

**Minutes of meeting of Dersingham Parish Council held on 28th July 2008
in St Cecilia's Church at 7.00pm**

Present: Cllr K Manship in the Chair from 7.00pm, Cllr P Burall,
Cllr R Brackstone, Cllr V Brundle, Cllr A Chapman,
Cllr R Murrell, Cllr J Houston, Cllr D McNeill, Cllr A Smith,
Cllr R Johnston in the Chair from 7.50pm

In attendance: The Acting Clerk
County Cllr J Eells

**Parishioners
and Press:** Twelve

10493 Apologies for absence
Cllr A Bubb

10494 Declarations of Interest
Cllr Houston – member of Royal British Legion
Cllr Brundle – member of Royal British Legion
Cllr R Brackstone – member of Royal British Legion
Cllr Burall – Board member of EEDA

10495 Presentation by Safer Neighbourhoods Team Sgt Andrew Crown
Sgt Crown began his presentation by introducing Luke Cox, Borough Council Community Development Safety Officer; Martin Slater, West Norfolk Partnership; PC Paul Smith, Norfolk Police Partnership Core Team; Lorna Nield, Lead Youth Support Worker for Childrens Service Youth Work Team; Karen Creed, Locality1 Manager Childrens Services Western Area Youth Work Team; and four teenage boys.
Sgt Crown considered that anti-social behaviour by children living in the Holyrood Drive area was caused by a lack of facilities. Very little anti-social behaviour was reported by residents living to the west of the Hunstanton Road where play equipment and a skate ramp were available. Richard Southgate, Chair of Dersingham Sports Ground Committee, had identified an area to the left of the tennis courts which would be a suitable site for a multi use games area (MUGA). Sgt Crown had discussed this proposal with Alexander George, Sandringham Estate Office; Chris Sutcliffe, Guinness Housing Trust; and Marcus O'Lone, Sandringham Estates Office; all were supportive. A site visit had been held earlier in July with Ian Hudson, Police Analyst, in preparation of a SARA analysis of anti-social behaviour in Dersingham, especially in relation to the divide caused by the Hunstanton Road. Sgt Crown circulated copies of the SARA analysis. Luke Cox advised that a youth committee/forum should be set up in order that the young people can apply for grants for the MUGA and a youth shelter. Karen Creed advised that a range of funding was available eg Norfolk Youth Fund, SNT funding. PC Smith advised that grants might be available from West Norfolk Partnership Fund. Martin Slater then presented an illustrated presentation of a Quality of Life survey carried out in 2007 with particular emphasis on results relating to Dersingham.

Cllr Johnston joined the meeting at 7.50pm, thanked Cllr Manship for Chairing the meeting, and took the Chair.

Cllr Johnson thanked Mr Slater for the presentation which he considered could be useful for grant applications. He invited Council to ask questions and Cllr Smith wished to know the number of people interviewed and the timing of the interviews. Mr Slater advised 3000 people had been interviewed over a period of time. Cllr Burall advised that there was a play area in Kings Croft. He also advised that Council would need to know by October 08 if financial support was sought. Sgt Crown advised it was hoped Council could assist the youngsters with grant applications. Cllr Burall proposed that the provision of a MUGA and youth shelter be supported in principle, seconded by Cllr Brundle. Cllr Chapman was concerned that there were already a number of projects requiring funding. **Resolved that Council support in principle the provision of a MUGA and youth shelter in Dersingham.**

Cllr Johnston thanked Sgt Crown and all those who had contributed to the presentation and they left the meeting.

10496 Minutes of the meeting of Dersingham Parish Council held on 30th June 2008

a. Approval of Minutes

The Acting Clerk advised that a letter had been sent to a resident as a result of a parishioner's comment/complaint. The information had been wrong and distress caused to the resident. As parishioners comments are not part of the minutes the Acting Clerk asked that, in order to avoid further distress, the inaccurate comment be removed before the minutes were published in the public domain. Chairman considered this was acceptable. Cllr Burall considered that complaints made at Council meetings which are specific to a property must be checked before any action is taken.

Resolved to approve the Minutes with the inaccurate comment removed.

b. Matters arising

Minute 10485

A letter had been sent to Cllr Eells and she had emailed in reply. Borough Council still intended to plant low-growing roses at Post Office Road/Chapel Road junction, no other options were acceptable. If Council wanted anything different, a cultivation licence would need to be sought, after which Council would be responsible for maintenance of the area. Cllr Burall advised that originally wooden posts were sought for the junction but this was rejected as being too urban. However, wooden posts had recently been erected at the Manor Road/Church Lane junction. Cllr Eells agreed this was inconsistent and would investigate. Cllr Burall proposed that low-growing roses be planted at the Post Office Road/Chapel Road junction, seconded by Cllr Brundle. 9 in favour: 1 against. **Resolved that low-growing roses are planted at the Post Office Road/Chapel Road junction.**

Cllr Eells expressed concern that the letter sent to her had requested maintenance of the area in front of Tithe Barn, although she had already responded to an email from Cllr Bubb re cleaning this area. The area in front of Tithe Barn had now been cleared of weeds. Cllr Eells considered that Council should respect the protocol whereby the County Councillor is only contacted if the Highways engineers do not respond within a given time or respond satisfactorily. Highways engineer Paul Groom had visited the parish office to advise of the protocol.

With regard to the Library sign, Cllr Eells agreed to remind John Gretton, Cabinet Member, that he had advised Council that he would be investigating the possibility of a more heritage-friendly sign.

Minute 10486

Cllr Johnston advised that he had contacted Borough Council Cabinet Member Elizabeth Nockolds re the Green Space Strategy. Cllr Nockolds had apologised for the lack of time for responses but gave assurance that the comments of Cllrs Bubb and Smith had been noted.

Minute 10487

Cllr Johnston reported that Cllrs Bubb, Manship and himself had inspected the bus shelter paving and remedial work had been carried out to their satisfaction.

Minute 10489

Planning determination 08/0129/O

A reply had been received from case officer D Casson explaining that the construction of a wall was included in the amended plan which had been determined.

Minute 10489c

Planning application 08/01092/F

Cllr Johnston advised he had attended the Development Control Board meeting and supported the application. The application had been refused. Cllr Johnston had provided Council with a copy of his presentation.

**10497 Minutes of meeting of Environment Committee held on 2nd June 2008
To consider recommendations made to Full Council under Minute 7d, 7j
Minute 7d**

Cllr Burall advised it was intended that the Conservation Area issue would be looked at in November.

Minute 7j

This had been dealt with under Minute 10496,10485

Minute 6f

Cllr Houston asked why the purchase of a seat to be sited next the bus shelter opposite Thaxters was being considered, and why a bus shelter incorporating a seat was not purchased. Cllr Manship explained this was in response to requests from parishioners, and seats in bus shelters encouraged anti-social behaviour. Cllr Murrell proposed that a seat be purchased, seconded by Cllr Chapman. **Resolved that Environment Committee proceed with purchasing a bench to be sited beside the bus shelter opposite Thaxters.**

10498 Crime Statistics Report

The following crimes had been reported for the period 1st July 2008 to 27th July 2008: two incidents of thefts of a motor vehicle, no suspects; one incident of damage to the allotments, no suspect; one incident of damage to a vehicle, no suspect; one incident of damage to a fence, no suspect.

10499 Verbal report from County Councillor

Cllr Eells began her report by advising that St Georges School had received an Ofsted report advising that the standards at the school were improving. The Boundary Committee had considered the options put forward and were recommending one unitary authority for the whole of Norfolk plus Lowestoft. Cllr Eells reported on the publication of two documents: the Childrens/Young

Peoples Plan, and a Strategic Health Authority Report on the East of England NHS anniversary. Cllr Eells agreed to provide a copy for Council. Cllr Murrell congratulated Highways on the completion of work in Viceroy Close.

Cllr Manship advised that recent flooding in Shernborne Road had identified a need for the drains to be cleaned. A letter had been sent to Anglian Water. Cllr Eells advised that County are responsible for the storm water drains. **Resolved that Highways be contacted re storm drains.**

Cllr Johnston thanked Cllr Eells for her report.

10500 Verbal report from Borough Councillors

Cllr Burall

Cllr Burall began his report by advising that Development Control Board had refused consent for the application re 70 Lynn Road, mainly because it required the demolition of the existing house. He considered it would be beneficial re planning applications if a conservation area were in existence.

Cllrs Burall and Smith had met with Sylvia Hopp of Borough Council on 21st July to discuss the parish litter bins. None of the 20 litter bins were of an acceptable standard. Under the new protocol five bins would be emptied free of charge, and he hoped those at Thaxters, outside the Fish and Chip Shop, etc; ie those used by visitors, might also be emptied free of charge. He estimated a new bin could cost £500, therefore a total expenditure of £8000 might be needed. Cllr Smith was preparing a report for presentation to Environment Committee. With regard to the Life Wood enquiry on 3rd September 08, Cllr Burall advised that he would be addressing the enquiry and he considered another Parish Councillor should represent Council. Cllr Burall suggested Cllr Bubb, but if Cllr Bubb were not available then the Chairman should nominate another Councillor. Chairman invited Council to address Cllr Burall, and Cllr Brundle asked if Cllr Burall was aware that Life Wood had been fenced in. Cllr Burall advised that there was no reason why it could not be fenced. Cllr Burall ended his report by advising that although he was in favour of unitary authorities the recommendation of the Boundary Committee for one huge unitary authority was unacceptable.

Cllr Johnston

Cllr Johnston was very concerned at the decision of the Boundary Committee to choose the option of one unitary authority for the whole of Norfolk plus Lowestoft. He asked the Acting Clerk to circulate copies of a report from Ray Harding, Chief Executive, and a letter from Nick Daubney, Leader of the Council, to all parish councillors before the NCAPTC meeting on 4th August to discuss the proposals. Cllr Johnston advised that it was proposed that there would be 120 unitary councillors and 21 unelected commissions. Some Town Councils, including Hunstanton, had been selected as special councils who would be able to report directly to the unitary authority. Hunstanton were in favour of the Boundary Committee's proposals. Cllr Johnston was concerned regarding services such as refuse collections, he considered collections would be fortnightly. Although Ward Councillors were not invited to the meeting on 4th August, Cllr Johnston advised he would be attending as a parish councillor.

10501 War Memorial Area Enhancement project

Cllr Manship wished to know what progress had been made with the project.

Cllr Houston, Chairman of Recreation Committee, advised that CITB had agreed to do the ground work free of charge in September. Pledges were being received for the project. A letter had been sent to Mr Bamfield, Borough Council, requesting a Sandringham Flower Show show garden; if the request was successful, the plants etc would be stored.

10502 Grant application from Dersingham PCC for Children's Holiday Club

A grant application for £150.00 towards the £450.00 cost of running the Children's Holiday Club had been received from Alan Crawshaw on behalf of St Nicholas Church. **Resolved to grant £150.00.**

10503 Planning applications and determinations

Applications

08/01625/F Mr J Bunton

33 Earl Close, Dersingham

Extension to dwelling at 33 Earl Close, Dersingham

This application was considered at a site meeting held on 23rd July 2008.

Recommendation: support

08/01605/F Mr A Duckhouse

28 White Horse Drive, Dersingham

Extensions and car port to dwelling at 28 White Horse Drive, Dersingham

This application was considered at a site meeting held on 23rd July 2008

Recommendation: support

08/01610/F Mr D Rand

2 Woodside Avenue

Two storey extension and replacement dormer windows to existing dwelling at 2 Woodside Avenue

This application was considered at a site meeting held on 23rd July 2008

Recommendation: support

08/01641/F Miss J Elsley

6B Fern Hill, Dersingham

Erection of car port at 6B Fern Hil, Dersingham

This application was considered at a site meeting held on 23rd July 2008

Recommendation: support

08/01717/F Mrs M Ashley

35 Burma Close

Extension to dwelling at 35 Burma Close, Dersingham

Recommendation: support

08/01801/F Mr J Dye

19 Tudor Way, Dersingham

Single storey extension to dwelling at 19 Tudor Way, Dersingham

Recommendation: support

08/01733/F Mr J Bolderstone
17 Stanton Road, Dersingham
Porch extension at 17 Stanton Road, Dersingham
Recommendation: support

08/01720/F Mr J Mitchell
6 Clayton Close
Single storey extension to side at 6 Clayton Close, Dersingham
Recommendation: support

Determinations

08/01287/F Mr Brian Simmons
c/o Maurice Gibbons, 22 Collins Lane, Heacham, King's Lynn, PE31 7DZ
First floor rear extension to dwelling at 40 Lynn Road, Dersingham
Granted

08/01339/F Mr & Mrs A Merrilees
c/o Mike Hastings Building Design, 58 Sluice Road, Denver,
Downham Market, King's Lynn, PE38 0DY
Extension to dwelling and construction of garage at 8 Fern Hill, Dersingham
Granted

08/01092/F Mrs P M Rockett
c/o Mr D Newman, 69 Hunstanton Road, Dersingham, King's Lynn
PE31 6ND
Construction of dwelling and detached garage and construction of garage to
existing dwelling at 69 Hunstanton Road, Dersingham
Refused

08/01334/F Pigeon Holdings Ltd
c/o Savills Estate Agents, 132-134 Hills Road, Cambridge, CB2 8PA
Change of use of Unit 3 from agricultural building to beauty salon (Sui
Generis) at the Carole Brown Health Centre, 3 St Nicholas Court, Church
Lane, Dersingham
Granted

08/01200/F Mr Roger Clark
c/o Mr R Atherton, "Honeypot Cottage", Barrack Yard, Winch Road, Gayton,
King's Lynn
Two storey extension to dwelling at 60 Manor Road, Dersingham
Granted

10504 Correspondence

a. Norfolk County Association of Town & Parish Councils – meeting re
Boundary Committee Review
A Boundary Committee Review meeting will be held on 4th August in Town
Hall, King's Lynn at 7.30pm. Cllrs Houston, Murrell, McNeill and Smith
wished to attend.

Action: Acting Clerk

b. Borough Council – letter re Local Government Reorganisation
Copies of the letter to be circulated to all Councillors before 4th August.

Resolved that Cllrs Burall and Johnston be given proxy powers to respond to the Boundary Committee on behalf of Council.

Action: Acting Clerk, Cllr Burall, Cllr Johnston

c. email from parishioner re possible co-option

An email received from Allan Maxwell was presented. Mr Maxwell and fellow prospective co-optee Christopher Berry were present at the meeting.

d. Borough Council – letter re investigation into alleged unauthorised operational development at former Old Dairy, Beech Road, Dersingham
Cllr Johnston advised that Matthew Clarey had visited the site but would be re-visiting, to gather more detailed information, after making an appointment.

e. email from St George’s CE Junior School – appointment of Community School Governor

An email received from St George’s School was presented asking Council to consider Peter Box standing again as community school governor.

Cllr Johnston proposed that Council recommend Mr Box be reappointed, seconded by Cllr Manship, all in favour. **Resolved that Mr Peter Box be reappointed as Community School Governor at St George’s School.**

Action: Acting Clerk

f. Royal Air Force – low flying warning

A poster had been displayed in the noticeboard.

g. Letter from Lynn Reeve re Community Centre insurance

Resolved to be considered at Finance, General Purposes and Administration Committee meeting on 4th August.

h. Letter from parishioner re dyke surrounding sports field

A letter received from a parishioner seeking the cleaning of the dyke was presented. **Resolved that a copy of the letter be sent to Mr O’Lone asking who was responsible for cleaning the dyke.**

Action: Acting Clerk

i. NHS Norfolk – consultation re application to relocate Boots pharmacy to St Nicholas Court

To be filed for reference.

j. EERA – review of East Of England Plan

Resolved that Cllr Burall be asked for a copy of the plan to be circulated to councillors.

Action: Acting Clerk

The following list of correspondence was available to be viewed by arrangement with the Acting Clerk:

a. NCAPTC “Norfolk Link” No. 166

b. NCAPTC –Annual Report 2007/8

c. Clerks and Councils Direct No. 58

d. CPRE – annual raffle

e. CPRE “Countryside Voice”

f. CPRE – Autumn Supper 2008 16th September Dersingham Church Hall

g. Borough Council – “Your Environmental Health”

h. Borough Council - Standards Committee minutes for meeting held 23 June

i. County Council – Master Composters

j. WNVCA – proposed merger of Voluntary Norfolk & West Norfolk VCA

k. WNVCA – In Touch, Local/Norfolk News, Funding Opportunities, etc

l. Wash Estuary Strategy Group – Wash Week 2nd-10th August

- m. Wash Estuary Strategy Group – time & times of the Wash
- n. Wash Estuary Strategy Group – East Lighthouse open days 24–30 August
- o. Lincolnshire Biodiversity Partnership – ponds & amphibians survey
- p. ESPO – newsletter
- q. Environment Agency – coastlines newsletter
- r. Monster play systems leaflet
- s. Festival Lighting Company – catalogue
- t. Vitalise – appeal for funding
- u. CPRE – Norfolk Voice summer 08
- v. CPRE – Green Buildings in Norfolk, Open Days 11-14 September

10505 Payments

Authorisation was sought for the following payments:

	Cheque No	Amount £
July		
Tiscali – Broadband	D/D	34.10
Southern Electric – Streetlighting power contract	3897	459.07
MHB Services Ltd – Streetlighting maintenance contract	3898	284.47
Heronwood Landscapes – grasscutting recreation ground	3899	152.16
Johnson Publishing Ltd – Village Voice distribution	3900	122.32
Mrs G Watt – Responsible Financial Officer fee to 16.07.08	3901	225.00
Mrs I Woods – salary to week ended 20.07.08	3902	713.28
Salaries – July	3903/3904	873.00
Norfolk Pension Fund – staff pension contributions	3905	110.15
Mr D Lee – cleaning contract	3906	200.00
Mr D Lee – grounds maintenance	3907	765.00
Petty cash – imprest account	3908	27.00
Borough Council – dog bin emptying	3909	424.95
Mrs A Moore – staff travel	3910	18.16
Norfolk Constabulary – office rent for year	3911	1116.25
Dersingham Shoe Repairs – noticeboard padlocks	3912	23.90
Inland Revenue - tax & NI	3913	53.04
August		
Tiscali – Broadband	D/D	39.98
Mrs I Woods – salary to week ended 24.08.08	3914	891.60
Salaries – August	3915/3916	809.24
Norfolk Pension Fund – staff pension contributions	3917	88.12
Mr D Lee – cleaning contract	3918	200.00
MHB Services Ltd – streetlight maintenance contract	3919	284.47
Dersingham Sports Ground Committee – grant	3921	1750.00
Clanpress – Village Voice	3922	1405.00
Dersingham PCC – grant for children’s holiday club	3923	150.00

Resolved that these payments be authorised.

10506 Date of next meeting

Monday 29th September 2008 at Dersingham Infant & Nursery School 7.00pm

There being no further business Chairman closed the meeting at 10.23pm

Parishioners comments

Cllr Murrell reported that the bank behind Viceroy Close had not been cut. Acting Clerk advised that the contractor had been asked to cut the bank but he considered it was too dangerous to cut without help. Council agreed that the bank should be cut even if using extra manpower will result in extra cost.

Cllr Chapman reported that the hedge in the centre of Sugar Lane needed to be cut back. Cllr Burall advised that he will be cutting back the hedge as soon as possible.

A parishioner considered that council tax -funded projects all seem to be in King's Lynn, Downham Market or Hunstanton, Council should try for more projects in rural parishes. Cllr Burall advised that the sportsfield and the village hall projects are examples of rural parish projects.

Cllr Brundle advised that cars are being sold on the corner of White Horse Drive. Cllr Burall offered to investigate.

Cllr Chapman reported that cars were being parked on verges. Sgt Crown offered to look into the matter.

Cllr Murrell reported that cars were being parked in dangerous positions in Viceroy Close. Sgt Crown requested to know the registration numbers of the cars.

A parishioner advised that the pond on the Common is the responsibility of Dersingham United Charities. Safety issues regarding ponds are being looked into.