

Dersingham Parish Council

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Clerk: Irene Woods Chairman: Roy Johnston

22nd September 2008

Dear Councillor

Notice is given that a meeting of Dersingham Parish Council will be held on Monday 29th September 2008 at 7.00pm in Dersingham Infant and Nursery School. A period of up to 15 minutes will be allowed at the start and the end of the meeting for questions and comments from the public. The School will be open from 6.30pm for anyone wishing to inspect any planning applications received.

Yours faithfully

Clerk

Agenda

1. To consider apologies for absence
2. To receive Declarations of Interest: Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Councils (Model Code of Conduct) Order 2001 s8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial. In the case of personal interests the member may speak and vote on the matter. In the case of prejudicial interests the member must withdraw from the room while the matter is discussed.
3. To consider co-option of two parish councillors
4. Minutes of the meeting of Dersingham Parish Council held on 28th July 2008
 - a. To approve Minutes
 - b. To consider matters arising
5. Minutes of the meeting of Dersingham Parish Council held on 20th August 2008
 - a. To approve Minutes
 - b. To consider matters arising
6. Minutes of planning site meeting of Dersingham Parish Council held on 9th September 2008
 - a. To approve Minutes
 - b. To consider matters arising

7. Minutes of meeting of Finance, General Purposes and Administration Committee meeting held on 10th June 2008
To consider recommendations to Full Council under minutes 5, 6
8. Minutes of Environment Committee meeting held on 14th July 2008
No recommendations to be considered
9. Minutes of Finance, General Purposes and Administration Committee meeting held on 4th August 2008
To consider recommendations to Full Council under minute 17c
10. Minutes of Recreation Ground Committee meeting held on 19th August 2008
To consider recommendation to Full Council under minute 7
11. To receive Crime Statistics Report
12. To receive report from Norfolk County Councillor
13. To receive reports from Borough Councillors
14. To discuss litter bin provision – Cllr Smith
15. To discuss criminal damage to litter bins – Cllr Brundle
16. To discuss provision of pedestrian crossing over bypass – Cllr Johnston
17. To receive report on Village Hall project – Mr N Kelk
18. To consider planning applications and determinations
 - a. Applications

08/02194/F Mr G Blake
Application for link between House and Garage at the Old manse 2d Woodside Close

08/02097/F Mr E Gay
Application for domestic extension at 4 Earl Close
 - b. Determinations

08/01605/F Mr A Duckhouse
First floor and single storey extension (amended scheme, to construct brick end wall to carport) at 28 White Horse Drive, Dersingham
Granted

08/01717/F Mrs M Ashley
Extension to dwelling at 35 Burma Close, Dersingham
Granted

08/01857/F Client of Richard C F Waite
Alteration and bay extension to dwelling at 2 Willow Drive, Dersingham
Granted

08/01780/A Budgens Stores
Grant of advertisement consent
New signage for new ATM machine at Budgens Ltd, Lynn Road, Dersingham
Granted

08/01779/F Budgens Stores
New ATM installation at Budgens Ltd, Lynn Road, Dersingham
Granted

08/01801/F Mr J Dye
Single storey extension to dwelling at 19 Tudor Way
Granted

08/01912/F Mr G Billard
Proposed construction of new three bedroom single storey dwelling at 1 Edinburgh Way,
Dersingham
Granted

08/01720/F Mr J Mitchell
Single storey extension to side at 6 Clayton Close, Dersingham
Granted

08/01913/F Pigeon Holdings
Change of use of units 1, 2 and 3 from agricultural use to pharmacy/ClassD1/B1(a) uses (unit 1),
solicitors (Unit 2) and Class A2/A3/B1/D1 in the alternative (Unit 4) at Manor Farm Buildings
Manor Road Dersingham
Granted

19. To receive correspondence
- a. St Nicholas Church – thank you letter
 - b. BCKLWN – Emergency Planning – Community Plans
 - c. BCKLWN – Mayor’s Civic Awards for Voluntary Service 2008
 - d. BCKLWN – Standards Committee Appointment of Members
 - e. BCKLWN – Notification of new property address “The Brambles 50A Chapel Road”
 - f. BCKLWN – Local Government Reorganisation meetings 15th Oct 08, 7th Jan 09
 - g. NCC – Local Government Reorganisation – business case
 - g. NCC – Norfolk Annual Emergency Preparedness Day, 7th October
 - h. Norfolk Waste Partnership Conference 23rd October
 - i. Queens Award for Voluntary Service 2009
 - j. Norfolk Police Authority – Policing Plan 2008/11 & questionnaire
 - k. Norfolk Churches – Building Opportunities Conference 26th Sep 08

The following list of correspondence is available to be viewed by arrangement with the Acting Clerk

- a. NCC - Hazardous Household Waste Amnesty Days
- b. NCC internal telephone & information directory, A-Z services, NCC Year Book
- c. Well Being in the East – The Joy of Food
- d. BCKLWN - proposed removal of public phones by BT payphones
- proposal to re-align payphone provision to meet customer demand

- e. Festive news – newsletter
 - f. Play Today – issue 63
 - g. Mills & Reeve – Public Eye summer 2008
 - h. Pest Force – pest control services
 - i. AdvantEdge Software licence certificate
 - j. WNVCA – Lite Touch
 - k. BCKLWN – West Norfolk Sports Council- small grants for sports development
 - minutes of AGM
 - directory of sport & activity
 - l. Glasdon – brochure
 - m. Clerks & Councils Direct – issue 59
 - n. CPRE “Fieldwork”
 - o. NCAPTC “Norfolk Link” issue 167
 - p. NCAPTC – Minutes of General Meeting held on 28th August
 - q. Norfolk Matters – stakeholder summary Sep 08
 - r. Macro groundcare equipment Ltd – catalogue
 - s. Norfolk Playing Fields Association- The Playing Field – Summer 08 issue
 - annual report & accounts
 - t. NCC – secondary school admission
20. To consider financial matters and authorise payments

	Cheque No	Amount
Tiscali – broadband	D/D	39.98
Flowers by Yvonne – Parish Council wreath	3931	35.00
Petty cash imprest	3932	29.59
Allianz insurance plc – additional premium for new bus shelters	3933	44.69
BT Payment Services Ltd – telephones	3934	120.54
Gary Rushmore Flooring Ltd – carpet for pavilion (part of grant)	3935	675.00
Heronwood Landscapes – grasscutting Recreation Ground	3936	152.16
Sarah Jary – banners for Open Day	3937	90.00
Johnson Publishing Ltd – Village Voice distribution	3938	122.32
MHB Services Ltd – streetlight maintenance contract	3939	284.47
MHB Services Ltd – streetlight bowl replacement	3940	76.38
Sandringham Estate – rent of Youth & Community Centre	3941	100.00
Society of Local Council Clerks – subscription	3942	145.00
Southern Electric – streetlight power contract	3943	490.26
Wybone Ltd – seat & dog waste bin	3944	309.73
Heacham Community Car Scheme – grant	3945	500.00
Mrs G Watt – Acting RFO- fee to 18/09.08	3946	121.50
David Lee - cleaning contract	3947	200.00
A Bubb – mileage claim (collecting village sign)	3948	37.38
David Lee –grounds maintenance	3949	835.00
Clanpress – Village Voice printing	3950	1284.00
S Davis – Open Day entertainment	3951	40.00
Mrs I Woods – salary to 21/09/08	3952	713.28
Dersingham PCC – room hire for Village Voice Live	3953	84.00
Mrs A Moore – mileage claim	3954	22.88
Playsafety Ltd – play inspection fee	3955	95.18
Cash for postage stamps	3956	108.00
J Houston – mileage claim (attending NCAPTC AGM)	3957	62.50
Salaries September	3958/59	835.04

Norfolk Pension Fund	3960	88.12
Inland Revenue – rebate		-29.23
Sandringham Estate – rent of sportground	3961	600.00

21. To confirm date, time and place of next meeting
Monday 27th October 2008 at 7.00pm in St Cecilia’s Church, Mountbatten Road