

**Minutes of the meeting of Dersingham Parish Council held on 29th October 2007
at Dersingham Infant and Nursery school at 7.00pm**

Present: Cllrs A Bubb, K Manship, R Murrell, V Brundle, R Brackstone,
J Houston, A Chapman, R Johnston, A Smith, P Burall

In attendance: The Clerk

County Cllr Mrs J Eells

Parishioners: Five

10347 Apologies for absence

Cllr J Riches

10348 Declarations of Interest

Cllr Brackstone (member of Royal British Legion)

Cllr Houston (member of Royal British Legion)

Cllr Brundle (member of Royal British Legion)

Cllr Johnston (employer of David Lee)

Cllr Burall (planning application 07/02023/F)

10349 Verbal Report from Norfolk County Councillor

Cllr Eells advised that a consultation period re learning disabilities strategy was being held from 15th October to 19th December. Parents of children up to age 16 with special needs were being consulted. A one-day seminar will be held on 15th December. Cabinet will discuss the findings of the consultation in January/February 2008.

Cllr Eells advised that £665,000 had been allocated for maintenance, with £463,000 to be spent on pavement repairs, especially in the tourist towns. Research had shown a 20% reduction in accidents when pavements were well-maintained.

Concern was again expressed regarding weeds growing through the tarmac on pavements, weedkillers used appear to be ineffectual. The Clerk advised that she had reported six weeks earlier that the barriers on the bypass were breaking down; she suspected children may be removing the magnets.

Cllr Brackstone asked if the containers at the Heacham recycling centre could be emptied at specific times as the road became blocked when the containers were being emptied. Cllr Eells considered the problems were caused by smaller bins being used, which were filled more quickly. The Clerk asked if a push button system could be introduced at the Budgens crossing; Cllr Johnson and Cllr Eells advised that this type of system required assessment, there were specific criteria for different types of crossings. Cllr Manship expressed concern re speeding, particularly in Dodds Hill and Admiral's Drive and suggested 30mph signs could be painted on the road. Cllr Johnston was also concerned about speeding in the parish and suggested "Slow Down" flashing signs. Cllr Eells advised that signs are costly and assessments would have to be carried out, she agreed to research the costs of signs and report to the November meeting. She advised Council to make representations to the Police concerning the speeding and request radar gun visits.

Chairman thanked Cllr Eells for her report.

10350 Minutes of the Dersingham Parish Council meeting held on 24th September 2007

- a. Approval of Minutes. **Resolved that the Minutes be accepted.**
- b. Matters arising

Minute 10333 War Memorial

Cllr Manship advised that 10333 should read “Mr Cross”, not “Mr Leach”. Clerk amended the Minutes. Cllr Manship asked if any progress had been made re the fencing. The Clerk advised that she had spoken with Heronwood Landscapes, Cllr Bubb agreed to contact Heronwood Landscapes.

Minute 10334 Land in Crisp Close

Clerk advised that Land Registry had advised that the land in Crisp Close was unregistered, checks had been made but it was not included on the deeds list. A letter would be sent to Borough Council asking for this piece of land to be added to the list. Cllr Houston considered it was important to indemnify; Council had been paying for this piece of land to be maintained.

Minute 10337 Committees

Cllr Brackstone advised that he had not been invited to attend the meeting of the Recreation Committee.

Minute 10327 vii

Cllr Johnston advised that the situation at Fern Hill had worsened. Clerk advised that she had contacted Highways and the ditch would be re-opened and the pipe removed.

Cllr Manship advised that the groups had not been cleared past the school, the Clerk had advised Highways of the problem.

10351 Minutes of the Finance and General Purposes Committee meeting held on 15th October 2007

- a. To consider recommendations made to full Council under Minute 365 & 366

Minute 365 Tenders

Cllr Houston considered tenders should be decided by full Council.

Cllr Burall proposed that the resolution should be amended to read that tenders should be passed to full Council for ratification as from 29th October 2007.

Resolved that the tenders policy proposed by the Finance and General Purposes Committee be accepted with the amendment that tenders should be passed to full Council for ratification.

Minute 366 Grants

Approved

Minute 368 Staffing

Approved

10352 Minutes of the Recreation Committee Meeting held on 15th October 2007

Cllr Houston proposed, seconded by Cllr Brundle, that this meeting should be declared void. Cllrs Houston and Brackstone had been absent, Cllr Brundle had only been present for part of the meeting and Cllr Brackstone had not been advised of the meeting. Cllr Houston considered that as five Councillors had come forward at the full Council meeting on 24th September to form the Committee, there was no requirement for Cllrs Bubb and Chapman to be co-opted on to the Committee. Cllr Burall advised that as Council Chairman, Cllr Bubb was an ex-officio member of all committees, and the meeting had been

quorate. The Clerk advised that Cllr Brackstone had not been advised of the meeting as she had not been in possession of the list of committee members when sending out the agenda. A vote taken on Cllr Houston's proposal was 3 in favour: 5 against, with 2 abstentions. In order to try to resolve the situation Cllr Johnston suggested one member transfer from the Recreation Committee to the Environment Committee; Cllr Manship offered to transfer. Cllr Burall proposed that a copy of Council's constitution should be available to clarify the situation re the co-option of members on to committees. **Resolved that Cllr Manship become a member of the Environment Committee and the constitution be available at the next meeting.**

10353 Crime Statistics Report

The Clerk advised that there was no assigned police officer at present to provide the statistics; she had not been advised of a replacement but would make enquiries.

10354 Reserves

Cllr Chapman asked for details of reserves held by Council. Chairman advised that reserves of £90,000 were currently held. Cllr Burall advised that it was essential to keep reserves but it was intended to gradually reduce the reserves to £30,000 by using the funds for one-off projects eg streetlights, play equipment, etc. These projects should be included on the budget, but budgets have been inaccurate and the reserves have not been used. Cllr Johnston considered reserves should be discussed by the Finance and General Purposes Committee.

10355 Borough Council proposal for charging of litter bins

Cllr Burall advised that letters should be sent to Borough Council objecting to this unfair charge, and the matter raised with NCAPTC. Cllr Smith understood a review had been held but the Borough Councillors had not seen the review. Cllr Burall proposed that this matter be referred to the Finance and General Purposes Committee. All in favour. **Resolved that the Borough Council proposal to charge for litter bins be referred to Finance and General Purposes Committee.**

10356 Christmas Lights

Cllr Chapman advised that she considered one tree could be illuminated for Christmas 2007 using funds pledged by local businesses. Letters had been sent to local businesses and the Clerk reported that some were in favour. Cllr Chapman was prepared to contact the businesses in person. Cllr Johnston advised that the time scale involved with discussing this suggestion at Finance and General Purposes Committee and referral back to full Council would make it impossible for this year. Cllr Bubb suggested contacting the businesses with a view to illuminating a tree for 2008. Cllr Chapman was not prepared to personally contact the businesses with a view to donation for 2008 lighting. Cllr Brundle asked if grant funding could be provided but the Clerk advised reserves were too high. **Resolved that Environment Committee include the provision of Christmas lighting as a budgetary requirement.**

10357 Applications and Determinations

Applications

07/02040/F Mr R Clarke 60 Manor Road, Dersingham

Application for renovation extension to dwelling

Recommendation: support

07/02023/F Mr & Mrs B Mullarkey

Reconstruction of barn to form residential dwelling at Barn to East of
46 Chapel Road, Dersingham

Recommendation: support

07/01956/F Mr & Mrs C Hipkin 35 Lynn Road, Dersingham

Application for single storey extension to dwelling following demolition of
existing conservatory and garage

Recommendation: support

07/02104/F Mr RE & Mrs BJ Clark 70A Manor Road, Dersingham

Application for garage and conservatory extension to dwelling

Recommendation: support

Determinations

07/01707/F Mr C Marsh 25 Gelham Manor, Dersingham

Application for single storey extension to kitchen and lounge of dwelling

Granted

07/01485/F Mr M Baverstock Torc Motors, Hunstanton Road, Dersingham

Application for demolition of existing garage/workshop and construction of
five dwellings on site

Refused

The Clerk advised that the reasons for refusal had been in line with Council's
concerns, ie the gradient, status of fuel tanks, absence of arboricultural survey.

07/01735/F Mr & Mrs Blake

The Old Manse, 2D Woodside Close, Dersingham

Application for construction of conservatory to dwelling

Granted

07/01683/F Mrs C Rodwell

25 Hipkin Road, Dersingham

Application for construction of single storey front extension to dwelling

Granted

07/01699/F Mr & Mrs SJ Emerson

13 Burma Close, Dersingham

Application for construction of single storey extension to dwelling

Granted

07/01484/F Mr K Jackson

18 Gelham Manor, Dersingham

Application for construction of extension to workshop to create new garage
Granted

10358 Verbal reports from Borough Councillors

Cllr Johnston

Cllr Johnston referred to the “Funding Opportunities” booklet and advised that charitable trusts were available to grant fund projects. The Clerk reiterated that reserves were too high for successful grant applications. Cllr Johnston reported that a comprehensive spending review was taking place covering business rates, housing, etc. He also reported that a review of the historic places in King’s Lynn was taking place. Cllr Johnston advised he was now a member of Development Framework Task Force.

Cllr Burall

Cllr Burall reported that Borough Council were commissioning a study to decide the future use of the Tuesday Market Place. He also reported that it was scheduled for a camera to be put down the gulley in Edinburgh Way to try to resolve the flooding problems. Cllr Burall advised that a Boundary Committee was looking into unitary status of Norfolk, it was possible that the district councils might take over the roles of the County Council. Cllr Burall advised that he was also a member of the Development Framework Task Force Chairman invited Councillors to ask questions and Cllr Manship enquired as to any progress re conservation areas. Cllr Burall advised that consultants had been appointed and work begun. Cllr Manship asked if there had been any progress re Enforcement; Cllr Burall advised that no figures had been produced recently.

Chairman thanked the Borough Councillors for their reports.

10359 Correspondence

a. Letter from Borough Council regarding Dog Control Order on the fouling of land by dogs and the removal of dog faeces

Cllr Smith asked if it would be possible to enforce the fixed penalties. Cllr Burall advised that although there was no Dog Warden at present he understood it was intended to re-appoint; the Warden would then enforce the Order.

b. Letter from Parishioner regarding the dyke at Iveagh Close corner of the playingfield

The Clerk advised that a member of the Sports Ground Management had rebuilt the bridge as an individual. Concern was expressed that the bridge had been rebuilt without any consents sought. **Resolved that the parishioner be asked to write to Sandringham, and Council send a letter to Sports Ground Management.**

c. Letter from Parishioner regarding noise on Manor Road

The Clerk has already informed the Parishioner to contact Environmental Health again.

d. Invitation from Norfolk County Association of Parish and Town Councils re Autumn Seminar on Young, Old and Diverse

The seminar would be held at Rackheath on 8th November.

e. Letter and invitation from CPRE regarding Annual Lunch

Cost of attendance will be £10.

f. Letter from Borough council re Polling Districts and Places Review

The review is nearing completion.

g. Letter from Royal British Legion regarding Remembrance Day Service

The Clerk advised that the traffic lights would be turned off during the service, and the wreath had been ordered. **Resolved that a donation of £100.00 be made to the Poppy Appeal.**

h. Letter from Borough Council re Standards Board for England training DVD

The Clerk advised that it will be compulsory for all Councillors to view the DVD. **Resolved that a loan copy of the DVD be ordered.**

i. Letter from Borough Council re Post Office Closures Plan

Peter Morris and DAWN are sources of information for Councils. Cllr Burall proposed an objection be sent and the matter referred to the Environment Committee. **Resolved that an immediate letter of objection be sent to Borough Council and the matter discussed further by Environment Committee.**

j. Letter from Parishioner re crossing at Budgens

The letter was passed to Cllr Eells.

The following list of correspondence was available to be viewed by arrangement with the Clerk

- a. Email from WNVCA Stop Press
- b. Leaflet from the Standard Board
- c. Letter and booklet from Defra
- d. Citizen's Advice Bureau funding appeal
- e. Email from Norfolk Rural Community Council "Signpost"
- f. Change of office fax number
- g. Hunstanton Local Action Group – agenda x 2
- h. Safer Neighbourhoods Team
- i. Norfolk Police authority – Leaflet "24/7"
- j. Norfolk Link
- k. NCC – Environment Operations Newsletter
- l. Sports Development Update
- m. Norfolk Structure Plan and Borough Wide Local Plan Saved Policies

10360 Accounts for payment

The Clerk sought authorisation of the following payments:

	Cheque No	£ Amount
Dark Side Technologies Ltd – Broadband	D/D	9.99
D Lee – cleaning contract	3713	185.00
MHB Services Ltd – streetlight contract	3714	284.47
Mrs I Woods – taking Minutes 29/10/07	3715	30.00
Salaries October	3716/3717	1437.30
Inland Revenue	3718	360.62
Norfolk Pension Fund	3719	342.16
Petty cash	3720	26.13
Mrs S Bristow – mileage claim	3721	66.96
Southern Electric – streetlighting	3722	380.48
Heronwood Landscapes	3723	404.49
Anglian Newspapers – Village Voice delivery	3724	114.63

Royal British Legion – Poppy Appeal (Section 137)	3725	100.00
Mr Walker – poppy wreath (Section 137)	3726	5.00
Fenland Leisure Products – wet pour	3727	65.21
Sandringham Estate – half yearly rent for Sports Field	3728	600.00
Mrs S Bristow – expenses	3729	77.98
Mr D Lee – Churchyard cutting	3730	250.00
Wakefield Joinery Ltd – new seats for playing field	3731	70.50
Mrs A Moore – mileage claim	3732	16.18
Borough Council – dog bin emptying	3733	424.95
Viking Direct – stationery	3734	10.88
Viking direct – stationery	3735	76.16

This authorisation was granted, cheques signed by Cllrs Bubb and Manship.
Resolved that the payments be authorised.

10361 Date, place and time of next meeting

26th November 2007 at Dersingham Infant and Nursery School at 7.00pm.

Parishioners comments

Parishioners supported the provision of Christmas lights.

Concern was expressed regarding speeding between Ingoldisthorpe and Dersingham.

Historically the Council have not wanted to provide Christmas lights. When local businesses were approached there was reluctance because Dersingham has no village centre.

Cllr Murrell thanked Mr Tipling for Village Voice.

The public and press were excluded to discuss staffing matters

10362 Maternity cover for the Clerk

There being no further business Chairman closed the meeting at 9.25pm.