

SUBJECT TO FINAL APPROVAL

**Minutes of meeting of Dersingham Parish Council held on
Monday 28 June 2010 at Dersingham Infant & Nursery School at 7 PM**

Present: Cllr C Berry, Cllr A Bubb, Cllr P Burall, Cllr S Daniels, Cllr J Freeman, Cllr J James, Cllr L Loades, Cllr K Manship, Cllr R Murrell, Cllr J Pattison, Cllr R Rumens, Cllr G Sergeant, Cllr A Smith, Cllr R Tipling

In attendance: Clerk
Borough Cllr R Johnston

Parishioners: 11

10915 Apologies for absence

Apologies for absence were received from Cllr V Brundle.

10916 Declarations of Interest

Cllr Tipling declared a prejudicial interest in item 19 planning application 23 Woodside Avenue; Cllr Pattison declared a personal interest in the same item.

10917 Crime statistics report

The police reported 16 crimes during the period 31 May to 25 June: 10 incidents of criminal damage, one of harassment, 2 of assault, and 3 thefts; the harassment and assault had been dealt with.

10918 Presentation by Mr O'Lone, Sandringham

Mr O'Lone reminded the Council that the Sandringham estate had taken back the lease of the Community Centre earlier in the year. Mr O'Lone said that this was clearly an important site for the village and that it needed care in planning its future. The estate had carried out a survey and now wanted to show the Council its preliminary plans for redevelopment. Charles Morris had been commissioned to design the scheme and presented his drawings to the Council. The scheme comprised two linked 2-bedroom houses on the upper part of the site and nine dwellings on the lower part, one with three bedrooms, seven with two bedrooms and one with a single bedroom. Vehicular access would be from Dodds Hill and the main site would have houses around the edge facing inwards on to a small green. A raised footpath would skirt the development along Dodds Hill and Manor Road. Dodds Hill would be widened the junction to provide improved sightlines for vehicles exiting onto Manor Road. The lower part of the buildings would be in carrstone with the upper part lime-washed render; hand-made traditional Pantiles and soft red bricks would also be used. Councillors asked a number of questions including access for pedestrians and vehicles; arrangements for waste bins; possible problems with antisocial behaviour; and disabled access. Cllr Sergeant thanked Mr O'Lone and Mr Morris and commented that it would be helpful if other developers would follow the estate's example in consulting the Parish prior to finalising plans for key sites.

10919 Minutes of the Dersingham Parish Council Meeting held on 24 May 2010

It was resolved to approve the minutes as a true record subject to correcting his third bullet point in paragraph 4 of minute 10903 to read 'Correspondence to be sent to Geoff Hall (Head of Planning) who can refer the matter to the Chief Executive.'

Matters arising

Minute 10902: a new bus service started on 28 June. However, both coaches and double-decker buses were being used which was causing problems, the former for people with disabilities and the latter manoeuvring at the traffic lights. Cllr Sergeant agreed to take this up with the bus company. Concern was also expressed about one of the stops being sited opposite a junction in Mountbatten Road where most councillors felt that this would not cause a problem.

10920 Report from Borough Councillors

Cllr Johnston referred to the item in the previous minutes about the request for a sign for Hanover Court and said that the Borough Council would not pay for this but it was not a road sign. He suggested that Cllr Tipling ask Hanover Housing to provide the sign themselves. He pointed out that the Sports Association had made it clear that they had never requested a multi-use surface at the sports ground. Cllr Johnston said that work on cutting costs at the Borough was ongoing with progress on collaboration with other district councils to cut costs. Substantial savings were likely to be achieved. He reminded the Council that it should be considering a local community emergency plan.

Cllr Sergeant said that this last issue had been referred to the environment committee by the Clerk that thought that responsibility ought to lie with the F & GP.

Resolved to ask the F & GP to progress a local community emergency plan.

Cllr Burall reported that he and the Chair had met with the Borough Council to discuss the proposal that the Parish should take over some of the open spaces on the Sandringham View estate. They had agreed that two of the five on offer were really better treated as verges. The Borough would be coming back with a formal proposal in time for the July meeting of the F & GP. He explained that the coalition government had redefined garden land from brownfield and that this meant that such land was no longer assumed to be available for development; instead, applications on gardens would be considered in terms of their form and character in relation to what was around them. This could be important for the village and three applications for development on gardens would be considered at the July meeting of the Borough's Development Control Board; its decisions would indicate how such applications were likely to be dealt with in future.

10921 Report from County Councillor

Cllr Dobson had sent his apologies.

10922 Minutes of the F & GP Committee held on the 8 June 2010

Minute 268: due to the absence of the Clerk on sick leave it was proving very difficult to finalise the 2009-2010 accounts. The auditor had been told that these accounts would be submitted late. Cllr Smith suggested that, in view of the fact that it was so difficult to find anyone who could operate the current accounts package, a more standard package should be adopted. The Chair explained that, for the current year, the package was not being used and the accounts would be paper-based.

Minute 270: Three approaches had been made to potential internal auditor's but all had refused. The Chair of the committee would continue to seek someone to undertake this role.

Minute 272: Co-option: the Council agreed that someone with financial expertise could usefully be co-opted to the committee. Cllr Sergeant asked Cllr Johnston if he would be willing to be nominated: he agreed.

Resolved to co-opt Cllr Johnston to the committee.

10923 Minutes of the Village Hall Committee held on the 8 June 2010

Cllr Burall said that the Committee had considered 12 sites but that only one seemed worth considering. This was to the north of Station Road immediately adjacent to the bypass. It was not an easy site to develop as it was within a flood risk area and also presented problems for planning point of view. Nevertheless, the committee was recommending that the Council should take the first steps to try to purchase this site, subject to outline planning permission. A fuller confidential report was circulated to Councillors containing information that needed to be kept private for both commercial and personal reasons. It was agreed to discuss this further in private session.

10924 Minutes of the Recreation Ground Committee held on the 16 June 2010

Minute 98 It was reported that there were some problems in the relationship between the Task Force and Kurtis Green and that these needed to be resolved in a way that retained the enthusiasm of Kurtis, who had done a remarkable job and wished to continue.

A comment was made that it would be helpful if minutes of declarations of interest indicated the item number in the minutes rather than in the agenda.

10925 Minutes of the Environment Committee held on the 22 June 2010

Minute 126F: It had been suggested that the seat commemorating Malcolm Nurse should be placed on the southern side of Hawthorn Drive as it could not be sited at the War Memorial.

Resolved to site the seat commemorating Malcolm Nurse on the southern side of Hawthorn Drive.

10926 Conservation Area

The Chair explained that the Borough Council will be contacting every household within the proposed conservation area to obtain their views prior to any decision. The role of the Parish Council has therefore to consider the current proposed boundaries and suggest any amendments. Councillors said that it was difficult to read the plan provided and that insufficient time had been given to properly consider the character statement. Cllr Burall agreed to try to obtain a better map.

Resolved to defer consideration of the conservation area to the July meeting.

10927 Awards Panel

Cllr Berry suggested that they should be a more structured way to consider who in the village deserved some commemoration and suggested the setting up of an awards panel to take account of suggestions from local organisations, businesses and individuals. He thought that this should meet just once a year.

Resolved to set up an Awards Panel provisionally composed of Cllr Berry, Cllr Rumens and Cllr Smith with an initial remit to recommend to the Council terms of reference and membership representing the village.

10928 Youth Council

This was deferred to the July meeting.

10929 Six months rule for councillors

The Chair reminded the Council that any councillor failing to attend a meeting for six months was automatically deemed to have resigned. Cllr Chapman had not attended a meeting in the last six months and there were therefore now two vacancies being advertised, the second due to the resignation of Cllr Brackstone.

10930 Meeting list

Dates for meetings of all the main committees had now been agreed for the rest of the Council year and had been circulated.

10931 Planning applications and determinations:

10/00866/F Construction of two dwellings following demolition of existing dwelling at 30 Woodside Close Dersingham King's Lynn Norfolk PE31 6QD

Resolved to recommend approval subject to a bat survey being completed.

10/00886/F Extension and alterations to dwelling at 79 Lynn Road Dersingham King's Lynn Norfolk PE31 6LA

Resolved to recommend approval.

10/00894/O One three bedroom style bungalow at 23 Woodside Avenue
Dersingham King's Lynn PE31 6QB

Resolved to object on the grounds that this would use back gardens land, exacerbated access problems over a private road, and would result in over development of the site.

10/01073/F Construction of double garage at 24 Station Road Dersingham
King's Lynn PE31 6PR

Resolved to recommend approval.

Determinations:

10/00540/CU Change of use from dwelling and retail to dwelling at 1 Chapel
Road Dersingham Norfolk PE31 6PW

Granted

10/00705/CU Change of use from residential to commercial beauty therapy
salon/training centre at 12 Doddshill Road Dersingham King's Lynn Norfolk
PE31 6LW

Granted

10932 Correspondence:

- a. Letter from Norfolk County Council accompanying a copy of the pre-submission document for the Norfolk Minerals and Waste Local Development Framework Core Strategy.
- b. Letter from Bunwell Parish Council asking for Dersingham Parish Council to second a proposal at the forthcoming meeting of the Norfolk Association of Local Councils urging the latter to initiate a Loyal Address to commemorate the Queen's upcoming Diamond Jubilee.

Resolved to second this proposal.

- c. Norfolk Link and details of summer conference received from Norfolk Association of Local Councils.
- d. Letters from King's Lynn & West Norfolk Borough Council giving details of the street numbering for the new development in Brenda Collison Close and that Newhaven Court, 41 Manor Road.
- e. Letter from Norfolk County Council inviting Parish Councillors to a briefing at 6:30 PM on Thursday 22 July at Lynnsport about proposals for a power and recycling centre at Saddlebow.

10933 Accounts for payment

	Income received and banked	£
16 Jun 10	Photocopy	1.00

	Display of election posters	6.00
	Grant re parish litter warden	100.00
	Construction College – advertisement	33.00
17 Jun 10	Village Voice advertisement	44.25
Cheque No	Expenditure April 2010	
104432	P T Ryan & Co – Land Registry Fee – sports ground lease	50.00
	Expenditure May 2010	
104501	A Moore – payment on account of salary	400.00
104502	Cheque cancelled	
104503	Southern Electric – electricity	522.31
104504	MHB Services Ltd – street lighting maintenance	284.47
104505	David Lee – cleaning contract	200.00
104506	Geoffrey Collings & Co – rent	293.75
104507	Clanpress – Village Voice 63	1,842.00
104508	Post Office Counters – postage stamps	64.00
Direct debit	Talk Talk – Broadband and telephone	14.99
	Expenditure June 2010	
104509	BT Payment Services Ltd – office telephone	133.75
104510	A Bubb – ink (Village Voice) and community lunch costs	49.82
104511	Clanpress – Village Voice 64	2,023.00
104512	Dersingham Village Social Club – teas for community lunch	12.00
104513	E Edge – furniture moving – community lunch	32.00
104514	Heronwood Landscapes – grasscutting, Recreation Ground	184.18
104515	David Lee – grasscutting etc – May	555.00
104516	David Lee – cleaning contract	200.00
104517	MHB Services Ltd – street lighting maintenance	284.47
104518	A Moore – mileage	36.06
104519	Norfolk Rural Community Council – subscription	25.00
104520	Positive Computing – RAM memory and card	72.85
104521	Staples Direct – stationery	49.61
104522	Southern Electric – electricity	443.97
104523	Geoffrey Collings & Co – office rent	293.75
104524	V & J Knitwear Ltd – high visibility vests etc	12.34
104525	S Davis – resetting printer etc	12.00
104526	Eon – electricity – Recreation Ground	0.86
104527	Playdale Playgrounds Ltd	1,364.77
104528	David Lee – grass cutting etc – June	825.00
104529	Christine Urban – office assistant cover	405.00
104531/3/4	Salaries – May arrears and June payments – Cheque 531 Cancelled	2,604.41
104532	HM Revenue & Customs Only – May tax and NI – Cancelled	446.64
104535	HM Revenue & Customs Only – June tax and NI	446.64
104536	Norfolk Pensions Fund – May contributions – Cancelled	373.60
104537	Norfolk Pensions Fund – June contributions	373.60
104538	G Watt – fee for Acting RFO during June 2010	150.36
Direct Debit	Talk Talk – Broadband and telephone	14.99

Resolved to make these payments.

10934 Date, & Place of next meeting.

26 May 2010 - Parish Council Meeting, starting 7.00pm at Dersingham Infant & Nursery School

The Chair proposed the exclusion of the press and public on the grounds that the business to be discussed was confidential.

Resolved to exclude the press and public for the following two items.

10935 Staffing matters

Resolved to ask the Chair to take advice from the head of human resources at the Borough Council and report back to a special meeting of the Council to be convened on 5 July.

10936 Village Hall

Resolved that:

1. The Council should confirm in writing to the vendor that it is seriously interested in buying the site north of Station Road adjacent to the bypass, subject to outline planning permission being obtained.

2. The Council commission a full flood risk assessment of the site.

3. The Council submit an outline planning permission for the site to be used as a village hall, taking advice from the Norfolk Rural Community Council about how much detail this should include and following discussions with the Highway Authority about the work that would be required to bring the access up to standard.

4. The Council ask the Borough Council's property officer for advice on the possibility of paying for a two or three-year option on the site.

The Chair close the meeting at 9:45 PM

Parishioner's comments

Planning application: 23 Woodside Close

A parishioner outlined objections to this proposal and asked for these to be taking into account when the Council considered the application.

Agendas

A parishioner requested that a larger supply of agendas should be provided at future meetings . The Chair explained that the shortage was due to the absence of the Clerk and the Assistant to the Clerk only returning from holiday on the day of the meeting.

Community centre redevelopment

A parishioner queried whether the plans for the redevelopment of the site would be affected by the proposed conservation area. Cllr Burall said that he thought that the conservation area would not be finalised to have any effect on this proposal.

Village Hall

A parishioner pointed out that the proposed site was very wet and that foundations were likely to be expensive.

Awards panel

A parishioner commented that the commemoration of individuals was not a regular event and thought that this panel would simply create problems.

New bus service

A parishioner informed the Council that timetables for the new bus service had been delivered to local shops that day.