

Minutes of the meeting of Dersingham Parish Council held on 28th April 2008 in Dersingham Infant and Nursery School at 7.00pm

Present: Cllrs A Bubb, K Manship, R Murrell, A Chapman, R Johnston, P Burall, R Brackstone, J Houston, V Brundle, A Smith
In attendance: The Acting Clerk
County Cllr J Eells
Parishioners: Seven

10439 Apologies for absence

All Councillors were present.

10440 Declarations of Interest

Cllr Johnston – employer of David Lee

10441 Minutes of the meeting of Dersingham Parish Council held on 31st March 2008

a. Approval of Minutes

Minute 10433 County Cllr Eells advised that in her verbal report “...the Government had threatened to cap NCC” should read “...had threatened to cap Norfolk Police Authority”. Acting Clerk amended the Minutes. With this amendment the Minutes were approved. **Resolved that the Minutes be approved.**

b. Matters arising

Minute 10426

Copies of the Notes of the Village Hall Working Party had been circulated to all Councillors. Cllr Houston asked that a meeting be held in camera to discuss the content of the notes. Cllr Chapman considered a meeting should be held before the architect is appointed. **Resolved that the Acting Clerk arrange a meeting.**

Minute 10434

Cllr Burall advised that the NCC contractors had mown the daffodils outside St Nicholas Church, not Borough Council contractors.

Minute 10436 e

Cllr Bubb advised that four Councillors and the Acting Clerk had attended the unitary authority meeting on 9th April. The Chief Executive had given a presentation advising that Borough Council were promoting an East/West split of Norfolk, with two unitary authorities.

10442 Co-option of Parish Councillors

Neither parishioner who had declared an interest in being co-opted, were present or had sent letters of application.

10443 Minutes of meeting of Recreation Ground Committee held on 25th March 2008

No matters to be raised with Full Council.

10444 Minutes of Environment Committee meeting held on 25th March 2008

No matters to be raised with Full Council

10445 Minutes of Finance, General Purposes and Administration Committee meeting held on 26th March 2008

No matters to be raised with Full Council

10446 Minutes of Finance, General Purposes and Administration Committee held on 14th April 2008

Recommendations made under Minute 427 and Minute 431

Minute 427

Community Centre Lease – recommendation that the lease be signed by two Councillors. **Resolved that the Lease be signed by Chairman, Cllr Bubb; and Chairman of Finance, General Purposes and Administration Committee, Cllr Burall.**

Minute 431

Honorarium for Internal Auditor – recommendation that the Internal Auditor be paid an honorarium of £100. **Resolved that the honorarium be £100.**

10447 Minutes of Environment Committee meeting held on 14th April 2008

No matters to be raised with Full Council

10448 Report from Norfolk County Councillor

Cllr Eells reported that the Boundary Committee would be making their recommendation to the Secretary of State following a consultation period in the summer, but the Secretary of State could overrule their recommendations. Cllr Eells advised that Highways were hoping to resolve the subsidence in Mountbatten Road. Chairman invited Councillors to ask questions. Cllr Brundle considered that white lines were needed along Lynn Road; Cllr Eells advised this was included in the maintenance programme. Cllr Houston expressed his thanks for the white lines being painted from Thaxters to traffic lights, the work had been carried out during the night. Cllr Burall reported water running down Fern Hill, he suspected a broken pipe. He advised that Highways and Anglian Water had both inspected. Cllr Eells was asked if she knew what was intended for the recently dug area at Post Office Road/Chapel Road junction. Neither Cllr Eells or Cllr Burall could advise, Highways to be contacted. Cllr Bubb asked what was intended for the Valley Rise/Station Road junction; Cllr Eells suggested seats and shrubs in a landscaped area. Cllr Manship reported four vehicles being parked on the bend past the library, Cllr Eells advised this should be reported to the Police.

Chairman thanked Cllr Eells for her report.

10449 Crime Statistics Report

Crime statistics for the period 1st April to 28th April were three incidents of criminal damage to dwelling, all broken windows; one incident of criminal damage to a vehicle, one incident of a theft of heating oil. There were no suspects for these crimes.

A Ringmaster Message had warned of the increase in the theft of heating oil. Resolved to include an article in Village Voice to warn parishioners.

10450 Amendment to Standing Orders

Cllr Chapman had asked that Standing Order no 23 be amended with the addition that exclusion of the public be proposed, seconded and voted on. Cllr Chapman also considered that for commercial matters only, if following a successful vote to exclude the public it became apparent that the matter under discussion was known to other persons in the public domain, that the public be permitted to return.

Cllr Burall proposed that these be referred to Finance, General Purposes and Administration Committee. **Resolved that these amendments be considered by the Finance, General Purposes and Administration Committee.**

10451 Summer Fun Day

An email received from Nigel Kelk, on behalf of DEC, was presented. Mr Kelk advised that Dersingham Entertainments Committee proposed holding a summer fun day on Saturday 16th August and requested a grant application form. A grant application form had been sent and returned completed. DEC were seeking a £500 grant. Cllr Murrell proposed that a £500 grant be given, seconded by Cllr Chapman. Voting: 8 in favour: 2 abstentions. DEC also requested use of the Recreation Ground. **Resolved that consent be granted for the Recreation Ground to be used and a grant of £500 be made to DEC.**

10452 Planning applications and determinations

Applications

08/00873/F Mr G Bray

Two storey extension to dwelling at 30 Hunstanton Road, Dersingham

Voting- 6 recommending support: 2 against: 2 abstentions

Recommendation: support

08/00819/F Mr K Ward

Extension to dwelling and construction of detached cartlodge at

9 Jannoch's Court, Dersingham

Voting – 9 recommending refusal: 1 abstention

Recommendation: refusal

08/00858/F Mrs L Smith

Demolition of existing outbuilding and construction of detached building for use as games room/store /garden room at 1 Waldens Barn, Chapel Road, Dersingham

Voting - 9 recommending support: 1 abstention

Recommendation: support

08/00960/F Mr Allen Aitken

Two storey and single storey extensions to dwelling at 6 Woodside Avenue, Dersingham

Voting – 9 recommended support: 1 abstention

Recommendation: support

08/01043/F Executors of the late Mrs E G Randall
Conservatory extension to dwelling at 2 James Jackson Road, Dersingham
Voting – 9 recommended support: 1 abstention
Recommendation: support

08/01002/F Mr Neil Kimber
Single storey extension to dwelling at 2 Clayton Close, Dersingham
Voting – 9 recommended support: 1 abstention
Recommendation: support

08/01047/F Mr W Rand
Extensions to dwelling at 23 Woodside Avenue, Dersingham
Voting – 9 recommended support: 1 abstention
Recommendation: support

Determinations

08/00444/F James Retail Ltd
c/o Tony Walton, The Old Warehouse, Waterside, Ely, Cambs CB7 4AZ
Construction of five dwellings at Budgens Ltd, Dersingham
Refused

08/00550/F Mr Marshall
c/o John Bonham Architects, 35 Trunch Road, Mundesley, Norwich
NR11 8JU
Construction of two conservatory extensions following demolition of existing
out-building at **18 Post Office Road**
Granted

08/00580/F Mr A Duckhouse
First floor and single storey extension at 28 White Horse Drive, Dersingham
Granted

Other planning matters

08/00137/F Sandringham Estate
Conversion of agricultural barn to residential dwelling at Sheep Dip Barn, off
Ling House Road, Doddshill, Dersingham
Withdrawn

10453 Reports by Borough Councillors

Cllr Johnston

Cllr Johnston advised that all Councils were invited to submit proposals to the Boundary Committee, all were submitted on time. Following submission of Borough Council proposal the Boundary Committee had asked for further information, mostly more detail, which had to be provided by 9th May. The Boundary Committee must make a decision by July, then there will be consultation on their recommendations. Cllr Johnston, on behalf of the Task Force and Borough Council Officers, hoped West Norfolk would support the Borough Council proposal. Cllr Bubb asked if the members of the Boundary Committee were from Norfolk. Cllr Burall advised that they were not, and this was preferable. Cllr Manship reported that wheelie bins were not being

returned properly, Cllr Smith considered this was even more of a problem for properties without pavements. Cllr Johnston agreed to speak again with the contractors.

Cllr Burall

Cllr Burall advised that nine proposals had been submitted to the Boundary Committee, details were available on the internet:

www.boundarycommittee.org.uk. Parish councils would be invited to comment on the proposals between July and September.

Cllr Burall advised that the Planning Inspectorate would be determining the local enquiry re Life Wood at St Nicholas Church Hall at 10am on 3rd September.

With regard to planning enforcement, Cllr Burall had ascertained that there were 121 new cases, 155 had been closed and 378 were outstanding. A system of prioritising had been introduced. There were four outstanding for Dersingham: 46 Manor Road, 48 Manor Road, 8 King's Croft and the meter boxes at Old Hall. Cllr Burall advised that Mr Souter had tidied up by 4th April.

Cllr Burall advised that it was very important for Council to respond to Borough Council's proposals re litter bins. Cllr Smith advised she had been provided with a map of litter bin locations and was monitoring usage. Cllr Burall proposed that a meeting be arranged with Borough Council. Cllr Bubb considered Environment Committee should decide which Councillors attended the meeting.

Chairman thanked Cllr Burall and Cllr Johnston for their reports.

10454 Correspondence

a. Allianz Cornhill – repayment of £15.35

Allianz Cornhill had been advised that two items of play equipment had been removed and subsequently a cheque for £15.35, a refund on the annual payment, had been received.

b. Mayor of King's Lynn and West Norfolk – invitation to civic service

The Chairman had been invited to attend the civic service on 18th May. He did not wish to attend, Vice Chairman Cllr Manship would attend.

c. Borough Council Standards Committee – appointment of members

An independent member is sought for the Standards Committee.

d. Borough Council – Local Development Framework meetings

Four sessions have been arranged to establish the issues and options in the Core Strategy. Cllr Bubb to attend the session at King's Lynn Town Hall on 27th May.

e. WNVCA merger

Voluntary Norfolk and West Norfolk Voluntary and Community Action have agreed in principle to merge. The new organisation would be called Voluntary Norfolk.

f. Dersingham Social Club – financial statements

Cllr Johnston will study the financial statement. Copies to be made for Cllr Houston.

g. Planning Inspectorate – Life Wood

The enquiry will be held on 3rd September in St Nicholas Church Hall.

The following list of correspondence was available in the parish office to be viewed by arrangement with the Acting Clerk

- a. Norfolk Carers – Who Cares? Guide for carers
- b. Tapping House Hospice – Spring/Summer 08 newsletter
- c. Norfolk NHS – consultation on improving access to primary care
- d. NALC Conference 2008
- e. Open University – courses and qualifications
- f. Norfolk Rural Community Council – minutes of 26th March 08 meeting
- g. AJ Paints – change of management
- h. Borough Council – Village Sport Co-Ordinators
- i. Borough Council – Sports Development Update
- j. Wash Estuary Strategy Group – photograph competition
- k. Borough Council – Standards Committee agenda
- l. Age Concern – Concerning You
- m. Governance hub – Governance Matters, Achieve More, Improving Your Performance
- n. WNVCA – Lite Touch April 08
- o. Gressenhall – Memorable Days Out
- p. Bartram Professional – questionnaire

10455 Accounts for payment

Authorisation was sought for the following payments:

| | Cheque No | £ Amount |
|--|------------------|-----------------|
| <u>March</u> | | |
| BCKLWN Dog waste collection and disposal | 3828 | 424.95 |
| St Cecilia's room hire | 3829 | 90.00 |
| Bridgeworld – bus shelter roofs | 3830 | 1600.00 |
| <u>April</u> | | |
| Tiscali – Broadband & telephones | D/D | 39.98 |
| Mr D Lee – cleaning contract | 3831 | 200.00 |
| MHB Services Ltd – streetlight maintenance contract | 3832 | 284.47 |
| Salaries – April | 3833/3834 | 806.71 |
| Inland Revenue | rebate | -0.43 |
| Norfolk Pension Fund | 3835 | 88.12 |
| Petty cash | 3836 | 24.00 |
| Southern Electric – streetlight power contract | 3837 | 458.36 |
| Neat Ideas – noticeboard | 3838 | 387.74 |
| I Woods – expenses – postage stamps | 3839 | 40.32 |
| Norfolk County Association Parish & Town Councils- subs | 3840 | 598.67 |
| Norfolk Playing Fields Association – subs | 3841 | 40.00 |
| I Woods – salary to 20/04/08 | 3842 | 713.28 |
| Edge Design – finance package | 3843 | 191.67 |
| Mrs A Moore – mileage | 3844 | 12.28 |
| Mr D Lee – Churchyard & urban areas grasscutting | 3845 | 810.00 |
| Mr D Lee – Broadlands Close pill box maintenance & installing new dog waste bins | 3846 | 185.00 |
| Cash cheques for Village Voice delivery | 3847 | 57.80 |

This authorisation was granted. **Resolved the payments be approved.**

10456 Date, place and times of next meetings

Annual Parish Meeting on 12th May 2008 at St Cecilia's at 7.00pm,
followed by Annual Parish Council Meeting

There being no further Council business Chairman closed the meeting at 9.10pm

Comments from Parishioners

A parishioner expressed concern that the Clerk was apparently working whilst on maternity leave. Cllr Bubb advised that the Clerk was keeping records of time spent on council finances.

A parishioner commented that many committees had "no matters to be raised at Full Council". Cllr Bubb advised that committees have delegated powers to make decisions that did not require Full Council approval.

A representative of DEC advised that children's sports would be held every Friday throughout August.

A parishioner commented on the exclusion of the public at the March Full Council meeting. Cllr Bubb explained that Council were honouring the request of NCC not to discuss this matter. County Cllr Eells would make a statement on the subject at the Annual Parish Meeting on 12th May.

A parishioner commented on the condition of the footpath between Gelham Manor and Mountbatten Road. Cllr Bubb advised regravelling would be carried out by the Task Force.

A parishioner expressed concern that not all payments were included on the agenda available for the public. Cllr Bubb explained that invoices had been received since the agenda had been printed and circulated. The Acting Clerk agreed to print copies of the updated payments list for all Councillors and the public.

A parishioner asked how often payment was made for collection and disposal of dog waste. The Acting Clerk advised it was a quarterly payment.