

# Dersingham Parish Council

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Clerk: Irene Woods    Chairman: Tony Bubb

## SUMMONS TO ATTEND A MEETING OF DERSINGHAM PARISH COMMITTEE

20<sup>th</sup> March 2008

Dear Councillor

Notice is given that a meeting of the Dersingham Parish Council will be held on **Monday 31<sup>st</sup> March 2008 at 7.00pm at St Cecilia's Church**. A period of up to 15 minutes will be allowed at the start and the end of the meeting for questions and comments from the public.

Yours faithfully

Clerk

### Agenda

1. To consider apologies for absence
2. To receive Declarations of Interest: Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Councils (Model Code of Conduct) Order 2001 s8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial. In the case of personal interests the member may speak and vote on the matter. In the case of prejudicial interests the member must withdraw from the room while the matter is discussed.
3. Minutes of meeting of Dersingham Parish Council held on 25<sup>th</sup> February 2008
  - a. To approve Minutes
  - b. To consider matters arising from the Minutes
4. Minutes of Environment Committee meeting held on 26<sup>th</sup> February 2008  
No matters to be raised
5. Minutes of Communications meeting held on 4<sup>th</sup> March 2008  
No matters to be raised
6. To receive Crime Statistics Report

7.
  - a. Presentation by Nigel Kelk, Chairman Village Hall Working Party
  - b. Village Hall project – appointment of architect
8. Standing Orders – Cllr Houston
9. School crossing in Chapel Road - Cllr Burall
10. Public right of way from Station Road to the Drift - Cllr Burall
11. Philip Nurse Road open space - Cllr Burall
12. Bus service - Cllr Burall
13. Bottle bank - Cllr Burall
14. Land use strategy – Cllr Bubb  
Proposal to exclude Press and Public
15. To receive a verbal report from Norfolk County Councillor
16. To receive verbal reports from Borough Councillors
17. To consider Planning Applications and receive Determinations
  - a. Applications

08/00444/F James Retail Ltd

Construction of five dwellings at Budgens Ltd, Lynn Road, Dersingham  
Parish Council site meeting held on 17.03.08, recommendation refusal  
Plans will be available to be viewed by public

08/00550/F Mr Marshall

Construction of two conservatory extensions following demolition of existing  
out-building at 18 Post Office Road, Dersingham

08/00580/F Mr A Duckhouse

First floor and single storey extension at 28 White Horse Drive, Dersingham

**08/00583/CU Mr S Butteris**

**Change of use from A1 Retail to A2 office at 4 Post Office Road, Dersingham**

Any other applications:

b. Determinations

08/00031/F Mr J Batterbee

Single storey extension to existing dwelling at 58 West Hall Road, Dersingham  
Granted

08/00226/F Mr R Clarke

Two storey extension to dwelling at 60 Manor Road, Dersingham  
Refused

08/00038/CU Mrs P Pow  
Change of use from Retail (classA1) to Financial and Professional use (classA2)  
at 7B Hunstanton Road, Dersingham  
Granted

**07/01714/F Mr B Simmons**  
**Construction of first floor extension at Lynn Road, Dersingham**  
**Refused**

**08/00242/F Mr E Colman**  
**Construction of porch at 29 Robert Balding Road, Dersingham**  
**Granted**

Any other determinations:

18. To receive correspondence
  - a. Norfolk County Council – definitive map & statement
  - b. Boundary Committee – structural review of Norfolk & Suffolk
  - c. Social Club – lease/trustees
  - d. CPRE – AGM Wed 16<sup>th</sup> April 7.00pm at Green Quay, King’s Lynn**
  - e. BCKLWN – unitary authority meeting 9<sup>th</sup> April**

The following list of correspondence is available to be viewed by arrangement with the Acting Clerk:

- a. Norfolk County Council – Care Services Directory
- b. East of England Regional Assembly – planning for gypsy & traveller accommodation in East of England
- c. Clerks & Councils Direct Issue 56
- d. West Norfolk Voluntary & Community Action – closure of outreach centres
- e. Scope – appeal for house to house collectors
- f. Manpower – Manpower Employment Outlook Survey
- g. Standards Board for England – Town & Parish Standard
- h. Gressenhall Farm & Workhouse – over 55’s days
- i. Campaign for Protection of Rural England – “Fieldwork” March 2008
- j. The Local Channel – additional website services
- k. Information Commissioner’s Office – data protection checklist
- l. CPRE – Countryside Voice**
- m. Mills & Reeve – Public Eye**
- n. Paints Ltd – sale of AJ Paints to C Brewer & Sons**
- o. Norfolk RCC – Signpost**
- p. WNVCA – Partnership News, In Touch, Funding Opportunities Mar/April, Volunteer Centre News**

19. To approve accounts and authorise payments

	Cheque No	£ Amount
Tiscali - Broadband & Telephones	D/D	39.98
David Lee – Cleaning Contract	3807	185.00
MHB Services Ltd – Street Lighting Contract	3808	284.47

Salaries March	3809/3810	816.76
Inland Revenue	rebate	-24.48
Norfolk Pension Fund	3811	107.34
Petty Cash	3812	24.68
Anglia Newspaper Limited – Distributing Village Voice	3813	121.62
S Bristow- Expenses Claim	3814	36.52
A Moore – Mileage Claim	3815	21.20
Southern Electric Street Lighting	3816	421.34
Viking Direct – Stationery	3817	51.98
Wybone – Dog bins	3818	360.17
Information Commissioners Office – Data Protection	3819	35.00
Alliance Cornwall – Insurance	3820	2156.97
I Woods – salary to 23/03/08	3821	891.60
Norfolk Police Rent for Office	3822	950.00
Clanpress Ltd – Printing Village Voice	3823	1245.00
Sandringham Estate – Rent for Playing Field	3824	600.00
Neat Ideas Stationery	3825	66.62
Dersingham PCC – Room Hire	3826	84.00
Cllr T Bubb – Expenses	3827	14.09

Any further Accounts for Payment:

20. Date and place of next meeting  
Monday 28<sup>th</sup> April 2008 at Dersingham Infant & Nursery School