

Minutes of the meeting of Dersingham Parish Council held on 28<sup>th</sup> January 2008 in Dersingham Infant and Nursery School at 7.00pm

Present: Cllrs A Bubb, K Manship, P Burall, J Houston, V Brundle, R Murrell,  
R Johnston, R Brackstone, A Chapman, A Smith

In attendance: The Acting Clerk

Parishioners: Nine

**10395 Apologies for absence**

None

**10396 Declarations of Interest**

Cllr Johnston (employer of David Lee)

Cllr Johnston (member of Development Control Board)

Cllr Burall (member of Development Control Board)

**10397 Minutes of the Dersingham Parish Council meeting held on 18<sup>th</sup> December 2007**

a. Approval of Minutes

Cllr Brundle asked that Minute 10365 be amended to read "Recreation Committee". The Clerk amended the Minutes. **Resolved that with this amendment the Minutes be approved.**

b. Matters arising

**Minute 10385** Mr Stanton had been advised of Council's preference for "Carole Brown Yard". No reply had been received from Mr Stanton. Cllr Johnston advised that Chris Copeland at Borough Council had finalised "St Nicholas" but Council could choose the final word. Suggestions put forward were "Mews" and "Barns". **Resolved that the Clerk advise Borough Council.**

**10398 Minutes of the Dersingham Parish Council Meeting held on 14<sup>th</sup> January 2008**

a. Approval of Minutes

**Resolved that the Minutes be approved**

b. Matters arising

**Minute 10391** Cllr Johnston advised that he had liaised with the Clerk re grant funding for Malcolm's Garden. Downham Market Town Council had obtained grant funding from the Borough Council Small Areas Grant Scheme for a similar project. Clerk had contacted NCAPTC who advised that no funding was available for purchase of streetlights. Cllr Houston advised that funding for streetlights may be available from CPRE. Clerk advised that at least 60% grant funding should be available from Norfolk County Council Passenger Transport Unit towards the cost of new bus shelters.

**10399 Minutes of Communications Committee meeting held on 10<sup>th</sup> January 2008**

Nothing to consider

## **10400 Crime Statistics Report**

In the period 18<sup>th</sup> December 07 to 27<sup>th</sup> January 2008 the following crimes were reported: one theft of a mobile phone, one theft of a purse, one attempted theft of diesel; one incident of common assault; four incidents of criminal damage, three involving a vehicle, one of a window. Clerk advised that PCSO Sally Callaby had resolved the problem of cars parking opposite Budgens, and she was actively looking into illegal parking outside Thaxters.

## **10401 Parking issues**

Cllr Johnston raised several parking issues, these included a van parked in Chapel Road, cars parked too close to the Heath Road/Manor Road junction and cars parked too close to the Shernborne Road/Manor Road junction. Cars were parked at the Centre Vale/Post Office Road junction by people attending the Methodist Church. **It was resolved to ask the Methodist Church to bring this matter to the attention of the congregation.** Concerns were also raised regarding vehicles parked outside Rossiters, Cllr Burall suggested NCC were asked to consider double yellow lines. It was resolved to bring all the problems of parking at the junctions to the attention of the Police and contact NCC re double yellow lines outside Rossiters.

## **10402 Applications and Determinations**

### **Applications**

**07/02639/F** Mr & Mrs White

24 Saxon Way, Dersingham

Extensions to dwelling

**Resolved to approve**

**08/00031/F** Mr J Batterbee

58 West Hall Road, Dersingham

Single storey extension to existing dwelling

**Resolved to approve**

**08/0038/CU** Mrs P Pow

7B Hunstanton Road, Dersingham

Change of use from Retail (Class A1) to Financial and Professional use (Class 2)

**Resolved to approve**

### **Determinations**

**07/02427/F** Mr & Mrs Gray

71 Lynn Road, Dersingham

Extension to dwelling

**Granted**

The Clerk advised that a Glossary of Planning Terms had been obtained from the recent planning meeting. This was available for reference.

## **10403 Verbal reports from Borough Councillors**

### **Cllr Burall**

Cllr Burall advised that the library sign was just within the permitted size. He advised that Borough Council have revised their proposals regarding litter bins, parish councils will receive a letter. All well-used bins will be emptied for free, there will be a charge of £50 per annum for little-used bins. These charges will come into effect on 1<sup>st</sup> April 2009. As bins require replacement the Borough will insist they are replaced by 240 litre wheeled bins which will cost £250. Cllr Burall advised surveying the bins to ascertain their condition and level of use. He considered a well-used bin to be one filled every two weeks. Cllr Bubb suggested the Borough could bulk-buy the wheeled bins for resale to parish councils. Cllr Burall had investigated the reported litter problem, it had been cleared up within 24 hours. Cllr Brundle advised that the destroyed litter bin opposite the White House had not been replaced.

### **Cllr Johnston**

Cllr Johnston advised that he will be attending a meeting on coastal villages where public fold warning systems will be discussed. Cllr Burall advised that the Pitt Review had revealed that an automatic telephone warning system is more effective than sirens.

## **10404 Correspondence**

### **a. Mott Macdonald–letter re one-way system in Church Lane**

A letter received from Mani Ghomi was presented seeking Council's views. There was much discussion regarding visibility at the junctions and parking in Shernborne Road. Cllr Burall proposed that no immediate action was taken.

**Resolved that Mott MacDonald be advised that no action be taken until the health centre is operational and traffic generated can be monitored.**

### **b. Resignation of Cllr Jean Riches**

A letter received from Cllr Riches was presented. **Resolved that a letter be sent thanking her for her many years of service to the Council.**

### **c. Norfolk County Council – letter re gritting routes, map**

Resolved that a letter be sent to Norfolk County Council advising that February was too late to be advised of gritting routes.

### **d. Letter from parishioner re parking in Chapel Road**

**Resolved that this matter be included in the parking issues to be raised with the Police.** Cllr Johnston suggested that a one-way system should be introduced for Post Office Road. Cllr Smith was concerned that this could present considerable access problems for the residents; she considered many of the vehicles parked belonged to post office employees. Cllr Burall considered that the two parking bays outside the post Office should be marked to ensure two vehicles were able to park. **Resolved that the introduction of a one-way system in Post Office Road should be included on the Annual Parish Meeting agenda.**

Cllr Burall left the meeting.

### **e. Norfolk Playing Fields Association AGM**

The AGM will be held in Dereham on 19<sup>th</sup> February 08. Cllr Houston expressed an interest in attending.

### **f. Letter from resident re accident in White Horse Drive**

The letter was presented, the accident had been reported to Norfolk County Council.

**g. Letter from WNVCA re Second Homes Parish Fund**

A letter received from Peter Morris was presented. Projects to receive grant funding will be put forward by residents attending the Safer Neighbourhoods Team surgeries.

**h. Borough Council – Norfolk Structure Plan & Borough-wide Local Plan Saved Policies**

Borough had provided a simplified version as complaints had been received regarding the complexity of the first version.

**i. Letter from parishioner re Dersingham Fen**

The letter had been passed to Ruth Mountain

**j. Letters from PT Ryan re Community Centre Lease**

Letters had been received advising that payment would be required before Farrer and Co carried out the work on the lease.

**k. Letter from Farrer & Co re Sports Ground Lease**

A letter had been received seeking information regarding the 20+year lease. Farrer & Co had been advised that Council had decided not to proceed.

**l. Communities & Local Government – Code of Conduct questionnaire**

Clerk had prepared a shortened version. Resolved that the shortened version be circulated to all councillors, and a letter of complaint be sent as there had been only one month consultation time instead of six weeks.

**m. Allianz Cornhill renewal invitation**

To be considered by Finance & General Purposes Committee.

**n. Email from Borough Council re watercourse at sports ground  
Resolved that the email be forwarded to Cllr Burall.**

The following list of correspondence was available to be viewed by arrangement with the Clerk:

- a. Clerks & Councils Direct issue 55
- b. Clerks & Councils Direct – suppliers guide & yearbook 2008
- c. Norfolk Matters – budget issue
- d. Norfolk Police Authority – budget meeting Wymondham 24<sup>th</sup> January
- e. Age concern – Concerning You
- f. WNVCA – survey of services
- g. Fitzpatrick Woolmer – noticeboards etc, leaflet
- h. RoSPA – play equipment inspections
- i. Environment Agency – coastlines newsletter
- j. BCKLWN – Funding Opportunities Jan/Feb 08
- k. BCKLWN – Standards Committee

**10405 Accounts for payment**

Clerk sought authorisation of the following payments:

	Cheque No	£Amount
Tiscali – broadband	D/D	38.98
David Lee – cleaning contract	3770	185.00
MHB Services Ltd – street lighting contract	3771	284.47
Irene Woods – salary to 21/01/08	3772	424.72
Salary Clerical Assistant	3773	368.46
Southern Electric – street lighting	3774	407.81
St Cecilia’s Church – room hire	3775	8.25
Clanpress – Village Voice	3776	1245.00

Clanpress – Data	3777	1369.25
CPRE – subscription	3778	28.00
Anglian Water – Recreation Ground electricity	3779	39.37
Cheque cancelled	3780	
Dersingham Infant & Nursery School –room hire	3781	92.00
Mrs A Moore – mileage claim	3782	11.16
Assistech (East Anglia)Ltd – broadband, internet, printer service	3783	94.00
Borough Revenue Services – dog bin emptying	3784	424.95
Village Voice postage (cash)	3785	48.60

This authorisation was granted.

**Resolved that the payments be approved.**

#### **10406 Date and place of next meeting**

Monday 25<sup>th</sup> February 2008 at Dersingham Infant & Nursery School

There being no further business Chairman closed the meeting at 8.45pm

Parishioners comments:

Dog fouling problems have been reduced in other parishes by spot checks by the Dog Warden and delivery of notices to homes. Cllr Burall advised that a new Dog Warden was now in post. **Resolved that the Clerk contact the Dog Warden.**

A parishioner asked if any progress had been made re land in Philip Nurse Road. Cllr Burall advised landscaping would take place within six weeks, there would be a play area. Cllr Eells to look into the adoption of Philip Nurse Road and Pakenham Drive.

A parishioner asked if grass verges could be replaced by tarmac areas which would be more wheelchair-accessible. There were also complaints regarding the standard of verge grasscutting. Cllr Eells advised the verges were cut on a programme, within a budget. She wished to be advised of particular problem verges.

A parishioner considered the proposed litter bin policy is ridiculous.

Cars are parked dangerously in Shernborne Road

No information re minutes or agendas is available on the website.

Manhole covers on the roads are higher than the road surface causing puddles.

Drainage problems exist in Philip Nurse Drive.