

# Dersingham Parish Council

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Clerk: Sarah Bristow    Chairman: Paul Burall

## **SUMMONS TO ATTEND MEETING OF THE DERSINGHAM PARISH COUNCIL MEMBERS OF THE PUBLIC ARE WELCOME**

22 June 2009

Dear Councillor,

Notice is given that a meeting of Dersingham Parish Council will be held on Monday 29 June 2009, at 7.00pm at Dersingham Infant & Nursery School, Dersingham. A period of up to 15 minutes will be allowed at the start and the end of the meeting for questions and comments from the public. The school will be open from 6.30pm for anyone wishing to inspect any planning applications received.

Yours faithfully,

Clerk.

Agenda:

- 1. To receive and consider apologies for absence.**
- 2. To receive Declarations of Interest.**

Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Councils (Model Code of Conduct) Order 2001 s8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial. In the case of personal interests the member may speak and vote on the matter. In the case of prejudicial interests the member must withdraw from the room while the matter is discussed.

- 3. Co-Option of New Councillor Mrs Shirley Rumens**
- 4. Crime Statistics Report.**
- 5. Minutes of the Dersingham Parish Council Meeting held on 27 April 2009**
  - To approve the minutes
  - Matters arising from the minutes

6. **Minutes of the Dersingham Parish Council Meeting held on 1 June 2009**
  - a) To approve the minutes
  - b) Matters arising from the minutes
7. **Minutes of the Environment Committee Meeting held on 14 April 2009**
8. **Minutes of the Finance and General Purposes Committee Meeting held on 11 May 2009**
  - a) To consider recommendations made to full Council under minute no 120.

9. **Applications and Determinations:**

Applications:

- 09/00903/F Norfolk Constabulary, 43 Manor Road, Dersingham. Application for Replacement of windows and alterations to entrance.
- 09/00924/F Mrs S Peck, 44 Holyrood Drive, Dersingham. Application for replacement of garden wall.
- 09/00981/F Mr Kirby, 20 Woodside Close, Dersingham. Application for extension to existing dwelling.

Any other applications:

Determinations:

- 09/00569/F Mrs L Reynolds, 28 Post Office Road, Dersingham. Application for conversion and extension to garage to form residential annexe. – **Granted**

Any other Determinations:

10. **Accounts 2008/9**
11. **Member/Officer Protocol**
12. **Office Premises**
13. **Litter Bins – Cllr A Smith**
14. **Social Club**
  - a. Letter from Social Club
15. **Grievance procedure draft**
16. **Community Centre**
  - a. Letter from Centre Manager
17. **To receive a verbal report from the Norfolk County Councillor**

**18. To receive a verbal report from the Borough Councillors.**

**19. Correspondence:**

- a. The Norfolk Playing Fields Association – AGM
- b. Letter from Dersingham United Charities – Trustee Vacancy
- c. Resignation Letter from Doug McNeil
- d. Letter from Borough Council re 1 Chapel Road
- e. Letter from Cllr Berry regarding committees
- f. Any other correspondence

The following list of correspondence can be viewed by arrangement with the Clerk.

- a WNVCA – In Touch
- b Norfolk Police Email regarding Neighbourhood Issues
- c CPRE Fieldwork
- d Letter from The Forum
- e Invitation to see Fenland Leisure Products at Royal Norfolk Show
- f Community Development – Information Leaflet
- g Borough Council Funding issues
- h Norfolk Police Authority – Policing Plan
- I AGM Invite from Norfolk RCC
- J Standards Committee Agenda
- k Norfolk Link and various leaflets

Any others

**20. Accounts for payment**

	Cheque No	£ Amount
Heronwood Landscapes- Grasscutting	104137	120.18
Norfolk Association of Local Councils – Planning Conf	104138	60.00
Southern Electric – Energy for Street Lights	104139	480.53
David Lee – Cleaning Contract	104140	200.00
MHB Services Ltd – Street Lighting Contract	104141	278.42
Tiscali Broadband/Telephone	104142	27.03
Norfolk Parish Training Partnership –Well Being	104143	20.00
Black Toner Cartridge	104144	38.00
SLCC Safe & Sound Course	104145	109.25
Mr D Lee Grasscutting & Various General Jobs	104146	965.00
Wybone – Litter Bin 08/09 budget	104147	588.91
Petty Cash	104148	6.62
Salaries for June	104149/50	1532.14
Inland Revenue	104151	361.69
Norfolk Pension Fund	104152	362.65
Viking Direct - Stationery	104153	84.28
Viking Direct - Stationery	104154	31.44
Any further Accounts for Payment:		

**21. Date, & Place of next meeting.**

27 July 2009 at Dersingham Infant & Nursery School starting at 7.00pm