

**Minutes of the meeting of Dersingham Parish Council held on 27th May 2008
in St Cecilia's Church at 7.00pm**

Present: Cllr R Johnston, Chairman; Cllr K Manship, Cllr A Bubb,
Cllr P Burall, Cllr R Brackstone, Cllr V Brundle, Cllr J Houston,
Cllr A Chapman, Cllr A Smith, Cllr D McNeil

In attendance: The Acting Clerk
County Cllr J Eells

**Parishioners
and Press:** Eight

10457 Apologies for absence

Apologies for absence were received from Cllr R Murrell

10458 Declarations of Interest

Cllr Johnston – employer of David Lee

10459 Minutes of meeting of Dersingham Parish Council held on 28th April 2008

a. Approval of Minutes

Resolved that the Minutes be approved

b. Matters arising

Minute 10441 & 10426

A meeting to consider the circulated Village Hall Working Party Notes had been arranged but had to be cancelled as it would not have been quorate. Another meeting will be arranged.

Minute 10448

Cllr Johnston advised that there was no longer water running down Fern Hill.

Minute 10450

Cllr Burall advised that Cllr Chapman's proposals had been considered by the Finance, General Purposes and Administration Committee and Standing Orders would be amended where applicable.

Minute 10453

Cllr Johnston advised that he had spoken with the contractors; Cllr Manship reported that the situation re the wheelie bins was slightly improved.

Minute 10453

Cllr Burall advised he had no further information regarding Enforcement Orders at this time.

Minute 10455

Cllr Houston advised that grants were available for maintenance of pill boxes. Cllr Bubb advised that the work carried out was merely cutting back vegetation.

10460 Co-option of Parish Councillor

Potential co-opted Councillor Douglas McNeil was present at the meeting. A copy of his letter of application had been circulated to Councillors.

Cllr Houston proposed, seconded by Cllr Brundle, that Mr McNeil be co-opted. All in favour. **Resolved that Douglas McNeil be co-opted.** Cllr McNeil signed the Declaration of Acceptance of Office and was given a copy of the Register of Financial and Other Interests to complete. Cllr Johnston welcomed Cllr McNeil on behalf of Council.

10461 Minutes of Communications Committee meeting held on 6th May 2008

Committee Chairman Cllr Bubb advised there were no matters to raise. Cllr Chapman expressed concern that the Suggestion Box in Budgens had been covered by carrier bags. Cllr Johnston considered this was probably a one-off situation and no action was required.

10462 Minutes of Finance, General Purposes and Administration Committee held on 6th May 2008

Committee Chairman Cllr Burall advised there were no matters that required the approval of Full Council.

Minute 437

Cllr Burall understood that the problems experienced with Edge Design were now resolved. With regard to the financial management of Council, Cllr Burall advised that Mrs Gay Watt had taken over the financial management as of 1st April 2008. Since Mrs Watt was the Internal Auditor it would be necessary to appoint a new Internal Auditor. Mr Peter Box had been approached and a formal proposal to appoint Mr Box would be included on the agenda for the Finance, General Purposes and Administration Committee meeting to be held on 10th June 2008.

10463 Minutes of Annual Parish Council Meeting held on 12th May 2008

a. Approval of Minutes

Resolved that the Minutes be approved.

b. Matters arising

Minute 7b – report by Environment Committee Chairman

Cllr Brundle expressed her distaste for the design of the new bus shelter which had been erected outside the Recreation Ground, and she considered a seat should have been incorporated into the bus shelter. Cllr Bubb advised that there were no seats in any of the Dersingham bus shelters, the provision of seats could encourage anti-social behaviour. Cllr Bubb advised that it was intended for more paving to be laid. Cllr Brundle advised that the bus stop flag was missing from the bus stop outside the Recreation Ground. **Resolved that Passenger Transport Unit be advised of the missing bus stop flag.**

Minute 5

Cllr Bubb advised he may be interested in becoming a representative on Heacham Community Car Scheme if the meeting dates are acceptable to him.

Resolved that the Acting Clerk contact Heacham Community Car Scheme to ascertain their meeting dates.

10464 Crime Statistics Report

PCSO Daniel Edwards had provided statistics for the period 29th April 2008 to 25th May 2008. There had been one theft of a motor vehicle with no suspects; one theft of a pedal cycle with no suspects; one incident of arson, a fire in a skip, with no suspects; one incident of criminal damage to a motor vehicle with a suspect to be interviewed; and one incident of criminal damage to a window with the offender cautioned.

The Acting Clerk also advised that a Ringmaster message had been received warning of fifty cases of heating oil thefts in West Norfolk. Alarms for oil tanks are available from Police Stations at a cost of £20.

10465 Verbal report from County Councillor

Cllr Eells began her report by providing responses to matters raised at previous meetings: she advised that the area outside St Nicholas Church had been cut by the contractor who cuts the Churchyard; the two-bay marking outside the Post Office was included in the maintenance programme; and the area at the Post Office Road/Chapel Road junction would be planted with shrubs late May/early June. Cllr Eells said that the Parish Office had been advised of Highways plans for the junction, but the Acting Clerk advised that she had only learned of the intention to plant low growing roses after the April Full Council meeting. Cllr Eells advised that a new material will be used for winter maintenance for winter 2008/9. Safe cote will replace rock salt. Safe cote is an agricultural bi-product and its' benefits are that it melts faster, is less corrosive to vehicles and highway structures, and can be spread at a lower rate than rock salt. Cllr Eells also advised that Council's complaint, that the winter gritting schedules were published too late in the winter, had been noted. Cllr Eells advised that many complaints had been received regarding the new traffic lights at Heacham, the traffic had become grid-locked and motorists had used nearby villages to avoid the problems. Complaints had been received from parish councils and bus companies. Cllr Eells advised that CCTV would monitor the junction and there may be changes implemented. Cllr Eells advised that the flood sirens would be retained. Cllr Eells ended her report by advising that Social Services were to introduce a new criteria whereby care budgets would be provided for users of the service.

Cllr Johnston invited Councillors to raise matters and Cllr Manship expressed concern regarding the Hardwick roundabout. Cllr Eells agreed that the road markings are confusing.

Cllr Johnston thanked Cllr Eells for her report.

10466 Report by Borough Councillors

Cllr Burall congratulated Cllr Johnston on being elected Council Chairman and also for being appointed as the Borough Council Cabinet member for Performance. Cllr Burall expressed concern at the timing of the planting of the Post Office/Chapel Road junction but advised that once the planting had taken place the area would be maintained by the Borough Council.

10477 Planning Applications and Determinations

Applications

08/01219/O Dr A Fielding

24 Station Road, Dersingham

Outline application: construction of six dwellings following demolition of existing dwelling at 24 Station Road

A well-attended site visit had taken place on 22nd May 2008 at which the concerns of neighbours, especially the residents of Brenda Collison Close, had been expressed. A letter received from Mr Stockbridge of Stuart Henley & Partners, following the site visit, was presented. Concern was expressed by Council that there was no unequivocal commitment in the letter to building a wall between the proposed site and Brenda Collison Close before the commencement of the project. Chairman called for a vote. Six were in favour of supporting the application: three against: one abstention. Cllr Johnston proposed that clauses be added to the recommendation: a substantial wall must

be built before any work begins on the project, and it should be pointed out that the plan accompanying the letter from Stuart Henley & Partners was for seven dwellings, not six. Cllr Manship expressed concern regarding parking on Station Road and within the service road, and it was agreed that parking concerns should be also be included on the response. **Resolved to support the application, but with the addition of the above comments.**

08/00742/F Nationwide Building Society, Property Services Department, Nationwide House, Pipers Way, Swindon
Installation of ATM at Budgens Ltd, Lynn Road, Dersingham
A police report received from was presented. Concern was expressed regarding the lack of security measures proposed. Chairman called for a vote. Six in favour of recommending refusal: 3 against: one abstention.
Resolved to recommend refusal of the application.

08/01287/F Mr B Simmons
40 Lynn Road, Dersingham
First floor extension to dwelling at 40 Lynn Road, Dersingham
Resolved to support the application.

08/01334/F Pigeon Holdings Ltd
Change of use of Unit 3 from agricultural building to beauty salon (Sui Generis) at the Carole Brown Health Centre, 3 St Nicholas' Court, Church Lane, Dersingham
Resolved to support the application.

Determinations

08/00583/CU Mr Stephen Butteriss
40 Post Office Road, Dersingham
Change of use from A1 Retail to A2 Office at 4 Post Office Road, Dersingham
Granted

08/00858/F Mrs L Smith
c/o Matt Sturgeon, Monkey Puzzle, Nursery Lane, North Wootton
Demolition of existing outbuilding and construction of detached building for use as games room/store/garden room/ at 1 Waldens Barns, Chapel Road, Dersingham
Granted

08/00873/F Mr G Bray
c/o Calvert Brain & Fraulo, 3 Portland Street, King's Lynn
Two storey extension to dwelling at 30 Hunstanton Road, Dersingham
Granted

08/00819/F Mr Kerry Sharland
c/o SDS Designs, Fritcham Barns, Abbey Road, Fritcham, King's Lynn
Extension to dwelling and construction of detached cartlodge at 9 Jannoch's Court, Dersingham **Refused**

08/01043/F Executors of the late Mrs E G Randall
c/o Mr S Bush, Bramble Lodge, Brick Kiln Road, Hevingham, NR10 5NL
Conservatory extension to dwelling at 2 James Jackson Road, Dersingham
Granted

08/01002/F Mr Neil Kimber
2 Clayton Close, Dersingham
Single storey extension to dwelling at 2 Clayton Close, Dersingham
Granted

10478 Correspondence

- a. Norfolk Police Authority – Policing Plan 2008/9
- b. Norfolk Constabulary – mobile police station timetables for July-September and October – December. To be displayed in parish noticeboards.
- c. Safer West Norfolk exhibition. An exhibition to be staged at Hunstanton Community Centre on 28th May 10am to 3pm.
- d. Borough Council Standards Committee – appointment of members. A Parish Council representative is required for the Standards Committee.
- e. Borough Council Local Government Review. A meeting will be held at Town Hall, King’s Lynn on 9th July 6pm to 8pm.
- f. RoSPA play equipment inspection. The inspection will take place in June.
- g. NCAPTC – initial training for Clerks and Councillors. Cllrs Smith and McNeil expressed an interest in attending training sessions later in the year.
- h. NCAPTC – AGM resolutions. Resolutions for presentation to the AGM are required by 25th July.
- i. Norfolk Parish Training Partnership “Ask the Auditor” meeting to be held at East Tuddenham Village Hall on 4th June 10am-12.30pm. The Acting Clerk advised she would be attending so the parish office would be closed.
- j. NCAPTC/CPRE – Norfolk Planning Conference. The conference will be held at Swaffham Assembly Rooms on 12th June 10am – 3.30pm. The Acting Clerk advised she would be attending so the parish office would be closed. Cllr Houston expressed an interest in attending. **Resolved to fund Cllr Houston’s £20 attendance fee.**
- k. Letter from parishioner re parking of commercial van in Earl Close
Resolved that this matter be considered by Environment Committee.
- l. Norfolk County Council – notices advertising the Public Enquiry considering the addition of public footpaths at Life Wood, Dersingham have been received. Notices and plans to be displayed from 1st August.

The following list of correspondence was available to be viewed by arrangement with the Acting Clerk:

- a. Norfolk Link no 165
- b. Norfolk Matters – executive summary May 08
- c. Clerks and Councils Direct no 57
- d. NPFA – The Playing Field Spring 08 issue
- e. Borough Council – Village Sport 2008
- f. Barclays Bank – Faster Payments Service
- g. Whitehouse Enterprises – urban and rural outdoor furniture
- h. Personnel Advice & Solutions Ltd – council staff protection company
- i. West Norfolk Sports Council Annual Meeting 10th June

- j. West Norfolk Coach Camp 08
- k. WNVCA - In Touch May 08
- l. WNVCA – Local/Norfolk News
- m. BCKLWN – Funding Opportunities May/June 08
- m. St John Ambulance – Norfolk Newsletter
- o. CPRE – Norfolk Events 08
- p. CPRE – Norfolk Annual Report

10479 Payments to be authorised

Authorisation was sought for the following payments:

	Cheque No.	Amount £
Tiscali – Broadband and telephones	D/D	39.98
PT Ryan – Community Centre lease	3849	200.00
Edge Designs – internet finance package	3850	193.41
Dersingham Entertainments Committee – grant	3851	500.00
Mrs G Watt – Honorarium for Internal Auditor	3852	100.00
Southern Electric – Streetlighting power contract	3853	474.73
MHB Services Ltd – Streetlighting maintenance contract	3854	284.47
Johnson Press	3855	122.32
Mrs I Woods – salary to 19 th May 08	3856	713.28
Heronwood Landscapes – grasscutting recreation ground	3857	122.79
Mrs I Woods – printer cartridges	3858	69.63
Assistech – printer maintenance	3859	47.00
Petty cash	3860	24.44
Salaries – May	3861/3862	889.00
Norfolk Pension Fund	3863	110.15
Mrs A Moore – mileage	3864	15.07
Mr D Lee – cleaning contract	3865	200.00
Williamson Developments – gravel for footpath	3866	60.00
Positive computing – website host	3867	77.57
Norfolk Rural Community Council – subscription	3868	25.00
Mr D Lee – grounds maintenance contract	3869	615.00

This authorisation was granted. **Resolved the payments be approved.**

10480 Date, time and place of next meeting

30th June 2008 at Dersingham Infant and Nursery School at 7.00pm

There being no further Council business Chairman closed the meeting at 8.48pm

Comments from Parishioners

A parishioner expressed concern that youngsters on motor scooters are using the paved footpath from Centre Vale to St Nicholas Close and asked if a barrier could be erected. Cllr Brundle considered a barrier would present problems to wheelchair users. Acting Clerk to advise PCSO's of the problem.

A parishioner asked if matters arising from the Annual Parish Meeting could be raised. Cllr Johnston advised that parishioners could raise any issues.

A parishioner enquired as to whether the Borough Council Parks Department could fund the work on the War Memorial Enhancement Project. Cllr Burall advised that

King's Lynn residents pay a surcharge for play facilities. Cllr Johnston and Cllr Houston advised that grant funding would be sought, and Cllr Houston hoped the project would be completed by November. In response to a question regarding pledges, Cllr Houston advised that an article would be included in Village Voice, all local organisations had been invited to pledge, £145 had been pledged so far, and would-be funders should be encouraged by the evident support of local people.

A parishioner asked if the website was now operational. Cllr Bubb advised that the website had been operational for several weeks. Cllr Chapman advised that the website had not been updated since October 07.

A parishioner queried the several payments to Edge Design. The £193.41 payment replaced two earlier incorrect payments.

A parishioner asked that the correct address should be used if the bus stop flag opposite the recreation ground was to be replaced, ie Hunstanton Road and Bank Road.

Cllr Brundle asked if the Coasthopper bus could stop in Dersingham. Cllr Burall considered that the bus used the bypass to provide a fast service. The Acting Clerk to contact Peter Cudby at Passenger Transport Unit.