

**Minutes of the meeting of Dersingham Parish Council
held on 26th November 2007
at Dersingham Infant and Nursery School at 7.00pm**

Present: Cllrs K Manship (in the Chair), D Murrell, R Brackstone,
J Houston, V Brundle, R Johnston, J Riches, A Chapman,
P Burall
In attendance: The Clerk
Parishioners: Fifteen

10362 Apologies for absence

Cllr A Bubb
Cllr A Smith

10363 Declarations of Interest

Cllr Brackstone (member of Royal British Legion)
Cllr Houston (member of Royal British Legion)
Cllr V Brundle (member of Royal British Legion)
Cllr R Johnston (employer of David Lee)

10364 Verbal Report from Norfolk County Councillor

County Cllr Mrs Eells began by requesting that she be emailed a copy of the agenda and Minutes of the full Council meetings. Clerk to advise Mrs Moore. Cllr Eells advised that Belisha beacons with illuminated haloes would be erected at the Budgens crossing around Christmas. She advised that it may not be possible to paint "30" on the road. She also recommended the use of temporary "Reduce speed now" signs. In response to Cllr Chapman asking how long the temporary signs would stay in the parish, Cllr Eells advised that readings would be taken to decide what future action was appropriate. Chairman advised that he had contacted Inspector Moulton who will initially monitor the traffic using speed strips, then use speed cameras. He had also spoken to the Headteacher concerning potential dangers to children from traffic outside St George's School.

Cllr Eells reported that NCC were waiting until the terms of reference of the Boundary Committee were agreed, then there would be negotiations regarding unitary authorities. Cllr Eells reported that she had investigated the problem regarding barriers on the bypass and confirmed a magnet mechanism fault. The Clerk presented an email received from a parishioner complaining about the newly-erected Library sign. Cllr Murrell said he had no problem with the sign. Cllr Eells advised that the sign was 1.2m, the maximum permitted size; it was the sign used county-wide for libraries; the Museums and Libraries Committee had approved it being erected. Cllr Burall advised that he had contacted Borough Council to enquire if planning consent was required. No planning consent is needed if the sign is within the permitted size. Both the Chairman and Cllr Johnston expressed concern that Council was not advised that it was to be erected. Cllr Eells considered that the sign might be too close to the highway and agreed to advise NCC of Council's comments.

Cllr Johnston proposed, seconded by Cllr Brackstone, that the sign be taken down. Vote: seven in favour, one against, one abstention. **Resolved that the sign be taken down.**

Cllr Eells agreed to investigate a hole at the top of Admiral's Drive which was filling with water. Cllrs Johnston and Burall reported that the flooding problem at Fern Hill was now resolved, the resident had dug up the land and removed the pipe that was causing the problem.
Chairman thanked Cllr Eells for her report and she left the meeting.

10365 Minutes of the Dersingham Parish Council Meeting held on 29th October 2007

a. Approval of Minutes

Cllr Houston asked that the Minute 10352 be amended to read "...that this meeting was illegal and should be declared void". Cllr Burrell proposed that the Minutes be amended to include the word "illegal" All in favour. Clerk amended the Minutes. With this amendment the Minutes were approved.

Resolved that the Minutes be accepted.

b. Matters arising

Minute 10359g wreath laying

Cllr Brundle said she was not aware that Cllr Bubb would be laying the wreath at the Remembrance Day service. The Clerk advised that arrangements for the Service had been agreed at an earlier meeting.

Minute 10359h Code of Conduct DVD

The Clerk advised that she had obtained a copy of the DVD. She was encountering problems finding a venue with a TV and DVD player in order that all Council members can view the DVD together. The Clerk advised that Cllr Burall's suggestion of using Borough Council facilities was not possible.

Resolved that the Clerk seek a suitable venue then contact Councillors to agree a viewing date.

10366 Minutes of the Communications Committee Meeting held on 30th October 2007

Cllr Burall expressed his gratitude to Mr Tipling for editing Village voice for the past four and a half years and proposed a vote of thanks to Mr Tipling.

10367 Minutes of the Finance and General Purposes Committee held on 5th November 2007

a. To consider recommendations made to full Council:

Minute 372 Committee Structure

Vote: Five in favour, two against

Resolved that the Recreation Committee be called the Recreation Ground Committee and that it has a membership of five councillors. Councillors were invited to come forward to form the committee and Cllrs Brundle and Houston put themselves forward. Cllr Burall considered that Cllrs Bubb and Manship could attend as ex-officio members of the Committee, and therefore a Committee meeting could be held. **Resolved that the Recreation Ground Committee be comprised of Cllrs Brundle and Houston plus ex-officio members Cllrs Bubb and Manship.**

Minute 376 Grants

Cllr Burall advised that an appeal for funding had been received from Norfolk Air Ambulance but the budget had been used. It was recommended that the organisation be advised that funding was not available. **Resolved that the Clerk advise Norfolk Air Ambulance that a grant was not possible as**

funding was not available. Funding for this organisation to be included in the budget.

10368 Minutes of the Environment Committee held on 7th November 2007

All Committee members had received a copy of the letter from Borough Council regarding post office closures. Cllr Burall advised that the public consultation would start in March 2008.

10369 Crime Statistics Report

Crimes reported in the period 24th September to 26th November were one stolen motor vehicle; three offences of shoplifting of which two had been detected, one offender to be arrested; six incidents of criminal damage, three suspects interviewed; one theft of a mobile phone; one assault and three other thefts.

10370 Review Standing Orders

Cllr Burall proposed that a new Clause 22 be added to Standing Orders. Cllr Johnston advised that he had researched quorums and proposed that committees were quorate if three or more Councillors were present. Cllr Burall advised he was happy with the amendment. **Resolved that a new Clause 22 be added to Standing Orders to read:**

Committees of the Council shall normally consist of five Councillors appointed by the full Council at its Annual Meeting together with the Chair and Vice Chair of the Council as ex-officio members. Any decision to alter the size of a Committee shall be taken before nominations are requested. The Chair and Vice Chair of each Committee shall be elected by the Committee at its first meeting after the Council's Annual Meeting. Vacancies that arise during the year will be filled by appointment by the full Council. Committees are quorate if three or more Councillors are present.

10371 Streetlights

Chairman advised that several streetlights were faulty. He considered it was important that all residents reported faulty lights to the Clerk. Cllr Brundle proposed that Mr Tipling include an article on reporting streetlights in Village Voice. **Resolved that an article be included in Village Voice asking residents to report faulty streetlights to The Clerk.**

10372 Applications and Determinations:

Applications:

07/01862/F Mr & Mrs Mason

6 Sandringham Road, Dersingham

Application for single storey rear extension to dwelling

Recommendation: support

07/02115/O Mr B Parsons

9 Centre Crescent, Dersingham

Outline application for construction of dwelling in garden

Cllrs Burall and Johnston, as members of the Development Control Board, took no part in the consideration of the application other than advising on

planning principles. The Clerk advised that letters of complaint had been received from neighbours. There were concerns regarding overintensive development in a back garden, inadequate access provision and possible sewerage problems.

Cllr Murrell proposed the recommendation be for refusal. Vote: seven in favour, two abstentions. **Resolved that the recommendation be refusal.**

Determinations:

07/01956/F Mr & Mrs C Hipkin

35 Lynn Road, Dersingham

Application for single storey extension to dwelling following demolition of existing conservatory and garage.

Consent granted

07/01735/F Mr & Mrs Gray

71 Lynn Road, Dersingham

Application for two storey extension to dwelling

Consent granted

07/02023/F Mr & Mrs Mullarkey

Reconstruction of barn to form residential dwelling at Barn to East of 46 Chapel Road, Dersingham

Consent granted

07/02040/F Mr R Clarke

60 Manor Road, Dersingham

Application for renovation extension to dwelling

Refusal

10373 Verbal reports from Borough Councillors

Cllr Burall

Cllr Burall advised that consultants had been appointed to deal with Conservation Areas. He reported that the Norfolk Bus Pass Scheme has been extended throughout the country, all bus pass holders would be contacted and advised how to obtain the new standard national bus pass. A landscape scheme for Sandringham View had been submitted but he had not seen it, he considered it was important that planting took place during the winter months. He ended his report by advising that the parish councils would be invited to a Borough Council meeting in February 2008 to consider the Local Development Framework. Chairman asked whether there was prioritisation of the Enforcement Orders and Cllr Burall advised they were being worked through in date order.

Cllr Johnston

Cllr Johnston advised that the council tax on second homes, and unoccupied, unfurnished homes, would be 90%. Clerk advised that she had received an email from Budgens complaining that the bottle banks were not being emptied regularly, and the paper bank had not been delivered. Chairman expressed concern that refuse collectors were not returning wheelie bins to properties after emptying. Cllr Johnston advised that he had contacted the manager who was monitoring the refuse service. Problem areas were identified as Dodds

Hill, West Hall Road and the school route. Cllr Murrell expressed concern that the Bank Holiday leaflets were not attached properly to bins or were left inside the bins. Cllr Johnson agreed to speak again to the refuse collection manager. Chairman thanked Cllrs Burall and Johnston for their reports.

10374 Correspondence

a. Letter from Borough Council regarding Housing Strategy Consultation Resolved that Cllr Bubb consider and submit.

b. Letter from Llewelyn Davies Yeang regarding Housing Strategy Consultation

Cllr Johnston advised that the consultation was to consider the potential housing strategy up to 2026. A response is required by 30th November 07.

Resolved that Cllrs Bubb, Burall and Johnston confer and submit.

c. Letter from Go-East re consultation on the assessment of the plan under the European Habitats Directive

Resolved that the document be considered by Cllr Bubb.

d. Map from NCC regarding public Rights of Way

A definitive map has been received. Cllr Burall suggested Cllr Bubb check the map for accuracy. **Resolved that the map be checked by Cllr Bubb.**

e. Letter from Royal British Legion re Remembrance Service

A letter of thanks had been received from the Royal British Legion. 100 people had attended the service.

f. Email from parishioner re library sign

Clerk advised the email had been presented at **Minute 10364.**

g. Letter from Borough Council re parish tax base

The current tax base for Dersingham is 1849.

h. Letter from Borough Council re notification of new property address

The properties of Mr & Mrs Mullarkey will be 1a Saxon Way, Oaks Cottage and 1b Saxon Way, Bens Barn.

i. Letter from Ian H Bix & Associates re 50 52 Chapel Road, Dersingham

A meeting was sought with Council. The Clerk had advised Mr Bix that a planning application should be made. Cllr Burall and Johnson advised that they had also received similar letters but as members of Development Control Board could not hold discussions.

Any other correspondence

The following list of correspondence was available to be viewed by arrangement with the Clerk:

a. Email from WNVCA Stop Press

b. Comprehensive Spending Review 2007

c. CPRE Countryside voice

d. Norfolk Rural Community Council "Signpost"

e. Mills and Reeve "Public Eye"

f. Queen Elizabeth Hospital consultation

g. Hunstanton Local Action Group Minutes

h. Email from Sergeant Andy Crown re Fixmystreet.com

10375 Accounts for payment

Clerk sought authorisation for the following payments:

	Cheque No	£Amount
Dark Side Technologies Ltd – Broadband	D/D	9.99
David Lee – cleaning contract	3736	185.00
MHB Services Ltd – streetlighting contract	3737	284.47
Mrs I Woods – minute taker 26/11/07	3738	30.00
Salaries October	3739/3740	1697.38
Inland Revenue	3741	472.96
Norfolk Pension Fund	3742	409.31
Petty cash	3743	28.95
Mrs S Bristow – mileage claim	3744	40.13
Southern Electric – streetlighting	3745	421.34
Heronwood Landscapes	3746	477.63
St Cecilia’s Church – room hire	3747	66.50
A J Paints – paint for bus shelters and Community Centre	3748	202.66
Mrs S Bristow – expenses	3749	24.90
Mr D Lee – various	3750	440.00
Powergen – Recreation ground electricity	3751	0.67
Transitions Ramps – painting skateboard	3752	352.50
British Telecom – telephone bill	3753	156.18
Wheatley Dyson – printer cartridges	3754	93.77
Mr D Lee – replace wetpour on playground	3755	20.00

This authorisation was granted.

Resolved that the accounts be approved.

10376 Date, place and time of next meeting

17th December 2007 at Dersingham Infant and Nursery School at 7.00pm

Parishioners comments:

The website has only recently been updated and is difficult to read. The Clerk advised the website had been working properly but she would investigate.

Residents of Centre Crescent outlined their reasons for opposing planning application 07/02115/O. The residents were advised that objectors can speak at Development Control Board, the Clerk to provide residents with details. If the application is referred to DCB, Cllr Houston will speak on behalf of Council.

It was not best practise to pay in full for the fence at the memorial garden a year before erecting. The Clerk explained that the cost of the fence was included in the budget and was therefore paid for.

Four streetlights are not working between the old Hall and Sandringham Hill. The Chairman advised that he was actively trying to resolve the problem.

A pony tethered in Beach Road appears to be in distress. The Clerk advised that the Police are aware, RSPCA cannot act as the horse is tethered with a sufficient water supply.

Branches are overhanging the pavement in Chapel Road. Chairman advised that the householder was responsible.

Mr Tipling advised that he was happy to help the new Village Voice editor by introductions to contributors etc.

A parishioner sought clarification re council tax on unoccupied, unfurnished homes. Cllr Burall advised that the six month period still existed.

A parishioner queried the increased salary costs. The Clerk explained that the salaries now included cost of living increases backdated to April 2007.

The Clerk advised that a Church Welcome Pack was available for inspection in the parish office. Cllr Burall advised that funding be considered by Finance and General Purposes Committee, instead of being considered first by Communications Committee, to ensure inclusion in the budget.