

**Minutes of the meeting of Dersingham Parish Council held on  
31<sup>st</sup> March 2008 in St Cecilia's Church at 7.00pm**

**Present:** Cllrs A Bubb (in the Chair), K Manship, P Burall,  
R Brackstone, A Chapman, J Houston, V Brundle, A Smith  
**In attendance:** The Acting Clerk  
County Cllr J Eells  
**Parishioners:** Eleven

**10420 Apologies for absence**  
Cllr Murrell and Cllr Johnston

**10421 Declarations of Interest**  
Cllr Smith – Item 17, planning application 08/00550/F  
Cllr Manship – Item 9, school crossing in Chapel Road

**10422 Minutes of meeting of Dersingham Parish Council held on  
25<sup>th</sup> February 2008**

a. Approval of minutes  
**Resolved to approve the Minutes**

b. Matters arising

i. Storage of building materials at 2, Willow Drive

Cllr Brackstone advised that a copy of a map provided by NCC had been sent to the Environment Agency. The residents were aware that no action could be taken for 28 days, Borough Council to be contacted after 5<sup>th</sup> April and reminded to inspect. Cllr Burall advised not to expect a rapid response from Borough.

**10423 Minutes of Environment Committee meeting held on 26<sup>th</sup> February 2008**  
No matters were raised

**10424 Minutes of Communication Committee meeting held on 4<sup>th</sup> March 2008**  
No matters were raised

**10425 Crime Statistics report**  
Crimes committed in the period 1<sup>st</sup> April 2008 to 28<sup>th</sup> April 2008 were recorded as two assaults resulting in two persons arrested or detected; three incidents of criminal damage; one theft and two incidents of vehicle damage. The Acting Clerk advised that Safer Neighbourhood Team surgeries were now holding evening surgeries at St Cecilia's; and a Ringmaster message had warned of bogus RSPCA officials visiting homes in Downham Market.

**10426 Presentation by Walter Blaney**  
Chairman suspended the meeting to allow Walter Blaney, Vice Chair of Village Hall Working Group to address the meeting. Mr Blaney explained he was attending in place of Chairman Nigel Kelk who sent apologies, outlined his reasons for being involved in the project, and gave a history of the Village Hall project to date. Concern was expressed regarding restrictions on potential hirers of the hall, Cllr Burall was concerned that it appeared that the PCC intended to vet potential hall hirers, and that considerable amounts of Council

funds could be committed to a project with such restrictions. Mr Blaney agreed a veto of this type would be illegal. Cllr Houston expressed concern that copies of the Minutes of Village Hall Working Group had not been circulated. Mr Blaney saw no reason why the Minutes/Notes should not be made available but asked that a formal request be made to the Chairman. Cllr Bubb advised that the architect had been asked to design a concept of a village hall to be used by a variety of hirers. He considered a meeting should be held soon, Mr Blaney asked that two Cllrs be designated to attend that meeting. Cllr Houston expressed an interest in attending. Cllr Brundle asked how many attended the meetings and Mr Blaney advised between six and ten. Cllr Burall was concerned: he considered that the appointment of an architect, involving considerable expense, should be the remit of a formal committee. Cllr Brundle congratulated Mr Blaney on an excellent presentation. Cllr Bubb thanked Mr Blaney and reconvened the meeting.

#### **10427 Standing Orders**

Cllr Houston proposed that Standing Orders be amended to include the resolution made in Minute 5725. "The Chairman's tenure does not exceed one term of four years, with no return to Chairmanship for another four years".

**Resolved that Standing Orders be amended to include this clause.**

#### **10428 School crossing in Chapel Road**

Cllr Burall advised he had been approached by two parents seeking a school crossing in Chapel Road. He proposed discussions should be held with the Head. Cllr Manship advised that many cars were parked waiting to use the surgery, he considered the situation could ease when the new surgery is operational. **Resolved to take no action until the new surgery is operational.**

#### **10429 Public right of way from Station Road to the Drift**

Cllr Burall advised that this public right of way had been cut off. **Resolved that NCC and Borough Council be contacted seeking that this right of way be reopened.**

#### **10430 Philip Nurse Road open space**

Cllr Burall had received complaints that ball games were being played on the smaller open space area, designated a peaceful area. **Resolved that a "No ball games" sign be erected and children encouraged to use the larger open space.**

#### **10431 Bus service**

Cllr Burall had been contacted by residents seeking a bus service down Mountbatten Road/Station Road. **Resolved that the bus company be asked if it would be possible to introduce this route.**

#### **10432 Land use strategy**

Cllr Bubb proposed that this item be considered with the public and press excluded. Discussion on this item was deferred.

### **10433 Verbal report from Norfolk County Councillor**

Cllr Eells began her report by advising that the Infant and Nursery School had requested “Beware children” flashing signs; these are in place. She advised that the Government had threatened to cap Norfolk Police Authority. With regard to the Waste and Minerals present consultation, she advised that the time limit for responses to be received had been extended to 25<sup>th</sup> April 08. Cllr Eells reported that NCC would be holding a meeting to discuss unitary status on 14<sup>th</sup> April 08. Cllr invited Councillors to ask questions. Cllr Burall asked that a clear dividing line be painted separating the two parking bays outside the Post Office in Post Office Road. Cllr Manship advised that the light at the Lyng House Road junction was still not working. Cllr Bubb thanked Cllr Eells for her report.

### **10434 Verbal reports from Borough Councillors**

Cllr Burall began his report by advising that a public enquiry will be held re Life Wood in eleven months time. He reported that he had inspected the Enforcements List and found it to be surprisingly short, he would ensure that the list is brought up to date. With regard to Sandringham View, Cllr Burall reported that the landscaping is virtually complete, a play area will be included in the scheme. He advised that some residents had not wanted trees planted on the verges in Philip Nurse Road, trees had been planted where residents were in favour. Cllr Burall advised that bus passes now allowed the over 60’s to travel all over the country but there had been a delay distributing the new passes. Cllr Burall asked that an article regarding the new bus passes be included in Village Voice. With regard to the concerns of the residents in Prince Charles Drive, Cllr Burall advised that Cllr Eells had held a meeting with the Highways engineer and been advised that this was a matter for Enforcement. Cllr Bubb invited Councillors to ask questions. Cllr Houston asked for the name of the person dealing with the Sandringham View play area; Cllr Burall to advise the Acting Clerk. Cllr Bubb expressed concern that Borough Council grasscutters had mown daffodils outside St Nicholas Church; this area is designated as an area cut by Parish Council contractors. Cllr Burall to be provided with a map. Cllr Chapman reported that the standard of grasscutting in West Hall Drive and Centre Vale was poor; Cllr Burall agreed to inspect the area. Cllr Bubb thanked Cllr Burall for his report.

### **10435 Planning applications and Determinations**

#### **Applications:**

#### **08/00444/F James Retail Ltd**

Construction of five dwellings at Budgeons Ltd, Lynn Road, Dersingham  
A site meeting had been held on 17<sup>th</sup> March 08 to consider this application in order for a response within the statutory 21 days.

Recommendation: refusal on grounds of overintensive development, poor access on to the highway, no access from the rear to middle three terraced houses.

#### **08/00550/F Mr Marshall**

Construction of two conservatory extensions following demolition of existing out-building at 18 Post Office Road, Dersingham

Recommendation: support

**08/00580/F** Mr A Duckhouse

First floor and single storey extension at 28 White Horse Drive, Dersingham  
Recommendation: refusal on grounds of overintensive development and overlooking of neighbours

**08/00583/CU** Mr S Butteris

Change of use from A1 Retail to A2 Office at 4 Post Office Road, Dersingham  
Concerns were expressed re parking and a vote was called. 3 in favour of supporting the application: 2 against: 3 abstentions.  
Recommendation: support

**Determinations:**

**08/00031/F** Mr J Batterbee

Single storey extension to existing dwelling at 58 West Hall Road, Dersingham

**Granted**

**08/00226/F** Mr R Clarke

Two storey extension to dwelling at 60 Manor Road, Dersingham

**Refused**

**08/00038/CU** Mrs P Pow

Change of use from Retail (Class A1) to Financial and Professional use (class A2) at 7B Hunstanton Road, Dersingham

**Granted**

**07/01714/F** Mr B Simmons

Construction of first floor extension at Lynn Road, Dersingham

**Refused**

**08/00242/F** Mr E Colman

Construction of porch at 29 Robert Balding Road, Dersingham

**Granted**

**10436 Correspondence**

**a. Norfolk County Council – definitive map and statement re Life Wood**

Under the Wildlife and Countryside Act 1981 Section 53 and Norfolk County Council (Dersingham and Ingoldisthorpe) Modification Order 2007 the Planning Inspectorate will decide whether footpaths on Life Wood should be added to the Definitive Map and Statement of Public Rights of Way

**b. Boundary Committee – structural review of Norfolk and Suffolk**

A combined review of the structure of Norfolk and Suffolk is taking place. Posters have been displayed advertising the review.

**c. Social Club – lease/trustees**

A letter received from Mr Pearson of the Social Club Committee was presented. Mr Pearson seeks advice as to the financial responsibility of trustees. Mr Pearson had been advised to ensure that the trustees are covered by the Social Club's insurance.

**d. CPRE AGM 16<sup>th</sup> April 08**

CPRE AGM will be held on 16<sup>th</sup> April at Green Quay, King's Lynn  
Cllr Bubb to attend.

**e. BCKLWN –unitary authority meeting 9<sup>th</sup> April 08**

A meeting will be held on 9<sup>th</sup> April in Town Hall, King's Lynn to be advised of BCKLWN's proposals to Boundary Committee. Cllr Bubb, Cllr Houston, Cllr Brundle and the Acting Clerk to attend. Cllr Burall cautioned those attending not to register support for the BCKLWN proposal, he advised waiting until all options are known.

The following list of correspondence was available to be viewed by arrangement with the Acting Clerk:

- a. Norfolk County Council – Care Services Directory
- b. East of England Regional Assembly – planning for gypsy and traveller accommodation in East of England
- c. Clerks and Councils Direct issue 56
- d. West Norfolk Voluntary and Community Action – closure of outreach centres
- e. Scope – appeal for house to house collectors
- f. Manpower – Manpower Employment Outlook Survey
- g. Standards Board for England – Town & Parish Standard
- h. Gressenhall Farm & Workhouse – over 55's days
- i. Campaign for Protection of Rural England – “Fieldwork” March 2008
- j. The Local Channel – additional website advice
- k. Information Commissioner's Office – data protection checklist
- l. CPRE – “Countryside Voice”
- m. Mills & Reeve – “Public Eye”
- n. Paints Ltd – sale of AJ Paints to C Brewer & Sins
- o. Norfolk RCC – “Signpost”
- p. WNVCA – Partnership News, In Touch, Funding Opportunities Mar/April, Volunteer Centre News

**10437 Accounts for payment**

	Cheque No	£
Tiscali – Broadband & Telephones	D/D	39.99
David Lee – cleaning contract	3807	185.00
MHB Services Ltd – streetlighting contract	3808	284.47
Salaries March	3809/3810	816.76
Inland Revenue	Rebate	-24.48
Norfolk Pension Fund	3811	107.34
Petty Cash	3812	24.68
Anglian Newspaper Limited – distributing Village Voice	3813	121.63
S Bristow – expenses claim	3814	36.52
A Moore – mileage claim	3815	21.20
Southern Electric – Streetlighting power contract	3816	421.34
Viking Direct – stationery	3817	51.98
Wybone – dog bins	3818	360.17
Information Commissioners Office – data protection	3819	35.00
Allianz Cornhill – insurance April 08-March 09	3820	2156.97
I Woods – salary to 23/03/08	3821	891.60
Norfolk Police – rent for office	3822	950.00

**Resolved that this authorisation be granted**

**Parishioners comments:**

A parishioner had researched the law regarding maternity leave and was concerned the Clerk was still carrying out financial duties for the Council. Concern was also expressed that the Clerk was claiming expenses but the Acting Clerk advised that the payment was reimbursement for a printer cartridge.

A parishioner asked for detail concerning item 14. Cllr Bubb advised that he could not provide any information at this time. Item 14 would be an agenda item for Annual Parish Meeting.

A parishioner wanted to know Council's response to the Budgens planning application and if Borough Planning had been asked to defer the decision date. The Acting Clerk advised that Council had recommended refusal and had not asked for the decision date to be deferred. A site meeting had been held in order that Council's response was received in the statutory 21 days. The plans were available to be viewed. Chairman outlined Council's reasons for recommending refusal. The parishioner was advised of his rights to object personally and address the Development Control Board. A second parishioner advised that a public meeting could be called.

A parishioner wanted to know why the Council website was not operational. Chairman advised that twice Council had applied for a domain name on headed paper to obtain a .gov site but to no avail.

A parishioner wished to know the proposals for Sandringham View. Cllr Burall advised drawings were available but he had no information re equipment for the play area.

A parishioner advised that there is a car in Post Office Road with two flat tyres. Chairman advised that Council and the Police were aware.

**10438 Date of next meeting**

Monday 28<sup>th</sup> April 2008 in Dersingham Infant & Nursery School at 7.00pm

There being no further business Chairman closed the meeting at 9.45pm