

Minutes of meeting of Dersingham Parish Council held on Monday 24th November 2008 at 7.00pm in St Cecilia's Church, Mountbatten Road.

Present: Cllr R Brackstone, Cllr R Murrell, Cllr J Houston, Cllr V Brundle, Cllr A Bubb, Cllr A Chapman, Cllr A Smith, Cllr A Maxwell, Cllr C Berry, Cllr P Burall

In attendance Acting Clerk
County Cllr J Eells

Parishioners and Press Two

10553 Election of Chairman for the meeting

Illness prevented both the Chairman and Vice Chairman attending the meeting. The Acting Clerk invited those members present to nominate a Chairman. Cllr Chapman proposed Cllr Houston, seconded by Cllr Maxwell, all in favour. Cllr Houston took the Chair and invited the parishioner to raise issues or concerns.

10554 Apologies for absence

Apologies for absence were received from Cllr Johnston, Cllr Manship and Cllr McNeil.

10555 Declarations of Interest

None

Chairman sought consent of Council to bring forward agenda item 7 since two PCSO's were present and wished to address Council. All in agreement.

10556 Presentation by PCSO Jackie Smith and PCSO Daniel Edwards and Crime Statistics Report

PCSO Smith advised that in the period 29th October –21st November there had been one incident of drug possession, offender dealt with; one non dwelling burglary and four incidents of criminal damage. The burglary was at Budgens and the criminal damage incidents involved a car window, the Community Centre windows, the sportsground changing room and fence panels on land between Stanton Road and Reynolds Way. PCSO Smith also advised of anti-social behaviour with youngsters taking dog waste bags from the dog waste bins in the Burma Close/Earl Close area and throwing them into gardens and on to roofs. She suggested the purchase of differently designed bins. It was suggested that as there are already bins of this type it might be possible to swap the bins. PCSO Smith also advised of anti-social behaviour concerning the cricket pitch, the sports pavilion and the Scout Hut. A large group of youngsters from Hunstanton and Snettisham had congregated on the Recreation Ground trying to damage the play equipment. As a result Cllr Houston was now locking the Recreation Ground at night. Cllr Brundle advised that now the ground was locked, youngsters were trying to climb in and had used the litter bins to climb out. PCSO Smith requested that the Police were provided with keys to the Recreation Ground padlocks, Cllr Houston to provide keys. Cllr Smith proposed that a meeting be held to consider the alterations to the Police service in April. PCSO Smith suggested Inspector was invited to address a special meeting early in February, possibly with other parishes invited to be present. The meeting was to be advertised in Village Voice.

- 10557 Minutes of the meeting of Dersingham Parish Council held on 27th October 2008**
a. Approve minutes
Resolved to approve the Minutes
b. Matters arising
Minute 10547 Grant application – DEC
Cllr Brundle expressed concern that a £100 grant had been approved. Cllr Smith was also concerned that DEC had been granted £500 earlier in 2008 but there had been no feedback on the event. Cllr Houston considered that the grants must be justified as financially supporting DEC may be preventing other organisations from receiving grants. Cllr Brundle proposed, seconded by Cllr Smith, that DEC be asked to provide a financial breakdown of their activities. All in favour. **Resolved that DEC be asked to provide a financial breakdown of their activities.**
Minute 10550e – Borough Council e Government consultation re planning
Acting Clerk advised that Mandy Driver should have made a short presentation to the meeting, had to cancel, but had emailed her presentation. Mrs Driver was prepared to attend the January meeting if Council so wished. She advised that sufficient Councils had already come forward so the project would proceed. **Resolved that Cllr Murrell be given the hard copy and the presentation be emailed to all other members**
- 10558 Minutes of meeting of Environment Committee held on 8th September 2008**
There had been no matters that required the approval of Full Council.
- 10559 Minutes of meeting of Communications Committee held on 4th August 2008**
Minute 6 – Village Voice
There were no matters that required the approval of Full Council. Cllr Brundle queried the £1405 cost of printing Village Voice. Cllr Bubb advised that this was the cost incurred by 4th August.
- 10560 Crime Statistics Report**
This had been dealt with by PCSO's in their report.
- 10561 Report from Norfolk County Councillor**
Cllr Eells began by expressing her sadness that Cllr Manship was unwell. She advised that the work at the Lynn Road/Mountbatten Road junction was due to begin within two/three weeks. With regard to the Tithe Barn, Cllr Eells advised that it had recently been transferred to the Sandringham Estate. Cllr Houston was concerned that the area in front of the barn was kept tidy. Cllr Eells advised of "Don't Stop Me Now" a Government initiative concerning the increasing elderly population. Cllr Eells provided statistics, advising that 85+ is the largest growing age group. The initiative concerned providing facilities to keep the elderly active, Cllr Eells considered the majority of the elderly in her division were very active. Cllr Eells advised of "Making Your Day" regarding social care within West Norfolk. Cllr Eells advised that NCC were concerned at the possible closure of the surgery dispensaries if the proposals of the Government White Paper were implemented, letters had been written to Henry Bellingham MP. Chairman invited Council to address Cllr Eells. Cllr Chapman asked if there was more information concerning the Icelandic Bank investments. Cllr Eells advised that when NCC learned in March that there were problems no more funds had been invested, NCC still hoped to regain their invested funds, and Cllr Eells would report on the situation regarding the investments to the December meeting. Cllr Murrell asked when the white line would be painted dividing the parking bays outside the Post Office. Cllr Eells advised this would

be done at the same time as the Lynn Road/ Mountbatten Road junction work. Cllr Bubb asked Cllr Eells for the costings of producing and delivering “Norfolk Matters” and if NCC had considered using advertisements to offset the cost of production. Cllr Eells advised that concerns had been expressed that “Norfolk Matters” was too glossy and should be produced in black and white. Cllr Chapman asked if the Coasthopper bus could pass through Dersingham, Cllr Eells agreed to look into this. Cllr Maxwell asked if the targets for providing for the elderly were being met and Cllr Eells advised that she considered they were. Cllr Houston considered an article regarding elderly person facility provision should be included in Village Voice, Cllr Eells to email a copy of the document.

Chairman thanked Cllr Eells for her report and she left the meeting.

10562

Approval of new cheque signing mandate

Acting Clerk advised that enquiries regarding signing arrangements with Barclays Bank had revealed that the current mandate was for one member plus the Clerk. Legally two members must sign all cheques. Cllr Manship’s illness will probably prevent him from attending meetings, and therefore signing cheques, for some time and it had been agreed at Finance, General Purposes and Administration meeting on 10th November that Cllr Brackstone should replace Cllr Manship as a cheque signatory. The meeting had also agreed that the Acting RFO, Mrs Watt, should be a counter-signatory of the cheques, and be authorised to transfer funds and cash petty cash cheques. Cllr Bubb proposed, seconded by Cllr Houston, that a new mandate be prepared designating cheque signatories Cllr Bubb, Cllr Johnston and Cllr Brackstone and counter-signatory Mrs Watt. All in favour. **Resolved to agree a new Barclays Bank mandate.**

10563

Appointment of new Environment Committee member

At the Environment Committee meeting held on 10th November it was resolved that the consent of Full Council be sought for the co-option of Cllr Maxwell. Cllr Murrell proposed, seconded by Cllr Bubb that Cllr Maxwell be co-opted. All in favour. **Resolved that Cllr Maxwell be co-opted on to the Environment Committee.**

10564

Adoption of new Freedom of Information Act

Copies of the new Act had been circulated to all Council members. Cllr Bubb proposed that the Act be adopted, seconded by Cllr Berry. All in favour. **Resolved that the new Freedom of Information Act be adopted.**

10565

Planning applications and determinations

a. Applications

08/02478/F Mr Heighton

Extension to dwelling at 50 Lynn Road Dersingham

Resolved to support

08/02478/F Mr Heighton

Extension to dwelling at 50 Lynn Road, Dersingham (amended version)

Resolved to support

08/02446/F Mr J Garner

Construction of 4 houses with private garages following the demolition of existing dwelling and outbuildings at Babingley House, 70 Lynn Road, Dersingham

Resolved to object

08/02531/F Mr G Eley

Proposed two storey side extension to existing dwelling and associated alterations at 8 Lynn Road, Dersingham, King's Lynn PE31 6JX

Resolved to approve

08/02582/F Mr M Dady

Construction of detached double garage at 10 Park Hill, Dersingham

Resolved to approve

b. Determinations

08/02097/F Mr E Gay c/o Matt Sturgeon, Monkey Puzzle, Nursery Lane, North Wootton, King's Lynn

Domestic extension at 4 Earl Close, Dersingham

Granted

08/02194/F Mr G Blake c/o Mr B Burnett, 43 Lynn Road, Snettisham, King's Lynn
Link between house and garage at The Old Manse, 2d Woodside Close, Dersingham

Granted

08/02342/F Ms J Garrard

Single storey extension to dwelling at 19 Philip Nurse Road, Dersingham

Granted

Cllr Burall joined the meeting at 8.30pm.

10566

Reports from Borough Councillors

Cllr Johnston was unwell and unable to provide a report.

Report by Cllr Burall

Cllr Burall advised that the planning rules were changing regarding permitted development, details were available on the Borough Council website, and a briefing note explaining the alterations would be circulated. He reported a reduction in Borough Council income due to less being received from car parking, increased costs and no market for recycled waste. He concluded his report by advising that council tax on homes which had been empty for more than six months had been reduced from 10% to 50%, it was now returning to 10%. Chairman invited Council to address Cllr Burall. Cllr Chapman asked if there was information regarding the Conservation Area, it was scheduled to be available in November. Cllr Burall had not received any information. Cllr Houston asked if there had been any progress regarding enforcement notices for Beach Road. Cllr Burall advised that the Beach Road premises were no longer on the list. Chairman thanked Cllr Burall for his report.

10567 Correspondence

a. Norfolk County Council – Definitive Map & Statement , Modification Order 2007

A definitive map showing the Life Wood footpath, and a copy of the Order, had been received.

b. Norfolk ALC – new Section 137 rates

The Department for Communities and Local Government confirmed that Section 137 rates for 2009/10 would be £6.15. Currently the rate is £5.86.

c. Borough Council – Standards Committee meetings

d. Communities & Local Government – codes of conduct for local authority members and employees

Cllr Houston offered to study the document, complete and submit

e. Henry Bellingham MP – reply re Local Government Reorganisation

Mr Bellingham supported Council's views re retention of status quo.

f. Heacham & District Community Car Scheme – thank you letter

A letter received from Mrs Madgett was presented, thanking Council for the £500.00 grant.

g. Norfolk Police Authority – summary of responses received

h. West Norfolk Partnership – community sports day

To be passed to Sports Ground Management

i. Borough Council – planning enforcement procedures

j. DEC - email of thanks for Christmas presents grant

An email received from Nigel Kelk was presented thanking Council for the £100.00 grant.

k. Email from parishioner David Bingham – concern re bus stop at Woodside Avenue/Hunstanton Road junction

An email received from parishioner David Bingham was presented expressing concern for the safety of children waiting for the school bus at the Woodside Avenue/Hunstanton Road junction. Cllr Bubb advised that there was no need for the bus to stop at the designated bus stop as it was a school bus. Cllr Burall proposed that the children wait for the bus outside Thaxters. Cllr Houston considered that Thaxters should be consulted. Cllr Berry advised that customers of the Spar Shop park in Thaxters car park. Cllr Maxwell proposed that Norfolk County Council and Smithdon School be contacted. All in favour. **Resolved that a copy of Mr Bingham's letter be sent to Norfolk County Council and Smithdon High School with a covering letter from Council recommending children alight the bus outside Thaxters.**

l. Dersingham Social Club – rent reduction/grant

A letter received from Dersingham Social Club was presented. **Resolved to be referred to Finance, General Purposes and Administration Committee.**

m. Foolhardy Folk Circus Arts org. – travelling circus

Resolved to be referred to Dersingham Entertainment Committee.

n. Norfolk County Council – gritting routes leaflet

o. East Anglia's Children's Hospices – thank you letter

A letter received from EACH was presented, thanking Council for the £150.00 donation to Quidenham Hospice.

p. Connecting Communities – list of dates

Connecting Communities had provided a list of dates when they would be visiting Dersingham. List to be displayed in Budgens noticeboard.

q. Borough Council – Tree Preservation Order decision meeting

A letter from Kathy Wagg, Democratic Services Officer, was presented, advising that a decision on whether the Order should be confirmed would be made at Development Control Board meeting on 1st December. **Resolved that a letter be sent advising that Council support confirming the Order.**

The following list of correspondence was available to be viewed by arrangement with the Acting Clerk

- a. Clerks and Councils Direct issue 60
- b. Teleguard – wireless entry systems
- c. RGM – grasscutting contractor
- d. NHS Norfolk – calendar
- e. Mr Tree – arboricultural services
- f. Norfolk Coast Partnership – annual report 2007/8
- g. Playwork Inclusion Project – report on conference
- h. WNVCA – West Norfolk launch of Third Sector Guide for Public Sector Commissioning
- i. Playday - newsletter
- j. Play today - newsletter
- k. Borough Council – Funding Opportunities November/December 08
- l. WNVCA – in Touch
- m. Community Care Guide – guide to community services & information

10568 Financial matters and authorisation of payments

Authorisation was sought for the following payments:

November	Cheque No	Amount £
Dersingham Entertainment Committee-Xmas present grant	3983	100.00
Tiscali – Broadband	D/D	39.98
Heronwood Landscapes – grasscutting Recreation Ground	3984	152.16
MHB Services Ltd – street lighting maintenance contract	3985	284.47
Southern Electric – power for street lights	3986	521.54
MrsG Watt – Acting Responsible Finance Officer – fee to 12 Nov	3987	176.81
David Lee – cleaning contract	3988	200.00
David Lee – grounds maintenance	3989	490.00
Salaries	3990	368.46
Mrs A Moore – mileage claim	3991	21.79
Wheatley Dyson – printer cartridges & drum	3992	292.10
Clanpress – printing Village Voice	3993	1324.00
Mrs I Woods – Acting Clerk – fee to 16 Nov	3994	861.52
Dersingham Sports Ground Committee - grant	3996	1175.53
British Telecommunications - telephone	3997	125.65
Mrs G Watt – petty cash top up	3999	8.28
Lloyds TSB Commercial Finance – Positive Computing - repairs	4000	40.00

Resolved to authorise payments.

10569 Date, time and place of next meeting

Tuesday 16th December 2008 in St Cecilia's Church at 7.00pm

There being no further business Chairman closed the meeting at 9.15pm.

Parishioners comments

A parishioner reported that a number of tyres had been dumped at the Shernborne Road/Mill Road junction. Acting Clerk advised that she had already reported the tyres.