

# Dersingham Parish Council

Police Station,  
Manor Road,  
Dersingham,  
King's Lynn,  
Norfolk PE31 6LH  
01485 541465  
E-mail: dersinghampc@tiscali.co.uk

Clerk: Sarah Bristow     Chairman: Paul Burall



## SUMMONS TO ATTEND A MEETING OF THE DERSINGHAM PARISH COUNCIL

11 May 2009

Dear Councillors,

Notice is given that the Annual General Council Meeting of the Dersingham Parish Council will be held after the Annual Parish Meeting, which starts at 7.00pm, on Monday 18 May 2009, at Dersingham Infant & Nursery School, Saxon Way, Dersingham.

Yours faithfully,

Clerk.

### 1. Election of Chairman

Cllr P Burall wishes to put the following motion forward:

*Recognising that several members are unable to attend the meeting the Council should consider delaying the Election of Officers and the membership of committees until more members are present.*

### 2. Election of Vice-Chairman

### 3. Consider apologies for absence.

### 4. To receive Declarations of Interest.

Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Councils (Model Code of Conduct) Order 2001 s8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial. In the case of personal interests the member may speak and vote on the matter. In the case of prejudicial interests the member must withdraw from the room while the matter is discussed.

5. Appointment of Parish Council representatives to serve on the following Committees/Organisations Currently:  
**Churchyard Committee** – Cllr K Manship, & Cllr V Brundle  
**Sports Ground Management Committee** - Cllr D Murrell, Cllr T Bubb, The Chairman and the Clerk.  
**Police Liaison** – Cllr J Houston  
**Dersingham Social Club** – Cllr J Houston  
**Norfolk Playing Fields Association** – Cllr D Murrell  
**Tree Warden** – Cllr A Bubb  
**Heacham & District Community Transport Scheme** – Cllr A Bubb

Parish Council Committees:

**Recreation Committee** - Dick Murrell, Valerie Brundle, John Houston, Chris Berry & Vacancy

**Communications Committee** – Tony Bubb, Paul Burall, Ronald Brackstone, Ann Chapman R Smyth and S Davies.

**Finance & General Purpose Committee**- Paul Burall, Ronald Brackstone, Ann Chapman, John Houston & Vacancy.

**Environment Committee** – Andrea Smith, Allan Maxwell, Tony Bubb, Keith Manship, Ann Chapman.

6. Minutes of the Annual General Meeting of the Dersingham Parish Council held on 12 May 2008:
- a) To approve the minutes.
  - b) Matters arising from the minutes.
7. To receive attached reports from:
- a) Finance, General Purposes and Administration – Cllr P Burall (Please See Attached)
  - b) Environment – Cllr A Smith
  - c) Communication – Cllr A Bubb
  - d) Recreation – Cllr J Houston
  - e) Dersingham United Charities – Ruth Mountain (Sec)
  - f) The Chairman – Cllr R Johnson
8. Dersingham Parish Council Annual Accounts 2008/9
- a) Financial Comparison
  - b) Income & Expenditure Account
  - c) Consolidated Balance Sheet

9. Planning Applications

Applications

09/00702/F Mr Alan Chapman Application for internal shopfit inclusive of new air conditioning and associated condenser at Moss Pharmacy, Jubilee Court, Hunstanton Road, Dersingham.

Determinations

09/004010/F Mr Douglas Gravener. Application for extension to dwelling to create self contained annexe – variation of condition 2 at 21 Woodside Avenue, Dersingham. **Granted**

10. Accounts for Payment

David Lee – Cleaning Contract	104120	200.00
Mrs G Watt – Completing last years accounts	104121	316.05
Heronwood Landscapes	104122	180.26
Salaries for May	104123/4	1449.15
Inland Revenue	104125	341.09
Norfolk Pension Fund	104126	653.61
Mrs S J Bristow – Expenses AVG Security	104127	36.70
Any further Accounts for Payment:		

11. Date, Time, Place of next Annual General Meeting.  
To be advised.