Parking** – Cllr Bubb reported that the double yellow lines by The Tropics and Station Road have a gap where a car was parked when the lines were painted. Request Anita to pursue this with Sally Betterson at the King's Lynn depot of Norfolk Highways.

**Footpaths/walkways** – ongoing.

#### **General Village Environment:**

- Village sign – Mr Cross is not interested in quoting for the repair work, so refer to Village Voice for contractors.
- Centre Vale – Cllr Sergeant emailed Sally Bettinson re who is responsible. Copy of email from GS.
- Poster competition – 3 winners from the infants school, and 1 from St George's. Subjects for posters are parking, litter, recycling and dog fouling – Cllr Sergeant will find out costs for using the posters as a banner around the Recreation ground, and approach Budgens for support. Prizes to be awarded at prize giving, and Cllr Rumens will liaise with the school.

#### **Areas of Responsibility**

##### **Bus shelters –**

- Query as to whether planning permission is needed for the advertising boards to be sponsored by Budgens is still not resolved (bus stops opposite Red Pumps and The Feathers). Request that Anita establish whether planning permission is required.

- Bus shelter opposite The Feathers – the roof is not repaired, and request that Anita (1) write to Sandringham to ask for permission to dig out the area behind the shelter to avoid a recurrence of the problems, (2) liaise with David Lee re repair of roof.
- Mountbatten Road and Station Road – bus stop signs will be on lamp posts, therefore planning permission no required. Cllr Sergeant to meet with representative from First Bus on 22 June 2010. Confirmation of route and timetable still outstanding. Cllr Berry reported that a number of residents in Mountbatten Road do not want the bus route, but Cllr Sergeant confirmed that there is a legal requirement to provide a bus service for the greatest part of the village, hence this proposal. It was noted that if the service is not used, it will not be maintained. It was agreed that this requires an article in the next edition of the Village Voice.

### **Streetlights**

The adopt a streetlight needs to be relaunched, but this time with a complete list of streetlights in the village. Cllr Manship to provide a list (available in the office). Plans to do this in the October Village Voice talk.

### **Grasscutting**

Nothing to report.

### **Cleaning**

Nothing to report.

### **Litter bins**

The residents of 50 Lynn Road have reported that:

- the litter bin and bus stop have been installed inside the property's boundary
- the fence has been damaged as a result of the installation
- workmanship is of a poor standard

and requested that:

- the bus stop post be moved to the path
- the litter bin be moved to an alternative location

The litter bin is the responsibility of Sylvia Hopp at the Borough Council, and County are responsible for the bus stop. Problems to be referred appropriately, enclosing photographs.

### **Seats and benches**

Completed

### **Dog waste bins**

Problems of street fouling to be highlighted in article for Village Voice. Cllr Berry presented official leaflet from Borough to Hunstanton which could be used as a reference point. In future the Environment Committee will refer problems to the appropriate personnel at the Borough Council.

### **Parking**

To be covered under correspondence.

### **Footpaths/walkways**

- Reference complaints concerning leaves on path on Manor Road – opposite church. Cllr Sergeant confirmed that County does not notify the Parish when leaves are swept. Need to establish who is responsible for the different areas in the village.
- Pathway between Viceroy Close and Broadlands could not be cleared due to gorse- gorse cleared over a year ago path still not cleaned. Request that Anita pursues this.
- Nettles by bridge on The Drift – the problem is on the “no man’s land” on the road side. Cllr Bubb will liaise with the Task Force.
- 53 Lynn Road – hedge is presenting a problem with visibility from road. Request that Anita writes to the owner to request that the hedge is cut back.

### **Tree Warden**

- Cllr Sergeant queried whether a tree surgeon needs to carry out a survey on the lime at the War Memorial. Cllr Bubb reported that a survey was carried out 3 years ago, by a contractor. This matter is the responsibility of the Recreation Committee. Tree with broken bough in Bank Road – liaise with Ruth Mountain to try to establish who is responsible for the tree in question. Request that Anita pursues this – perhaps both tasks could be carried out as one job?
- Cllr Rumens reported problems with building rubble being dumped in Bank Road – as this is an unadopted road, the parish council is not responsible – the Environment Committee needs to have a list of adopted, unadopted and private roads in the village.

### **General village environment.**

Nothing to report.

### **Referral list**

To be discussed at next meeting.

### **Correspondence**

Deferred

Dates for future meetings:

It was agreed that the Environment Committee would meet on 3<sup>rd</sup> Monday of each month, but that this could be changed if necessary.

Meeting ended at 2130hrs.