

# Dersingham Parish Council

Police Station,  
Manor Road,  
Dersingham,  
King's Lynn,  
Norfolk PE31 6LH  
01485 541465  
E-mail: dersinghampc@tiscali.co.uk



Clerk: Irene Woods    Chairman: Roy Johnston

19<sup>th</sup> January 2009

Dear Councillor

Notice is given that a meeting of Dersingham Parish Council will be held on Monday 26<sup>th</sup> January 2009 at 7.00pm in Dersingham Infant & Nursery School.

A period of up to 15 minutes will be allowed at the start and the end of the meeting for questions and comments from the public. The Church will be open from 6.30pm for anyone wishing to inspect any planning applications received.

Yours faithfully

Clerk

## Agenda

1. To elect Vice Chairman for the meeting
2. To consider apologies for absence
3. To receive Declarations of Interest: Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Councils (Model Code of Conduct) Order 2001 s8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial. In the case of personal interests the member may speak and vote on the matter. In the case of prejudicial interests the member must withdraw from the room while the matter is discussed.
4. Minutes of the meeting of Dersingham Parish Council held on 16<sup>th</sup> December 2008
  - a. To approve minutes
  - b. To consider matters arising
5. Minutes of the meeting of Dersingham Parish Council held on 12<sup>th</sup> January 2009
  - a. To approve minutes
  - b. To consider matters arising
6. Minutes of meeting of Communications Committee held on 28<sup>th</sup> October 2008  
No recommendations to Full Council
7. Minutes of Environment Committee held on 10<sup>th</sup> November 2008  
No recommendations to Full Council

8. Minutes of meeting of Finance, General Purposes and Administration Committee held on 1<sup>st</sup> December 2008  
No recommendations for Full Council
9. Minutes of Recreation Ground Committee held on 9<sup>th</sup> December 2008  
Recommendations to Full Council under Minutes 41 and 42
10. To receive Crime Statistics Report
11. To receive report from Norfolk County Councillor
12. To receive reports from Borough Councillors
13. To consider parish office accommodation
14. To receive progress report on War Memorial Area Enhancement Project – Cllr Houston
15. Staffing issues  
Resolution to exclude press and public
16. To consider planning applications and determinations
  - a. Applications
    - 08/02667/F** (amendment)  
Erection of first floor extension with ground floor modifications at 21 Post Office Road, Dersingham
    - 08/02746/CU** Mr & Mrs S J Holland  
21 Post Office Road, Dersingham, King's Lynn, PE31 6HR  
Change of use of open grass area to domestic garden with erection of enclosing timber fence at Land West of 21 Post Office Road, Dersingham
    - 08/02804/F** J & K Glass & Glazing Ltd  
Unit 4&5 Station Road, Terrington St Clement, King's Lynn, PE34 4PL  
Construction of UPVC white double glazed conservatory at 7 White Horse Drive, Dersingham
    - 08/02784/F** Mr Allen  
69 Mountbatten Road, Dersingham, King's Lynn, PE31 6YE  
Erection of Carport at 69 Mountbatten Road, Dersingham
    - 08/02480/0** Mr Mark Cotton  
28 Woodside Close, Dersingham, King's Lynn, PE31 6QD  
Outline application: construction of two dwellings following demolition of existing dwelling at 30 Woodside Close, Dersingham
  - Any other applications
  - b. Determinations
    - 08/02439/F** Mr Jeremy Mason  
Development of 7 car parking spaces at Sheltered Housing Scheme, Orchard Close, Dersingham  
**Granted**

**08/02582/F** Mr M Dady

Construction of detached double garage at 10 Park Hill, Dersingham

**Granted**

**08/02531/F** Mr G Eley

Proposed two storey side extension to existing dwelling and associated alterations at 8 Lynn Road, Dersingham

**Granted**

**08/02478/F** Mr Heighton

Extension to dwelling at 50 Lynn Road, Dersingham

**Granted**

**08/02610/O** Mr D Thorne

Outline Application: construction of dwelling at 10 Manorside, Dersingham

**Granted**

**08/02446/F** Mr James Garner

Construction of 4 houses with private garages following the demolition of existing dwelling and outbuildings at Babingley House, 70 Lynn Road, Dersingham

**Granted**

**08/02667/F** Mr & Mrs Holland

Erection of first floor extension with ground floor modifications at 21 Post Office Road, Dersingham

**Granted**

Other planning matters

Planning appeal

**APP/V2635/A/09/2094038/WF** Mrs PM Rockett

Construction of dwelling and detached garage and construction of garage to existing dwelling at 69 Hunstanton Road, Dersingham

17. To receive correspondence
- a. Freedom of Information Act – obligations
  - b. Norfolk ALC – consultation service
  - c. Norfolk Rural Forum/Norfolk RCC – Economic & Social Effects of Credit Crunch on Rural Norfolk – meeting 29th January 09 at Yaxham
  - d. Petition re public right of way through Life Wood
  - e. Borough Council – vacancies on Parish Council
  - f. Almshouses at Castle Rising – vacancies
  - g. CPRE – subscription renewal
  - h. Norfolk County Council – multi-operator bus tickets
  - i. Communities & Local Government – consultation re code of recommended practise on local authority publicity
  - j. Letter from parishioner re noise nuisance at Community Centre
  - k. Thank you letter from Task Force
  - l. Norfolk ALC – British Youth Council –training offer
  - m. Letter re cycle path provision
  - n. Norfolk ALC – Norfolk County CIC –pay as you go car club
  - o. Borough Council – new Planning Clerical Assistant

Any other correspondence

The following list of correspondence is available to be viewed by arrangement with the Acting Clerk

- a. Norfolk County Council - Assistive Technology Service
- b. Norfolk ALC - business plan
- c. Norfolk ALC - "Norfolk Link" No 168
- d. Environment Agency – "Coastlines" - winter 2008 issue
- e. Wash Estuary Strategy Group - "The tide & times of the Wash" - autumn 2008 issue
- f. RoSPA - sports pitches & playingfields
- g. RoSPA - play inspections
- h. Clerks & Councils Direct - January 09 issue No 61
- i. Clerks & Councils Direct - suppliers guide & yearbook
- j. ESPO Energy Matters - December 08 issue No 20
- k. WNVCA - fuel poverty & anti poverty forum  
- West Norfolk advise Wise
- l. Information Law Training Specialists - Islam & Muslims

18. To consider financial matters and authorise payments

<b>January</b>	<b>Cheque</b>	<b>£</b>
A Bubb – Chairman’s allowance payment for Task Force gifts	4016	24.95
St John Ambulance Brigade – first aid course for Clerk	4017	166.75
Dersingham Infant School – room hire	4018	23.00
Wybone – dog waste bins & graffiti cleaner	4019	487.71
Tiscali – Broadband	DD	39.12
MHB Services Ltd – street lighting maintenance contract	4020	278.42
G Watt – Acting Responsible Finance Officer – fee to 10 Jan 09	4021	223.78
D Lee – maintenance	4022	50.00
I Woods – Acting Clerk – fee to 18 Jan 09	4023	1,096.08
D Lee – cleaning contract	4024	200.00
Norfolk Parish Training Partnership – Cllr Maxwell	4025	30.00
Anita Moore – staff mileage	4026	28.76
Southern Electric – electricity for street lighting	4027	929.03
G Watt – petty cash imprest	4028	27.00
City Electrical Factors Ltd – War Memorial Project	4029	252.77
C J Brinton – War Memorial Project	4030	750.00
Salaries, income tax and NIC	4031/4033	1,432.66
Norfolk Pension Fund	4034	193.33
Mazars – audit financial year 2007/8	4035	483.00
Brickweave Paving - War Memorial Project	4036	2300.00
Hodgsons Forge – War Memorial Project	4037	3749.00
Clanpress – printing Village Voice	4038	1245.00
Glasdon Manufacturing Ltd – seat for War Memorial garden	4039	887.80
Any other payments		

19. To agree date for next meeting  
Monday 23<sup>rd</sup> February 2009 in Dersingham Infant and Nursery School at 7.00pm